Complete Dynamics

Master Edition

for Windows

Version 24.13

About this manual

Is this the right manual for you?

The *Complete Dynamics* documentation is available in a large number of variants.

We have different manuals for different program configurations.

- Program edition: Browser, Practitioner, or Master.
- Computer type: Apple OS-X, Windows, iPad, iPhone, Android.
- Various international languages.

The right manual is adapted exactly to your situation.
If you think you are not reading the perfect manual, please go to our website *www.completedynamics.com*, section *Documentation*, and download your manual there.

Welcome

Welcome to *Complete Dynamics* - Master Edition.

The *Complete Dynamics* software program offers you the ultimate experience in computer based reading and studying of the *Complete Repertory*. Amongst homeopathic professionals, the *Complete Repertory* is renowned worldwide for its completeness, accuracy and coverage of original sources.

The software is available for Apple macOS ®, Microsoft Windows ®, Linux ®, Apple iOS ®, Android ®.

With the *Master Edition*, you will be able to:
- Read and study the entire *Complete Repertory*, in multiple languages.
- Manage patient case files.
- Perform analyses.
- Read Materia Medica books.
- Use many functions, created exclusively for the more experienced and demanding professional homeopath.

These pages are meant to help you find your way around the program.
We suggest you start with the section *Getting started*, which will give you an overview of the possibilities.

We sincerely hope that *Complete Dynamics* will enrich your homeopathic life, whether you are a professional practitioner, student, teacher or researcher.

The *Complete Dynamics* development team.

Getting started

Intuitive design

Complete Dynamics is designed to be used intuitively, by those who have a professional background in homeopathy.
Some features of the program can be used much more effectively if you learn a few tricks.
This is particulary true for using the *Jump to* field, and the *Find* field. Just read the help sections on those subjects to learn about their powerful possibilities. It's worth a few minutes of your time...

Using the mouse

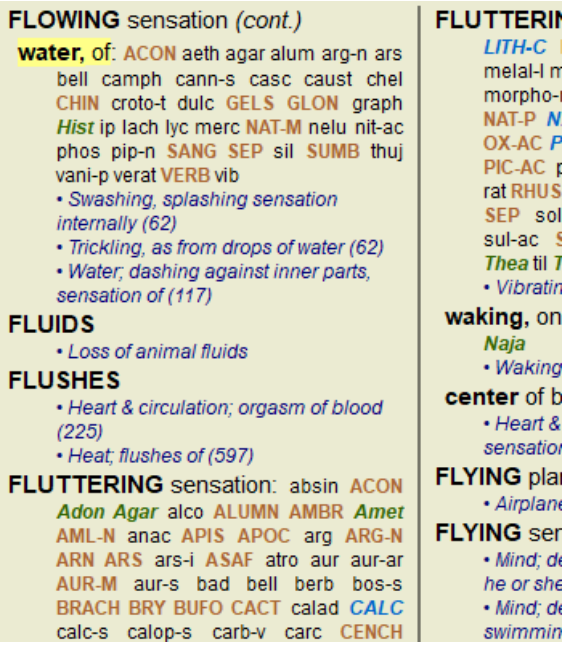
Your computer mouse or track pad can be used to quickly achieve common tasks or call up information.
When the mouse cursor changes its shape into a small hand, clicking will perform some action on the item the cursor is on. For example: clicking on a reference will instantly jump to the rubric referred to.
In some situations, double clicking can be used to obtain detailed information about the item clicked on. For example: double clicking on a remedy abbreviation in the book will bring up a dialog with detailed information.
The scroll wheel is used to quickly move between the rubrics of the book. If your mouse or track pad supports horizontal scrolling, this feature is used for quickly flipping through the book pages.

Using the keyboard

The keyboard can be used to quickly access most common features, highly reducing the need to switch between using mouse and keyboard.
You can use the keyboard to quickly navigate through the book, or access menu options via keyboard shortcuts. If you open the menu, you will see the keyboard shortcuts displayed alongside the menu options.
For an overview of the keyboard shortcuts, see *Keyboard shortcuts*.

Popup menus

In many situations, popup menus provide quick access to functions. Just right-click and the menu opens (Mac: ctrl-Click).
Example:



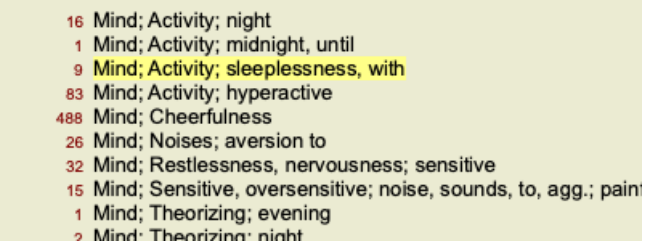
Multiple selection

In many situations you may want to perform a certain task on several items at the same time, instead of only the one item that you selected.
In these cases, you can first select multiple items, then perform the task on all selected.

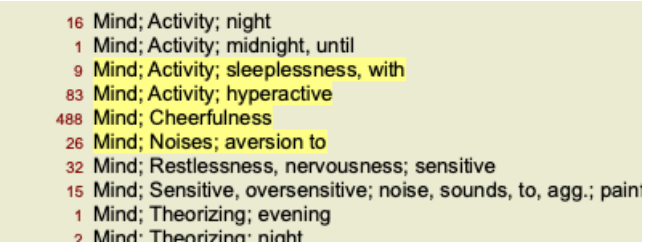
How to select multiple items

The examples below show multiple selection of rubrics in the *Analysis* module.
At other places, the principles are the same.

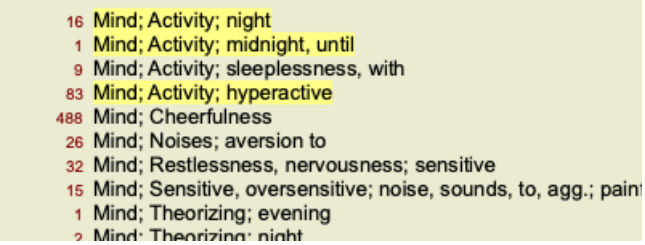
To select a single line, just click on it with the mouse:



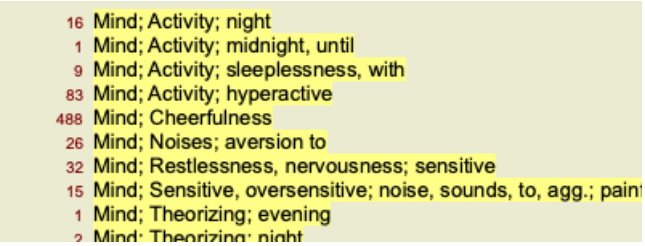
To select a range of lines, click on the first line, hold the *shift key* and click on the last line:



To change the selection of a single line, hold the *control key* and click on the line. You can also change the selection of a single line by clicking at the left of the text. (In the *Book* and *Find* modules, you can click to the left of the rubric label)



To select all lines, hold both the *control key* and *shift key* and click on a line.



Actions that work on multiple selected items

Book module

In the *Book* module, you can select multiple rubrics. Some functions work on multiple rubrics, others only on a single rubric.

These are the functions that work on multiple rubrics:

- Add rubrics to the analysis. (Menu option *Case / Add rubric*, *alt-R*, popup menu option *Add rubric to analysis*).
- Add rubrics to a given symptom in the analysis. (Menu option *Case / Add rubric to ... / New symptom...*, popup menu option *Add rubric to ... / New symptom...*).
- Copy rubric labels to the clipboard. (Menu option *Book / Copy / Copy rubric label*, popup menu option *Copy / Copy rubric label*).
- Copy rubric labels, with their remedies, to the clipboard. (Menu option *Book / Copy / Copy rubric and remedies*, popup menu option *Copy / Copy rubric and remedies*).

All other functions work on a single rubric. In case you have selected multiple rubrics, the rubric used is the last one you clicked on.

Find module

In the *Find* module, the functions on multiple rubrics are the same as in the *Book* module.

Case module

In the *Case* module, these are the functions that work with multiple selection:

- Delete multiple analyses. (Menu option *Case / Delete analysis*, popup menu option *Delete analysis*).
- Move multiple analyses to another case. (Menu option *Case / Move analysis to case...*, popup menu option *Move analysis to case...*).

- Delete multiple prescriptions. (Menu option *Case / Delete prescription*, popup menu option *Delete prescription*).

Analysis module

In the *Analysis* module, these are the functions that work with multiple selection:

- Delete multiple rubrics or symptoms. (Menu option *Case / Delete selected*, popup menu option *Delete selected*).
- Assign a weight factor. (Menu option *Case / Weight / Weight x2*, toolbar button ×2 , popup menu option *Weight / Weight x2*). Etcetera.
- Assign a symptom classification class. (Menu option *Case / Symptom classification / Psora*, toolbar button O, popup menu option *Symptom classification / Psora*). Etcetera.
- All the grouping functions.
- All the filtering functions.
- The functions to copy rubric labels, with or without remedies.
- Copying selected rubrics, in order to paste them into another analysis. (Menu option *Analysis / Copy selected lines*, *ctrl-C*, popup menu option *More / Copy selected lines*, menu option *Analysis / Paste copied lines*, *ctrl-V*, popup menu option *More / Paste copied lines*).
- Moving selected rubrics up or down to another symptom. (Menu option *Navigate / Move up*, toolbar button ↑, popup menu option *More / Move up*, menu option *Navigate / Move down*, toolbar button ↓, popup menu option *More / Move down*).
- Selecting multiple rubrics highlights the remedies of these rubrics in the analysis results area.
- Selecting multiple remedies in the analysis result area highlights the rubrics in which these remedies occur.

MM module

In the *Repertory* section of the *MM* module, the functions on multiple rubrics are the same as in the *Book* module.

Index tabs

The main modules of *Complete Dynamics* are accessible through so called index tabs. You activate the module by clicking on the tab, selecting it from the menu (*View* option), or with a keyboard shortcut.
In the *Practitioner edition* these are *Index*, *Book, Find, Case*, *Analysis* and *Materia Medica*.

The *Index* module provides quick access to the book's chapters, using both a textual and a graphical representation. See help section *Index module* for details.
The *Book* module shows the repertory. You can read it like a printed book, but also view it in a more condensed form. See help section *Book module* for details.
The *Find* module offers powerful functionality for finding rubrics and remedies in the book. See help section *Find module* for details.
The *Case* module lets you create and organize your patients' case files. See help section *Case module* for details.
The *Analysis* module is used for analysis of your cases. See help section *Analysis module* for details.
The *Materia Medica* module gives information about remedies. See help section *Materia Medica module* for details.

Button bar

At the top of the screen, a button bar provides quick access to commonly used functions.

Click on a button to activate the function, move the mouse over it to get a short description of what it does.

License

How to buy a license

To buy one of our commercial licenses, you can go directly to our webshop via the menu options:
- for a license for the *Practioner Edition*. (Menu option *Help / Buy license*).
- for a translated version of the *Complete Repertory*. (Menu option *Help / Buy translation of Complete Repertory*).

Payments can be made securely and easy with *PayPal*, using you credit card or via bank transfers (options vary per country).
After ordering, you license information and your invoice will be sent to you by email.

Licenses and pricing

Commercial licenses of *Complete Dynamics* can be purchased on a subscription basis.
You can subscribe for a short period, like a month, or for longer periods. The longer the period you purchase, the more attractive the price is.

Your subscription includes:

- **Unlimited use of *Complete Dynamics*** on a single computer. You use a computer at home as well as at your practice, or you have an extra laptop? No problem, it's included in the price. (see section *Additional licenses* below).
- **Free upgrades** of the software. We continuously add new features. No extra costs, it's included in the price.
- **Free upgrades** of the *Complete Repertory*. Whenever a new release of *Complete Repertory* is available, you are the first to get it with no additional costs.
- **Free technical support**. We believe that software should be without problems. This means that our technical support is beyond what you have experienced with other companies. We listen to you and really solve your problems. In no time, at no costs.
  Note however that our support does not include support for your operating system, like Windows. We support our software, but let Microsoft support its own. Sorry about that.

What Edition do I need?

It depends on your needs whether you need the free *Browser Edition*, or the paid *Practitioner Edition* or *Master Edition*.

	Browser	Practitioner	Master	
Index	✔	✔	✔	Index module, for easy interactive selections.
Book	✔	✔	✔	Reading of the entire *Complete Repertory*.
Switch language	✔	✔	✔	One language can be shown at a time, but you can switch between languages.
Multiple languages		✔	✔	Two languages can be shown at the same time.
Find	✔	✔	✔	Finding text and remedies in the repertory.
Case		✔	✔	Case Management, prescriptions, printing.
Analysis		✔	✔	Analysis ("repertorization") functionality.
Materia Medica		✔	✔	Materia Medica module.
Repertory Editor			✔	Make your own additions to the repertory.
Repertory selection			✔	Define your own repertory filters, like selecting your prefered authors.
Repertory index			✔	Faster finding of rubrics, with a special repertory index.
Graphical repertory			✔	A graphical representation of the relations between repertory rubrics.
Remedy suggestor			✔	Suggest additional remedies for small rubrics, based on remedies for related symptoms.
Highlight finds			✔	Highlight the find results in Repertory or Materia Medica.
Find in Materia Medica			✔	Searching in the Materia Medica books.
Synonyms			✔	Finding with word synonyms.
Analysis formulas			✔	Define your own formulas for an analysis.
Analysis filters			✔	Advanced filtering of analysis results.
Materia Medica Editor			✔	Edit your own Materia Medica.
Kingdom analysis			✔	Analysis based on Kingdoms and Families.
Differential Diagnosis			✔	A powerful module to help you differentiate remedies.
Advanced features			✔	Many other options for the more experienced and demanding professional.

Prices

For license prices, please visit our website *www.completedynamics.com*, section *Pricing*.

Additional licenses

You are entitled to use *Complete Dynamics* on more that one computer that you own.
After purchasing a license, we can send you additional licenses for your other computer(s). For this we need the License Numbers of your other computer(s). You can find the License Number in the *Menu / Help / User and license* dialog on the other computer(s).
Just send us the extra License Number(s) and we will send you the additional license information by email. You can contact us via the menu, with *Menu / Help / General Feedback*.

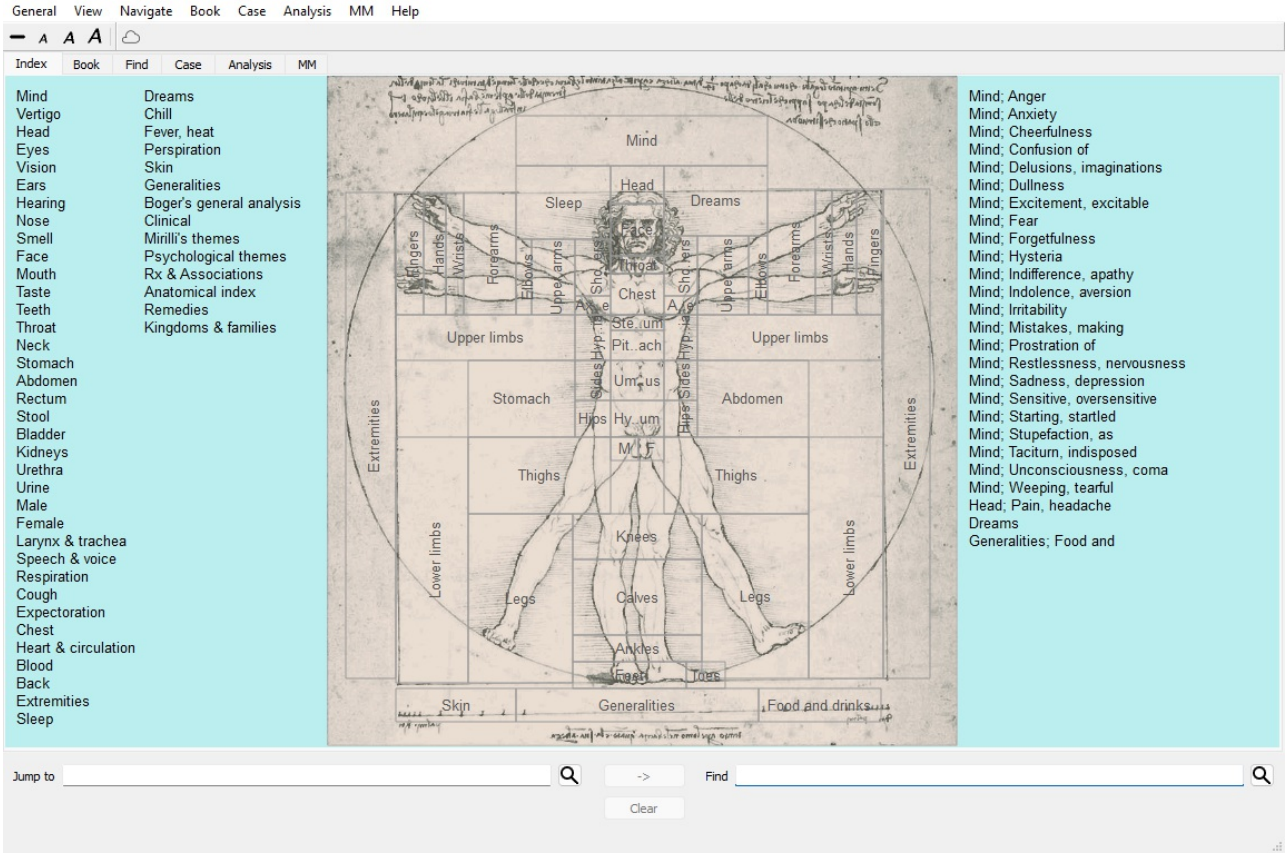
Certain restrictions apply. You are entitled to use your license on:
- a computer in your practice,
- a computer at home,
- a laptop.

If your situation is different, contact us and we will provide you with a solution.
Your license is personal, and can only be used by yourself, your personnel, or family members working for you.

Index module

Opening the Index module

Go to the Index module by clicking on the *Index* tab. (Menu option *View / Index*, *ctrl-I*).



Using the Index module

The index module provides quick access to the repertory's contents.
It is divided into three areas:
- the left side is an index of the repertory chapters,
- the middle part is a graphical index,
- the right side is a quick index of commonly used rubrics.

Move the mouse over the text or images. Where a selection can be made, the cursor changes into a hand. Just click on an item to perform the action.

Using multiple repertories

In case you have a license for additional repertories, the index into the repertoy chapters will also show the name of the repertory.

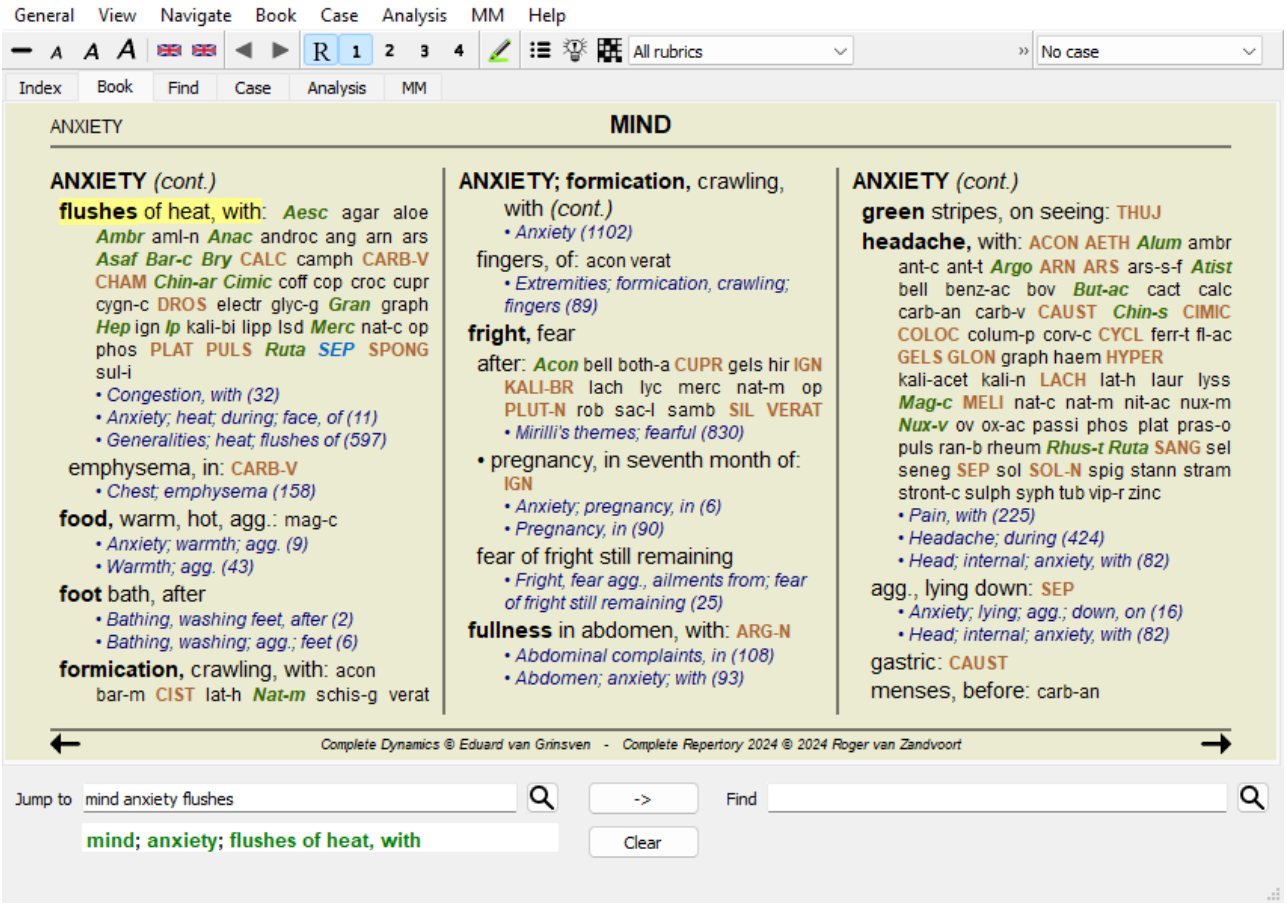
Complete Repertory (...)

When you click on the name of the repertory, it will select the next repertory and show you its chapters.
It also has a popup menu, in which your can select one of the available repertories.

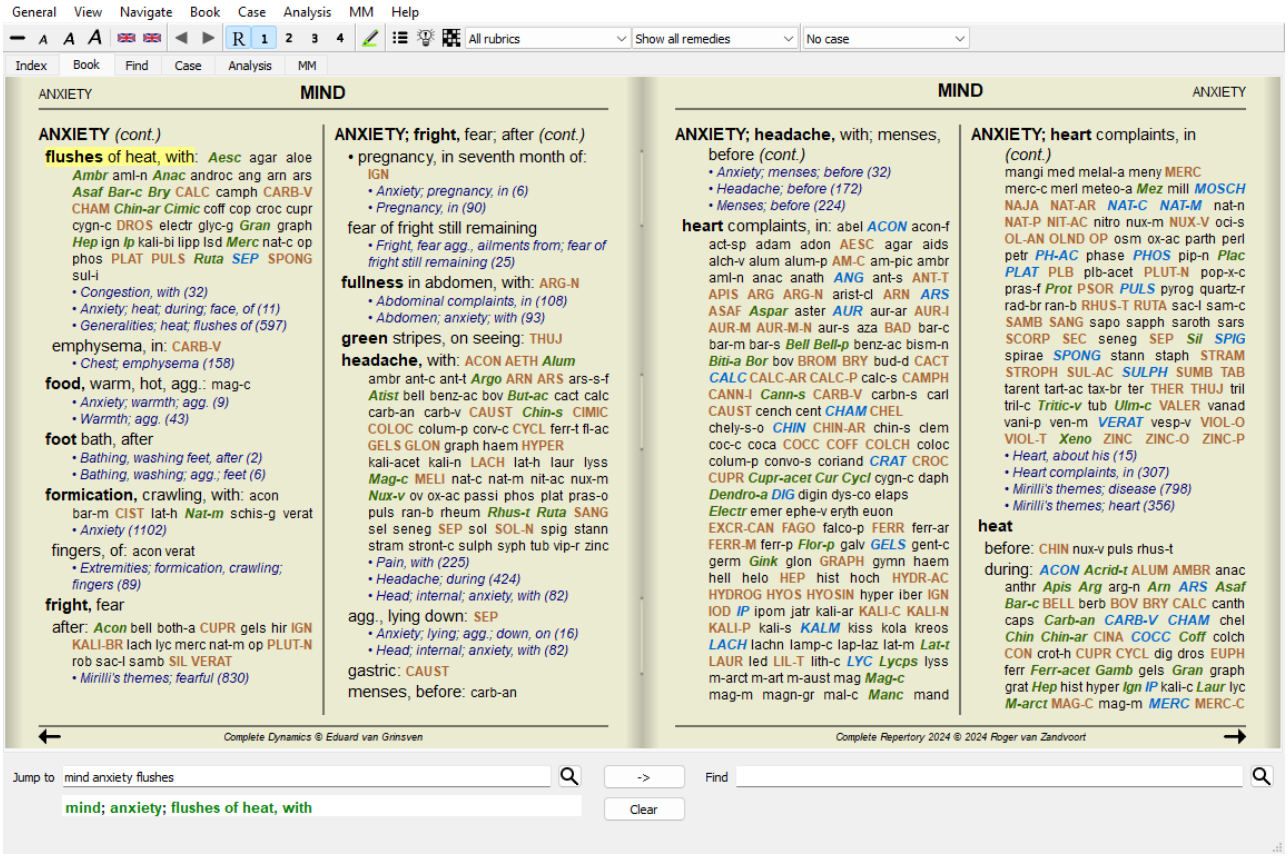
Book module

Opening the Book module

Go to the Book module by clicking on the *Book* tab. (Menu option *View / Book*, *ctrl-B*).
In the following example, the book is opened at the rubric *Mind; Anxiety; flushes of heat, with*.

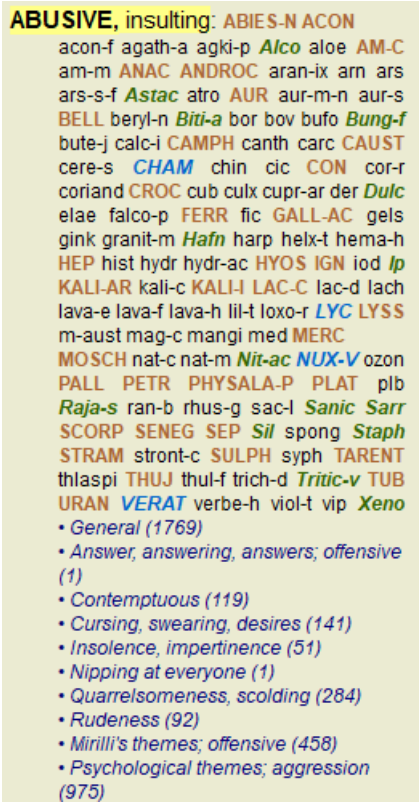


The book layout automatically is automatically adjusted when you resize the window.
When you make the window larger, the book will be displayed in an esthetic double page layout:



Remedies and References

A rubric shows its text, followed by Remedies and References.



Remedies can be shown in 4 gradations.
The gradations are distinguished by showing them in different syles and colors.

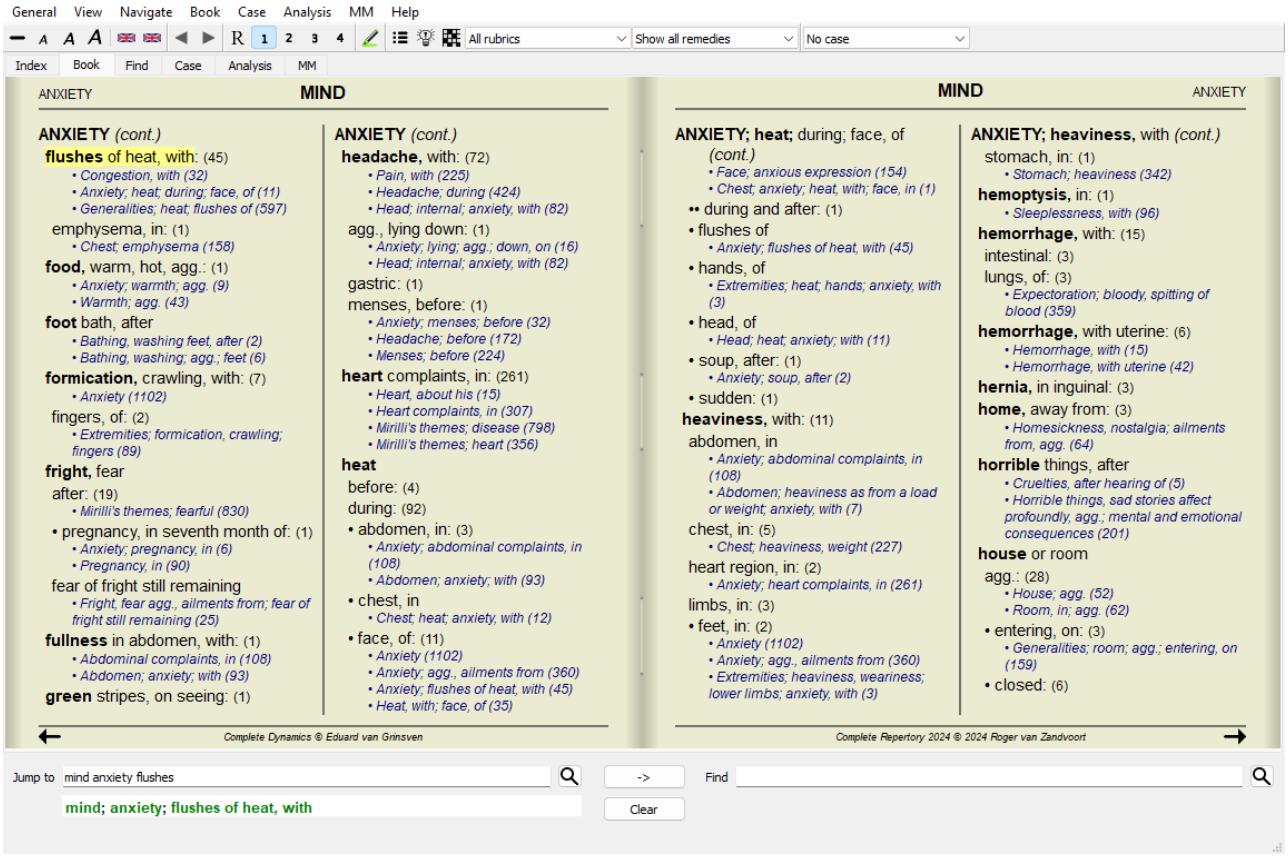
In this example, these are:
- 4: ***CHAM***, ***LYC***, ***NUX-V***.
- 3: **ABIES-N**, **ACON**, **AM-C**, **ANAC**, **ANDROC**, **AUR** ...
- 2: ***Alco***, ***Bung-f***, ***Dulc***, ***Ip***, ***Nit-ac***, ***Sarr***, ***Sil***, ***Staph***.
- 1: acon-f, agath-a, agki-p, aloe, am-m ...

References to other rubrics follow the list of remedies. In this example, there are 10 references.
Simple click on the reference to jump to the rubric referred to.

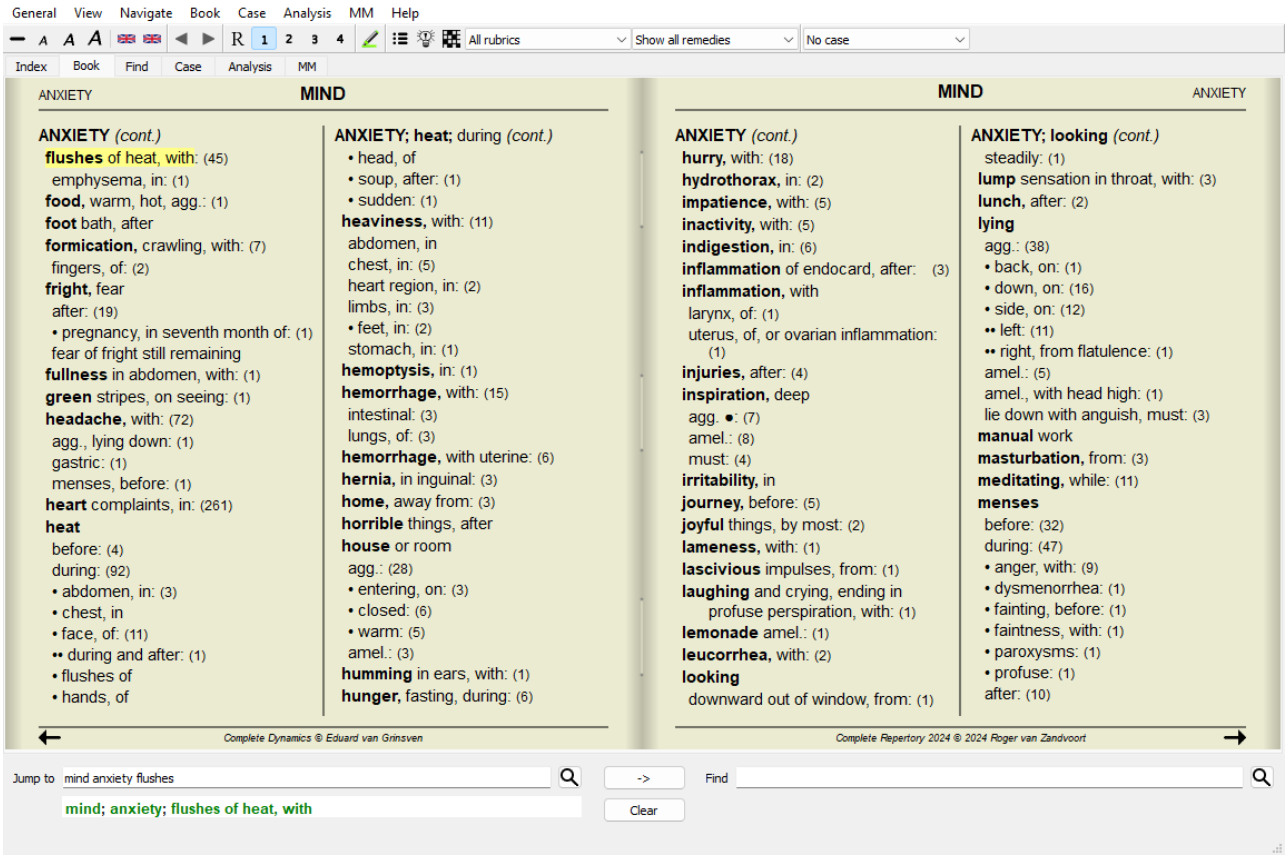
Full or Compact view

Hiding remedies and references

In compact view, only rubrics are shown, with the number of remedies they contain, hiding the remedies to optimally use the available screen space. (Menu option *View / Remedies / Show remedies*, toolbar button R). Use the space bar to toggle between full view and compact view.

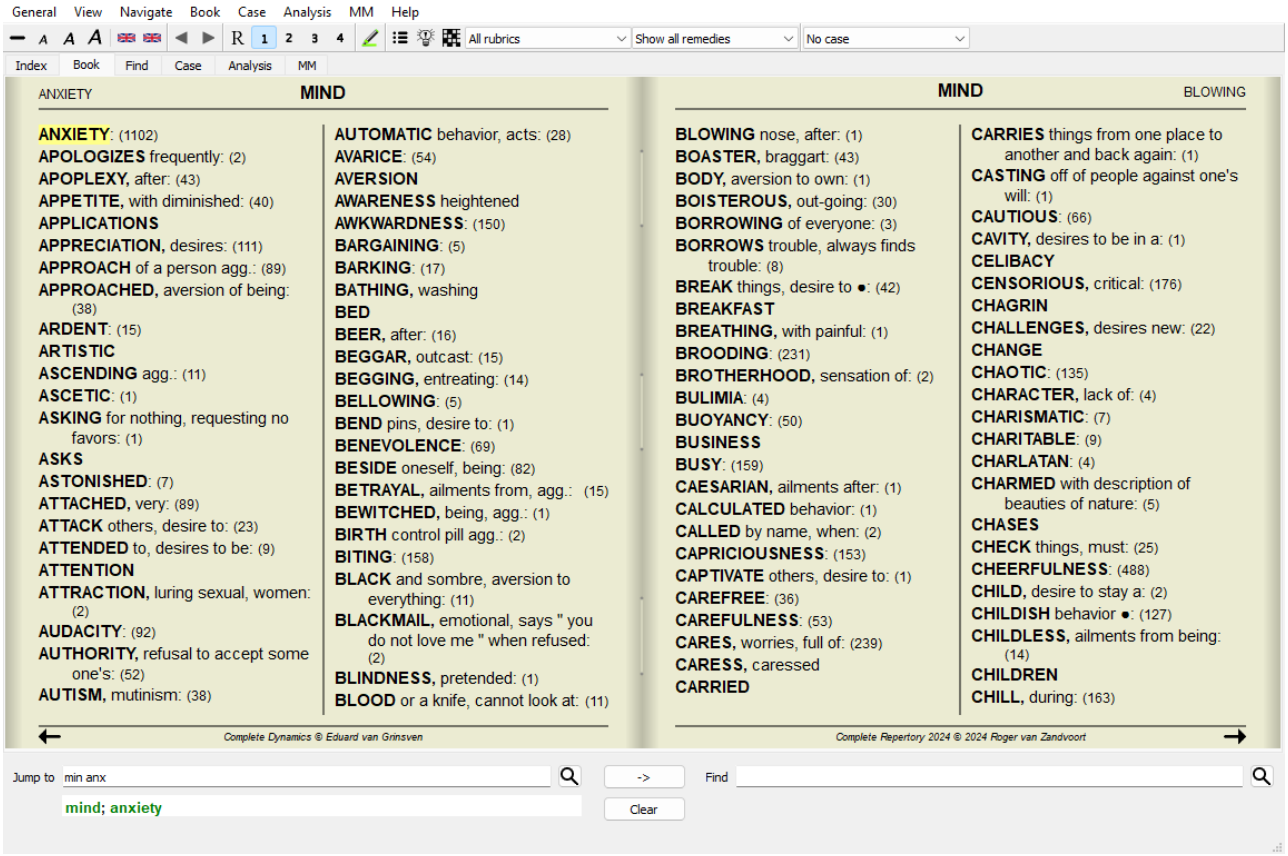


When you press the space bar twice, the references will also be hidden, showing only the rubric names. To hide or show all remedies and references, double click on any white space of the page. You can also double click on a rubric label.



Hiding sub rubrics

It is also possible to hide all sub rubrics, thus showing only the top level rubrics of the repertory. (Menu option *Book / Main rubrics only*, popup menu option *Main rubrics only*).
This option is extremely useful for people who want to learn the structure of the repertory.



You can easily go back to showing all rubrics. (Menu option *Book / Main rubrics only*, popup menu option *Main rubrics only*).
You can also switch back to the normal repertory view by clicking on a rubric.

Remedy sorting order

The default order in which remedies are printed, is alphabetical.
You can show the remedies in order of relevance. (Menu option *View / Remedies / Sort on importance*, popup menu option *Remedies / Sort on importance*). (shift+space bar).

Alphabetical sorting order

ABUSIVE, insulting: ABIES-N ACON
acon-f agath-a agki-p *Alco* aloe AM-C
am-m ANAC ANDROC aran-ix arn ars
ars-s-f *Astac* atro AUR aur-m-n aur-s
BELL beryl-n *Biti-a* bor bov bufo *Bung-f*
bute-j calc-i CAMPH canth carc CAUST
cere-s *CHAM* chin cic CON cor-r
coriand CROC cub culx cupr-ar der *Dulc*
elae falco-p FERR fic GALL-AC gels
gink granit-m *Hafn* harp helx-t hema-h
HEP hist hydr hydr-ac HYOS IGN iod *Ip*
KALI-AR kali-c KALI-I LAC-C lac-d lach
lava-e lava-f lava-h lil-t loxo-r *LYC* LYSS

Sorted according to importance

ABUSIVE, insulting: *NUX-V VERAT*
CHAM LYC MOSCH THUJ CON HYOS
CAMPH GALL-AC MERC SCORP CROC
KALI-I PLAT STRAM URAN AUR LYSS
PETR AM-C HEP BELL ABIES-N ANAC
ANDROC CAUST IGN KALI-AR PALL
SULPH ACON FERR LAC-C PHYSALA-P
SENEG SEP TARENT TUB *Nit-ac Ip*
Bung-f Dulc Astac Sanic Alco Sarr Sil
Staph Biti-a Hafn Raja-s Tritic-v Xeno
am-m lava-e cor-r lach hydr agath-a
aur-m-n bov calc-i carc falco-p gels
helx-t nat-c nat-m ran-b acon-f agki-p

Extra information

Hovering the mouse over any text in the book can display additional information about that text, where appropriate.
This information is shown in the message area at the lower left bottom of the window.
In the example above, moving the mouse will reveal the following information:

Mouse over rubric text ABUSIVE

Kent p.1; Synthetic p.I-7; Generale p.1

This rubric originates from three original sources:
- Kent's Repertory, page 1
- Barthel & Klunker's Synthetic Repertory, volume 1, page 7
- Künzli's Repertorium Generale, page 1.

Mouse over remedy abbreviation *LYC*

lyc = Lycopodium clavatum (Bönninghausen, Gallavardin, Jahr, Knerr)

Remedy code *lyc* stands for *Lycopodium clavatum*.
Authors that are used as sources are *Bönninghausen*, *Gallavardin*, *Jahr* and *Knerr*.
Double click on the remedy to obtain detailed information in a separate window.

Mouse over reference *Contemptous*

Mind; contemptuous

The rubric reffered to is *Mind; Contemptous*.

Limiting the information shown

In addition to switching between full and compact view, it is possible to limit the number of remedies shown.
This is done by pressing the keyboard keys 1, 2, 3, or 4. This will limit the shown remedies to only those that have at least the given gradation 1, 2, 3, or 4. (Menu option *View / Remedies / All grades*, toolbar button 1, menu option *View / Remedies / Grade 2+*, toolbar button 2, menu option *View / Remedies / Grade 3+*, toolbar button 3, menu option *View / Remedies / Grade 4*, toolbar button 4, popup menu option *Remedies / All grades*, popup menu option *Remedies / Grade 2+*, popup menu option *Remedies / Grade 3+*, popup menu option *Remedies / Grade 4*).
Example, again with rubric *Mind; Abusive*:

Press keyboard key 4.
Only grade 4 remedies.

ABUSIVE, insulting: *CHAM LYC NUX-V VERAT* (+120)
• *General (538)*

Press keyboard key 3.
Grade 3 and 4.

ABUSIVE, insulting: ABIES-N ACON AM-C ANAC ANDROC AUR BELL CAMPH CAUST *CHAM* CON CROC FERR GALL-AC HEP HYOS IGN KALI-AR KALI-I LAC-C *LYC* LYSS MERC MOSCH *NUX-V* PALL PETR PHYSALA-P PLAT

Press keyboard key 2.
Grade 2, 3 and 4.

ABUSIVE, insulting: ABIES-N ACON *Alco* AM-C ANAC ANDROC *Astac* AUR BELL *Biti-a* *Bung-f* CAMPH CAUST *CHAM* CON CROC *Dulc* FERR GALL-AC *Hafn* HEP HYOS IGN *Ip* KALI-AR KALI-I LAC-C *LYC* LYSS MERC MOSCH *Nit-ac* *NUX-V* PALL PETR PHYSALA-P PLAT *Raja-s* *Sanic* *Sarr* SCORP SENEG SEP *Sil*

Press keyboard key 1.
All remedies are shown.

ABUSIVE, insulting: ABIES-N ACON acon-f agath-a agki-p *Alco* aloe AM-C am-m ANAC ANDROC aran-ix arn ars ars-s-f *Astac* atro AUR aur-m-n aur-s BELL beryl-n *Biti-a* bor bov bufo *Bung-f* bute-j calc-i CAMPH canth carc CAUST cere-s *CHAM* chin cic CON cor-r coriand CROC cub culx cupr-ar der *Dulc* elae falco-p FERR fic GALL-AC gels

Text size

Text can be made smaller or larger. (Menu option *View / Smaller text*, toolbar button A, menu option *View / Standard text size*, toolbar button A, menu option *View / Larger text*, toolbar button A, popup menu option *Smaller text*, popup menu option *Standard text size*, popup menu option *Larger text*).

Button	Action
A	Make text smaller.
A	Original text size.
A	Make text larger.

Navigation, keyboard and mouse usage

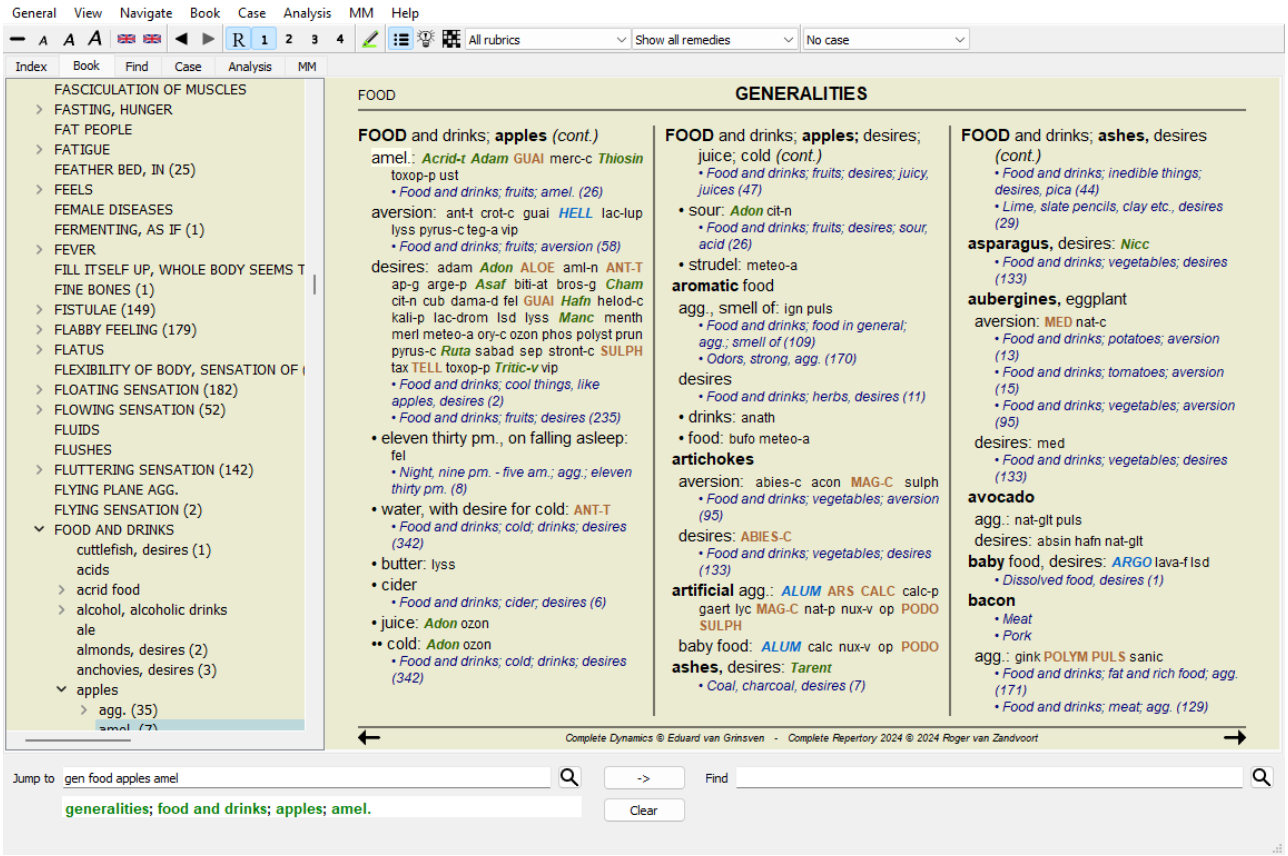
Navigating through the book can be done with the keyboard, mouse, button bar, or menu (*Menu / Navigate* menu).
Mouse scrolling is done with the small wheel on the mouse, or with the track pad built into laptops. Some mice have a scroll wheel that can only scroll up and down, modern mice can often also scroll left and right. Left/right scrolling can be disabled via the *Preferences* settings in the menu, if considered inconvenient.

Button	Keyboard	Mouse	Action
	↑	Scroll up	Previous rubric.
	↓	Scroll down	Next rubric.
⇞	Shift-↑	*Shift*-Scroll up	Previous main rubric.
⇟	Shift-↓	*Shift*-Scroll down	Next main rubric.
	Alt-↑	*Alt*-Scroll up	Previous rubric at same level.
	Alt-↓	*Alt*-Scroll down	Next rubric at same level.
←	← Page Up	Scroll left	Previous page.

→	→ Page Down	Scroll right	Next page.
⇇	Shift-←	*Shift*-Scroll left	Previous chapter.
⇉	Shift-→	*Shift*-Scroll right	Next chapter.
◀	Alt-←		Jump back in history. Use this after following a reference to another rubric, to go back to where you came from.
▶	Alt-→		Jump forward in history. Used in combination with the previous option. These two work like the keys commonly used in web browsers, to go backwards and forwards between web pages.
	Shift-ctrl-(key)		Quick opening of a chapter: M - Mind G - Generatities etc., see menu bar shortcuts for more keys (*Book* menu).

Book index tree

The *Book module* shows the repertory rubrics and remedies like in a printed book. This layout is convenient to read, but it does not show the rubric structure of the repertory.
In the *Book module*, you can show an additional *Index Tree*, showing the repertory structure. You can show or hide the *Index Tree*. (Menu option *Book / Show book index*, toolbar button ☰).



The Index Tree always highlights the rubric that is currently selected in the Book module. When you move to another rubric in he Book module, the Index Tree automatically adjusts itself. Likewise, if you select a rubric in the Index Tree, the Book module will move to the same rubric.

Note that the *Jump to* field also adjusts itself to show the currently selected rubric. These combined options give you maximum freedom and power to navigate through the repertory.

Copying a rubric to the clipboard

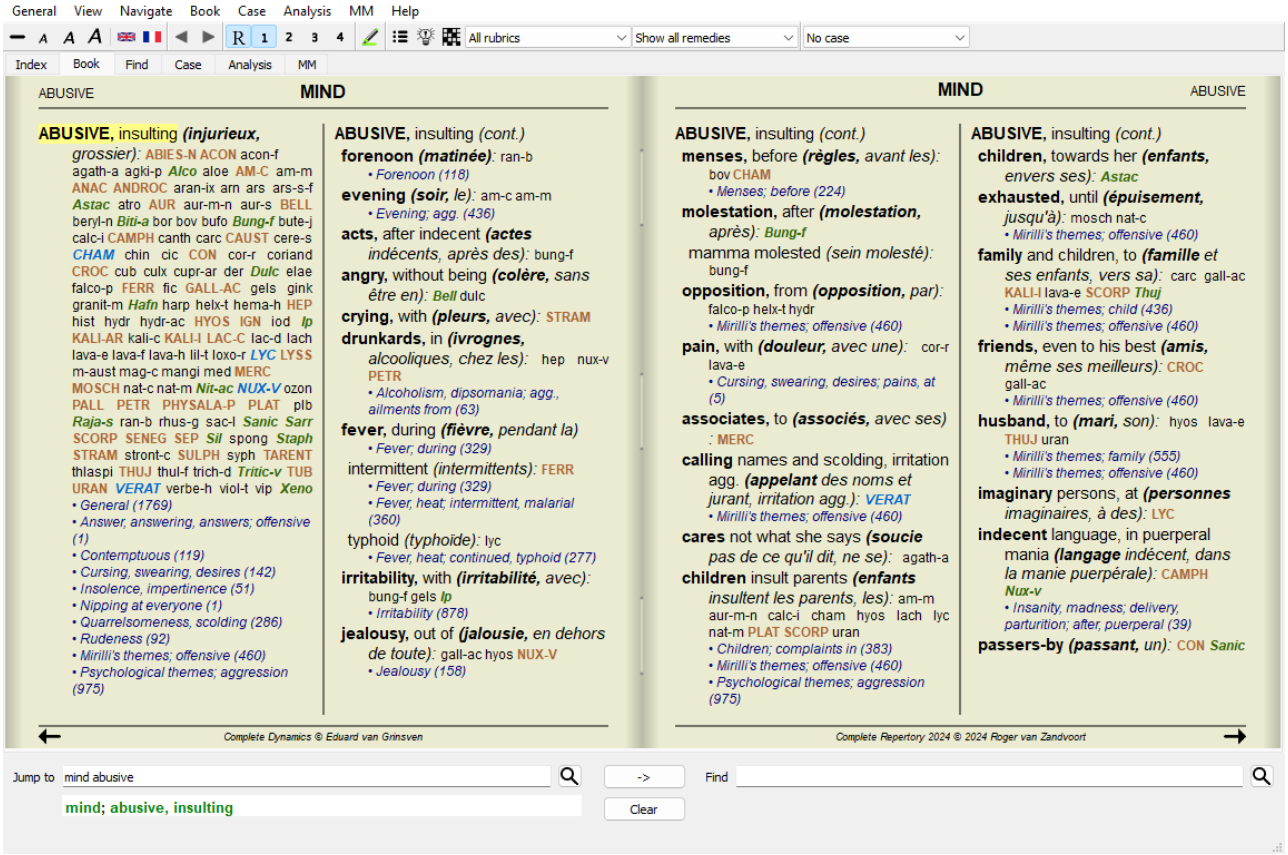
Sometimes it is useful to copy a rubric to the clipboard and paste it into another application, like a word processor. (Popup menu option *Copy / Copy rubric label*, popup menu option *Copy / Copy rubric and remedies*).

You can copy the name of a rubric to the clipboard with *Cmd-C (Control-C)*.
If you press *Cmd-C* twice (within a second), the rubric name is copied, together with all remedies in the rubric.

Language selection

Depending on the program edition and license, several language options for *Complete Repertory* might be available.
Available language options can be selected from the menu or via the button bar. (Menu option *Book / Language / Book English*, popup menu option *Language / Book English*). (Flag button,)

In the *Practitioner edition*, a second language can be selected (options depend on your license) to show the rubric text in another language.
For example French: (Menu option *Book / Language / Book extra French*, popup menu option *Language / Book extra French*).



Favorite rubrics

You might consider some rubrics important, and others not so important. This is especially true when you use the *Find module* to look for rubrics.
To put extra emphasis on the rubrics that are important to you, you can mark them as being a favorite.

To mark a rubric as a favorite, click on the rubric and then mark it. (Menu option *Book / Rubric is a favorite*, popup menu option *Rubric is a favorite*).

Any rubric that is marked as a favorite, will be drawn underlined.

Once you have marked any rubrics as being favorite, an extra field will appear in the *Find module*, allowing you to restrict a search to only your favorite rubrics.

Graphical repertory view

The repertory is generally represented in book form. This is convenient to look up rubrics and remedies, but only partly visualizes the structure of the repertory.
Using the *Book Index tree*, the hierarchical structure of the repertory can more easily be visualized and navigated.

In some situations, you might be interested to see how rubrics relate to other rubrics, based on similarities in their meaning. In such a cases, a graphical representation might be much easier.
A graphical repertory view for a rubric can be opened. (Menu option *Book / Show as graph*, *ctrl-G*, popup menu option *Show repertory structure*). You can also use the popup menu of the Book page module.

As an example, let's look at rubric *Mind; Anger; evening agg.; trembling with, after eating*. This rubric is built up of quite a few elementary elements:
- mental symptoms,
- anger,
- with trembling,
- worse in evening,
- worse after eating.

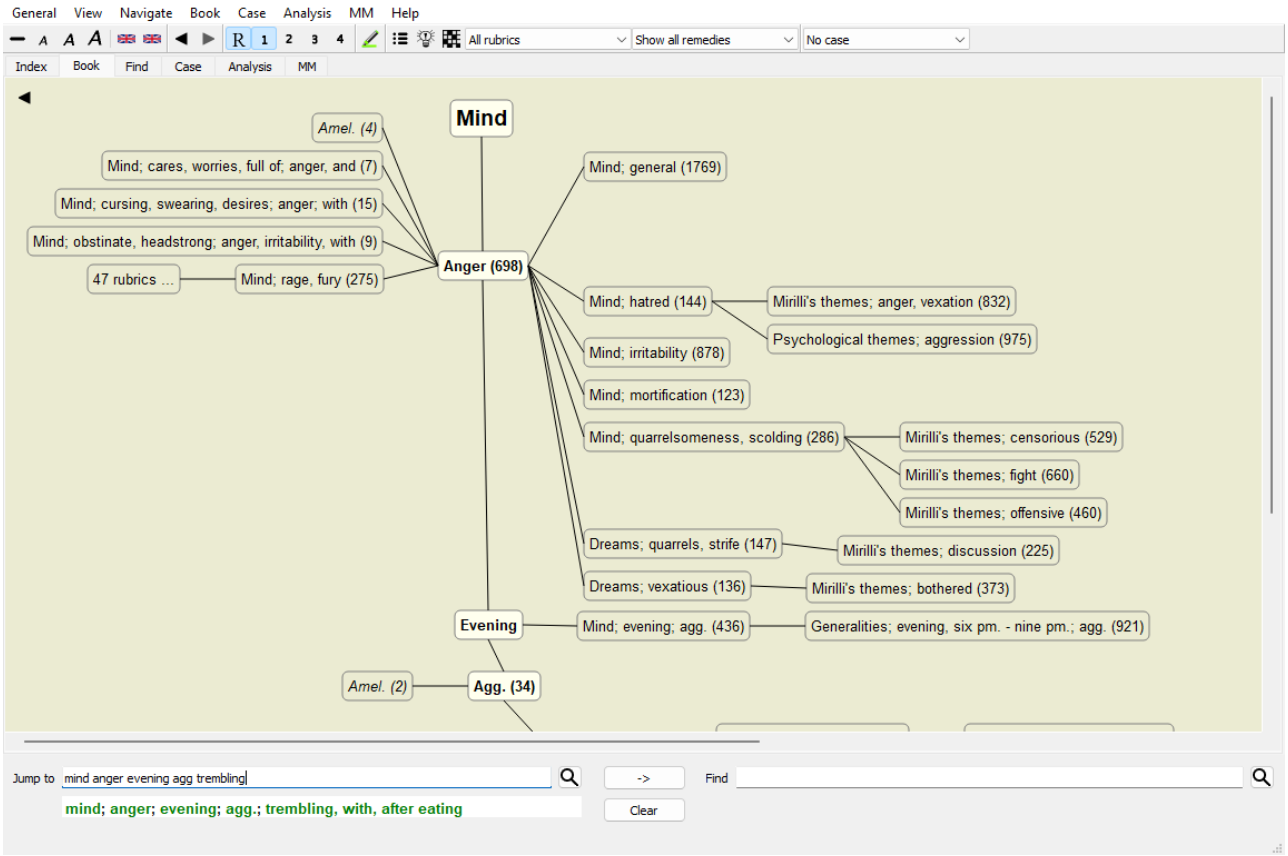
Since the rubric contains only a single remedy, it might be very interesting to consider similar rubrics with fewer of these elements.

The graphical view easily shows us the relation with other rubrics.

There are different graphical views, each serves a different purpose.

- Repertory structure (Menu option *Book / Show repertory structure*, popup menu option *Show repertory structure*).
  This view is the perfect tool to study the structure of the repertory.
- Generic rubrics (Menu option *Book / Show generic rubrics*, popup menu option *Show generic rubrics*).
  This view helps you quickly select more generic rubrics, as for the example rubric above.

Repertory structure view



The vertical line of blocks shows the rubric levels, starting at *Mind* and ending at *Trembling, with, after eating*.

At the left side, you will find polar rubrics. In this example, you see the pair *Amel. - Agg.*.

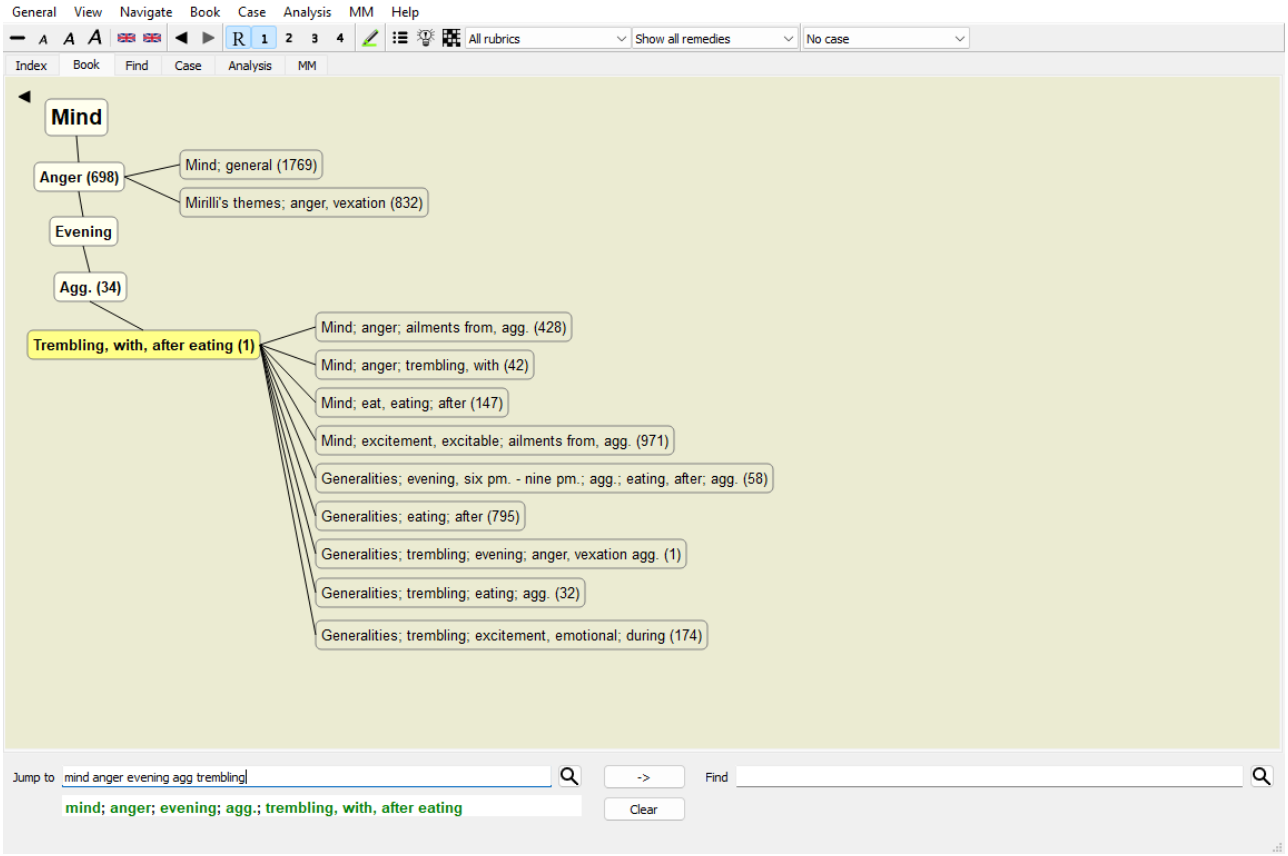
At the left side you will also find rubrics with more detailed symptom descriptions.

At the right side you see related rubrics.

If you double click on one of the rubrics, this will become the new selected rubric.
In the graph view, you can also add rubrics to the analysis. The option to do this is in a popup menu on the rubric.

To go back to the normal book view, click on ◀ or uncheck the menu option *Menu / Book / Show as graph.* The popup menu als contains an option *Show as text*.

Generic rubrics view



This view limits the rubrics shown to only those rubrics who are similar to the selected rubric, but more generic.
It helps you to quickly select alternatives for detailed rubrics which contain only few remedies.

You can easily switch between the two different views. (Menu option *Book / Show repertory structure*, popup menu option *Show repertory structure*, menu option *Book / Show generic rubrics*, popup menu option *Show generic rubrics*).

You can quickly go back and forth between text and graphical repertory representation, without changing the selected graphical view. (Menu option *Book / Show as graph*, *ctrl-G*).

Remedy suggestions

Sometimes a patient has a complete symptom, which happens to be in the repertory with the exact same level of detail. But more often, the symptom is not present with the same details, only partial or more generic.

As an example, let's look at rubric *Mind; Anger; evening agg.; trembling with, after eating*. This rubric is built up of quite a few elementary elements:
- mental symptoms,
- anger,
- with trembling,
- worse in evening,
- worse after eating.

The rubric contains only a single remedy. It is quite likely that the remedy you are looking for will be found in one of the more generic rubrics, or could be found by combining a few of the more generic symptom components.
For example:
- *Mind; Anger; trembling, with*
- *Mind; Anger; evening; agg.*
- *Mind; Eat, eating; after*

Press the button to show an analysis, based on the related rubrics. The analysis is shown at the right side of the screen.

For a rubric with no related rubrics, the analysis will simply show the list of remedies in the rubric, in the order of relevance, like they would be counted in an analysis. Of course this information can be very useful as well, but the purpose of the Remedy Suggestions feature is to help you think of alternatives to the remedies listed in the rubric.

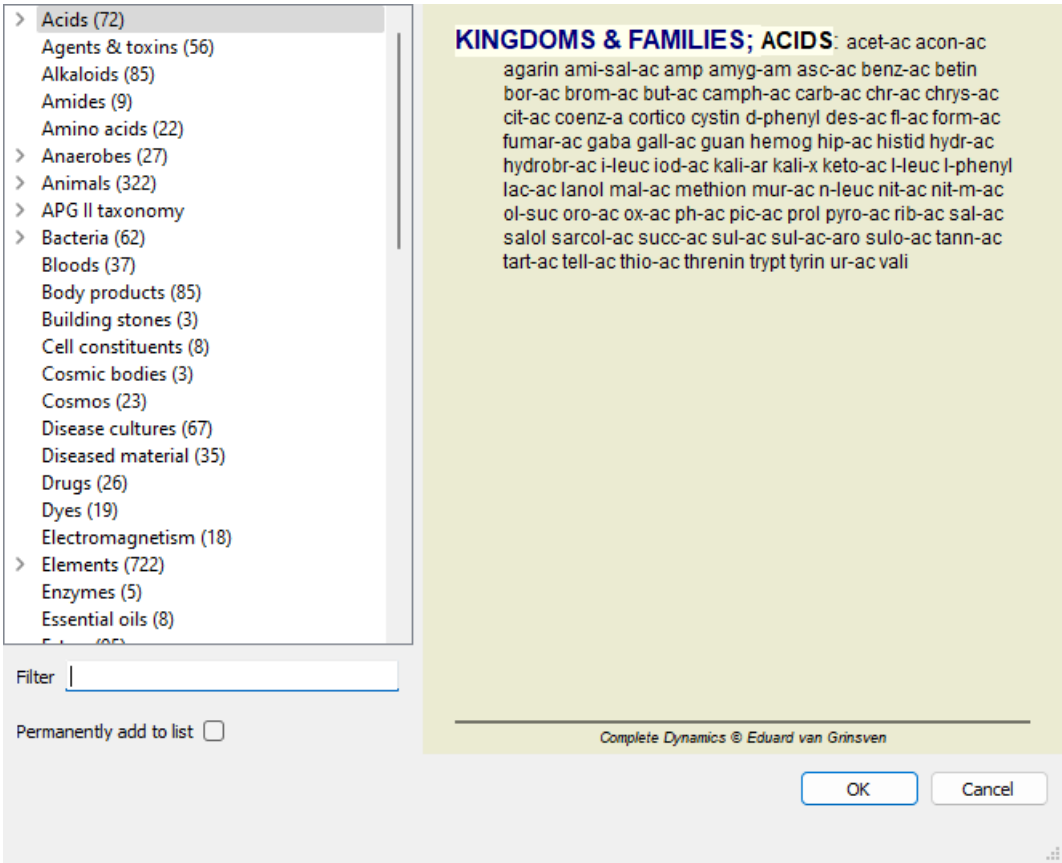
To get an overview of the rubrics used in the analysis, including the details of remedies per rubric, press the button . A table style analysis will be shown.

This temporary analysis is created in your current case, and will be deleted when you close the case.

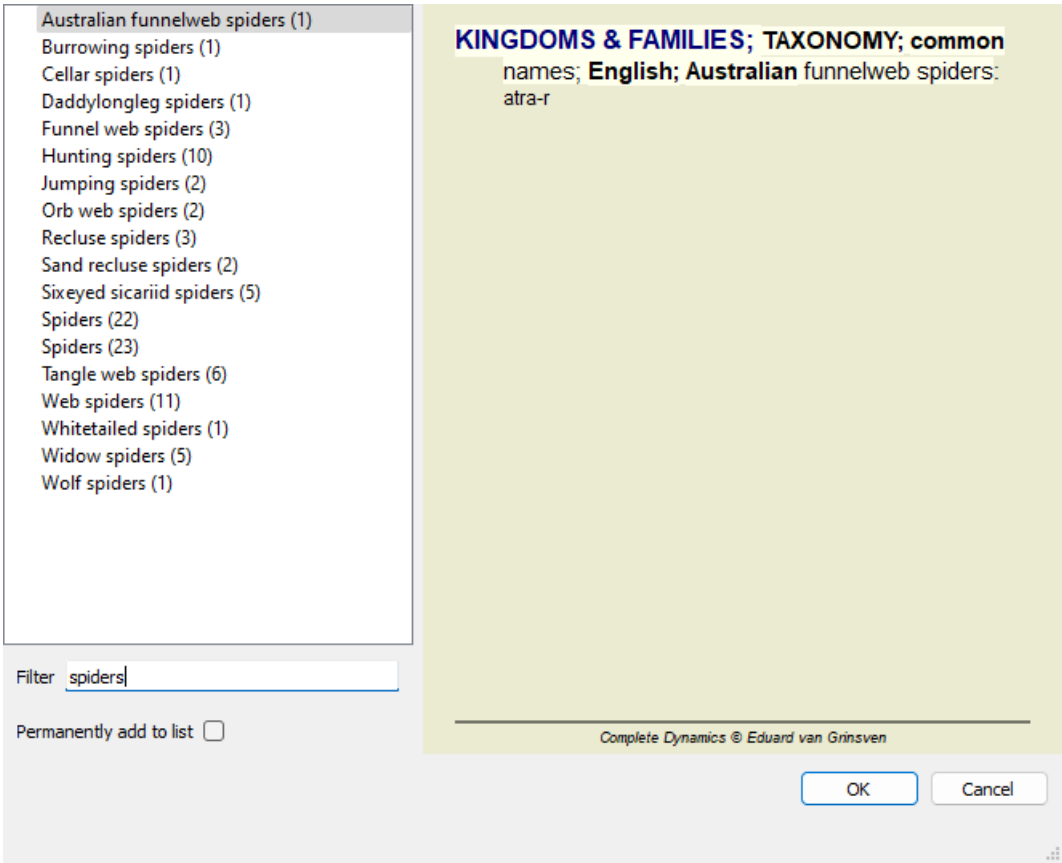
Remedy filter

It is possible to restrict the remedies shown.
An option is available in the toolbar, by which you can select a group of remedies.

A number of frequently used groups are predefined (minerals, plants, animals, nosodes). To choose another group, simply select option *Other...* and a dialog will appear in which you can select one of the groups in the *Kingdoms & Families* section.



Use the filter option to quickly find the right remedy group:



Book module standard repertory filters

Normally, the *Book module* shows the complete contents of the *Complete Repertory*.

A few standard filters are available. You can select them via the menu bar, or via the popup menus on the edges of the page. (Menu option *Book / Book selection / Complete*, popup menu option *Book selection / Complete*).

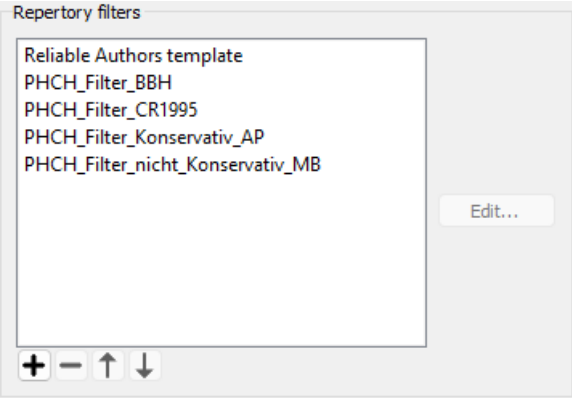
Complete	Show the entire repertory, without filtering.
Classic	Show only rubrics and remedies from classic authors. This limits the repertory to rubrics that occur in the main classic repertories, and remedies from books before 1930.
Reliable authors	Show only authors that are considered to be the most reliable, according to George Vithoulkas.
Kent rubrics	Repertory is limited to rubrics derived from Kent's repertory.
Rubrics from Allen's Therapeutic Pocket Book	Repertory is limited to rubrics derived from Allen's Therapeutic Pocket Book.
CR 4.5 approx	Restricts to rubrics and remedies like they were used in *Complete Repertory* version 4.5, published in 1995.

If a filter is selected, its name is shown in the header of the repertory book layout. This way you can easily see which repertory option you are using.

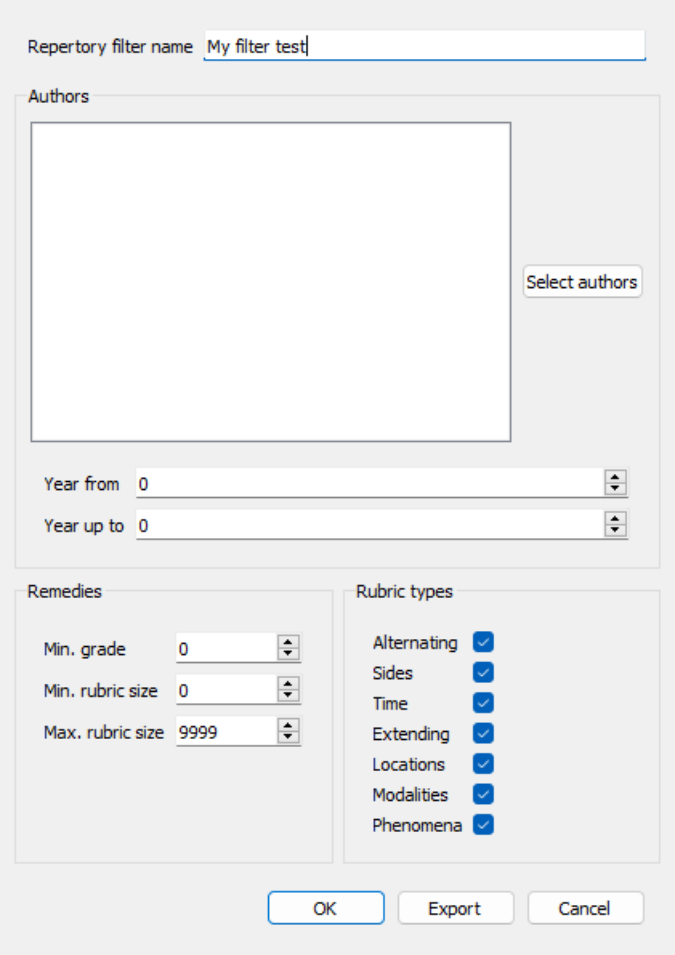
> Note: The repertory filters are applied only to the contents of the *Complete Repertory*.
> In case your license supports the use of additional repertories, or in case you have created extra repertory material yourself, the filters do not apply to that material.

Book module personal filters

It is very easy to create your own repertory filters.
Your personal filters are configured in the *Preferences*, section *Book*.

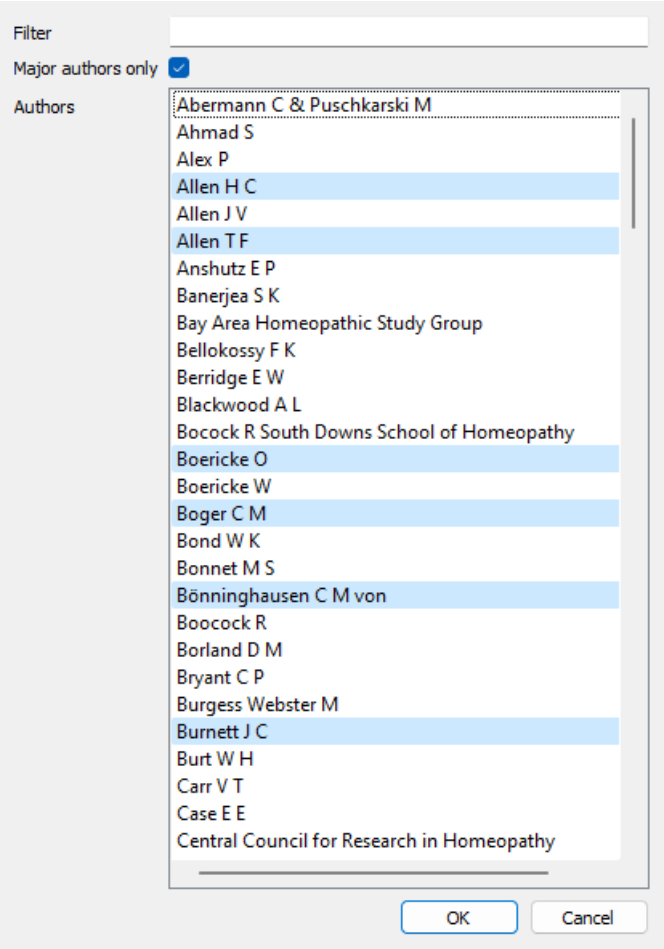


To add a new filter, press the button +.



Give the filter a meaningful name. This name will be added to the repertory filters under *Menu / Book / Book selection.*

By default, all authors are in the filter. To edit the list of authors, press the button *Select authors*.
Select the authors you want to allow in your filter. The most important authors are present in the list. To show all authors used in the repertory, uncheck the option *Major authors only*.



Below the list of authors, you can select a year range. Only sources published within the year range are included in the filter. The value 0 means the value is not used.

The other options for the filter do not need further explanation:

- Minimum remedy grade.
- Minimum rubric size.
- Maximum rubric size.
- Type of symptoms.

Repertory editor

Personal additions to the repertory

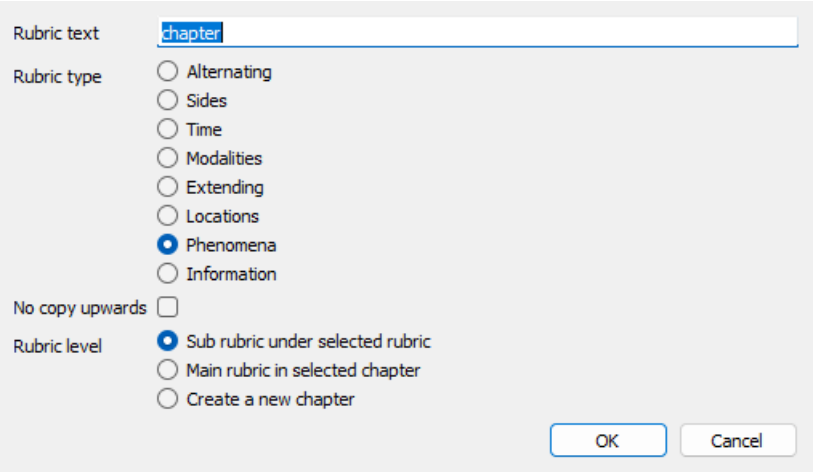
You can make your personal additions to the repertory with our *Repertory Editor*.
The *Repertory Editor* allows you to create your own rubrics and add remedies to rubrics. You can also create new remedies that are not yet present in the current repertory.
You can add personal notes to rubrics, to be displayed with the rubric.
Each of these functions will be explained below.

The functions of the *Repertory Editor* are accesible through menu options in the menu bar, as well as menu options in the popup menus on rubrics and remedies.
For a few quick additions, these are very effective. In case you want to make multiple additions, you can open the *Repertory editor assistant*. We will explain the assistant after we discussed the different options.

Adding rubrics

To add rubrics, first open the *Book module* in the chapter where you want to create your rubric.
You now have the possibility to create a new rubric. (Menu option *Book / Edit / Add rubric*, popup menu option *Edit / Add rubric*).
To add a sub rubric to an existing rubric, first select the rubric by clicking on it, then create the sub rubric.

A dialog will open.



Enter the rubric text, as you would like it to appear in the repertory. Only use small letters, except when the language rules require the use of a capital letter. The *Book module* will automatically use capital letters to format rubric text.

Please select the appropriate rubric type. You do not have to do this, but it will make your new rubric behave like other rubrics in the repertory. The rubric type is also used by the *Analysis module*, to better value the remedies in the rubric.

The option *No copy upwards* should be checked for a sub rubric which has an opposite meaning than the higher rubric. You commonly use this for a sub rubric that indicates an amelioration of a given symptom. An amelioration reverses the meaning of the upper rubric. Checking this option will disable the automatic copying of new remedies to higher and more generic rubrics.
It is also used by the *Analysis module*, to see how a remedy occurs in related rubrics.

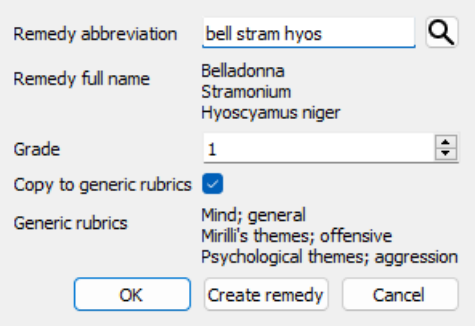
After creation, you can always modify rubric text and type. (Menu option *Book / Edit / Edit rubric*, popup menu option *Edit / Edit rubric*).
Note that you can only edit a rubric that has been created by you, not the original repertory rubrics.

You can remove a rubric that you have added. (Menu option *Book / Edit / Remove rubric*, popup menu option *Edit / Remove rubric*).
Note that you can only remove a rubric if it no longer contains any remedies or sub rubrics. This is to prevent accidental removal of valuable information.

Adding remedies

To add a remedy to a rubric, first open the *Book module* and select the rubric to which you want to add a remedy.
You now have the possibility to add a remedy to that rubric. (Menu option *Book / Edit / Add remedy*, popup menu option *Edit / Add remedy*).

A dialog will open.



You can enter one or more remedy abbreviations. The corresponding full remedy names will be displayed below the field. The *OK* button will be disabled if you entered an incorrect abbreviation.

If the option *Copy to generic rubrics* is selected, the remedies will automatically be added to rubrics that are more generic than the selected rubric. These rubrics are listed below that option.

In case you want to add a remedy that does not already exist in the repertory, you can create it with button *Create remedy*.
You will be prompted for a remedy abbreviation and a full name. The remedy abbreviation you wish to create must be an abbreviation that does not already exist in the standard repertory.
After creating your new remedy, you can always change its abbreviation or name later. (Menu option *Book / Edit / Edit remedy*, popup menu option *Edit / Edit remedy*).

If you want to increase the grade of a remedy in the standard repertory, just add the remedy with a higher grade. Your higher grade will become more important than the original grade.

You can remove a remedy addition. (Menu option *Book / Edit / Remove remedy*, popup menu option *Edit / Remove remedy*). Note that you can only remove a remedy that has been added by you. Removing a remedy only removes you as the author. If there are remaining other authors for the same remedy, the remedy itself will not be removed from the repertory.
You can also remove all your remedy additions in a rubric. (Menu option *Book / Edit / Remove all remedies*, popup menu option *Edit / Remove all remedies*).

Specifying remedy grades

Instead of quickly adding a number of remedies with the selected grade, it is also possible to explicitly specify the grades of individual remedies.

There are a few ways to override the selected default remedy grade.
The following examples show how to add remedy *bell* with grade 2, *cham* with grade 3, and *dig* with grade 4.

- Using upper case letters.
  Enter remedies with upper and lower case letters, in the style used in the *Book module*.
  Example: Bell CHAM
  (Grade 4 can not be represented this way, it also uses all uppercase letters, like grade 3)
- Add the grade number to the remedy abbreviation.
  Example: bell2 cham3 dig4
- Add the grade to the remedy, enclosed in ().
  Example: bell(2) cham(3) dig(4)

The latter method is the format used when copying a rubric and its remedies to the clipboard. This mechanism enables you to quickly copy the remedies from another rubric. On the other rubric, copy rubric and remedies and then paste into the remedies field. (Menu option *Book / Copy / Copy rubric and remedies*, popup menu option *Copy / Copy rubric and remedies*).

These additional mechanisms to specify remedy grades can be extremely powerful when importing remedies that you want to copy from external sources.

Specifying remedy authors

By default, all remedies you add to the repertory are labeled with you as author. For your personal repertory additions, this is most likely what you want. If you are adding remedies from other source material, like books or seminars, you might want to specify the author explicitly.

You can add a new author. (Menu option *Book / Edit / Source / Create new source*, popup menu option *Edit / Source / Create new source*).
You can select one of the authors. (Menu option *Book / Edit / Source / Select source*, popup menu option *Edit / Source / Select source*).
After selecting an author, this will automatically become the author for new remedy additions.
You can edit the details of the selected author. (Menu option *Book / Edit / Source / Edit source information*, popup menu option *Edit / Source / Edit source information*).

Visualizing your additions in the Book module

When you activate the toolbar button , your personal additions will be highlighted with a light green color. This way, you will be able to quickly see which remedies have been added by you.

It is also possible to see only your personal additions, without all the other remedies. To do this, you can create a personal repertory filter, selecting yourself as the only author.

Adding rubric notes

You can add a personal note to any rubric. (Menu option *Book / Edit / Add rubric note*, popup menu option *Edit / Add rubric note*).
The presence of a note will be shown by a following the rubric text.
To see the note, just move your mouse over the rubric text, or double click on the image.

You can edit or remove your personal notes. (Menu option *Book / Edit / Edit rubric notes*, popup menu option *Edit / Edit rubric notes*).
A dialog will open, which will need no further explanation.

Adding remedy notes

Just like you can add notes to a rubric, you can also add notes to individual remedies. There are additional functions for that. (Menu option *Book / Edit / Add remedy note*, popup menu option *Edit / Add remedy note*).

Adding cross references

A cross references is a reference from one rubric to another rubric. To create a cross reference, you first have to select the origin rubric, then the destination rubric.
Select the rubric by clicking on it, then mark it as the origin rubric. (Menu option *Book / Edit / Cross Reference / Select rubric as cross reference origin*, popup menu option *Edit / Cross Reference / Select rubric as cross reference origin*).
Next, select the destination rubric and mark it. (Menu option *Book / Edit / Cross Reference / Select rubric as cross reference destination*, popup menu option *Edit / Cross Reference / Select rubric as cross reference destination*).
A dialog will open, showing you the origin rubric and the destination rubric, with a button to add the cross reference.

To remove a cross reference, follow the same procedure. The dialog will then show a button to remove the cross reference.
You can also simply click on the cross reference, and then remove it. (Menu option *Book / Edit / Cross Reference / Remove cross reference*, popup menu option *Edit / Cross Reference / Remove cross reference*).

Note that you can only create cross references inside a single repertory. You cannot create cross references from a rubric in one repertory to a rubric in another repertory.

Working with multiple repertory files

Your personal repertory additions are by default stored in a file called *repertory_additions.rep*.
This file is stored in the *Complete Dynamics* folder, under your *Documents* folder.

It is possible to create multiple repertory files. Using multiple repertory files has several advantages.

- You can keep your repertory data well organized, keeping together additions that are related to each other.
  For instance, additions you make during a certain seminar.
  For instance, additions that you have copied form a certain materia medica book, or another repertory.
  For instance, your own clinical observations.
- You can share a collection of repertory additions with others.
  Just give the file to another person, and he can use the additions too.

Sharing repertory additions with others

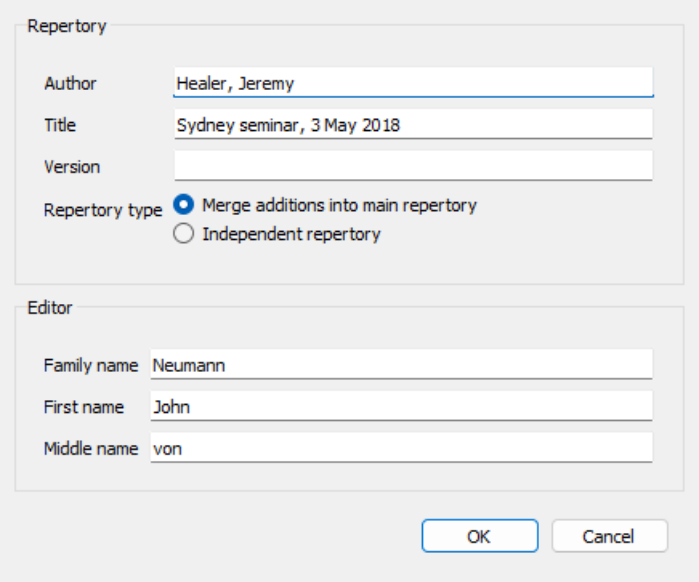
To share a collection of repertory additions with another person, all you need to do is give the other person a copy of your repertory file.
You can of course also put your additions file somewhere on the internet, so everybody can use it.

The other person can then place the file in the *Complete Dynamics* folder, and start *Complete Dynamics*. Your repertory additions will then automatically appear in the repertory.

Creating a new repertory file

You can easily create a new repertory file. (Menu option *Book / Edit / Repertory file / Create new repertory file*, popup menu option *Edit / Repertory file / Create new repertory file*).

A dialog will appear, allowing you to specify the details of your repertory additions.

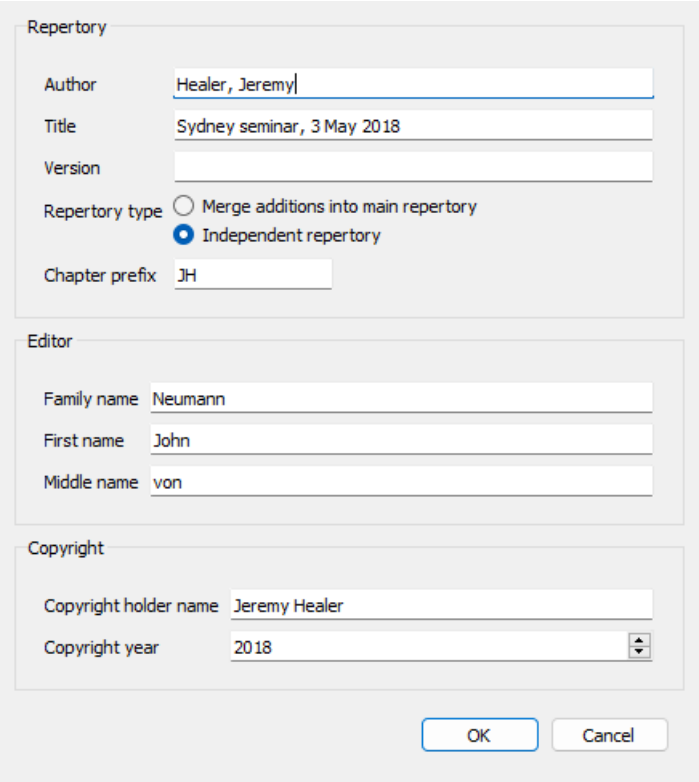


In the section *Repertory*, you can enter information about the origin of the repertory additions.
Author is the person whom the information originates from. By default, your name is already filled in. If the information comes from another person, use the other person's name (for instance: *Kent, James Tyler*).
Title should give a description that identifies the origin of the information.

In the section *Editor*, enter the details of the person who edited the repertory additions. By default, your name is filled in. In some situations, when editorial work is continued by another person, it can be necessary to change this information.

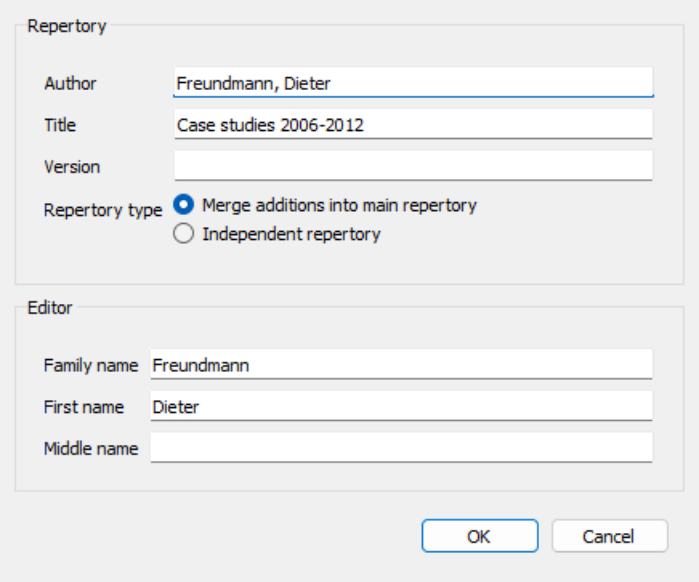
To create a stand-alone repertory, which will exist alongside the main repertory, select option *Repertory type: Independent repertory*. Some extra fields appear, which are specific to independent repertories.

- A Chapter prefix. This prefix will be placed before the names of the chapters in the repertory, to distinguish these chapter from the chapters in the main repertory (e.g. TST-MIND instead of MIND).
- Copyright information. This will be displayed in the *Book* module, at the bottom of the page.



Changing the information about a repertory file

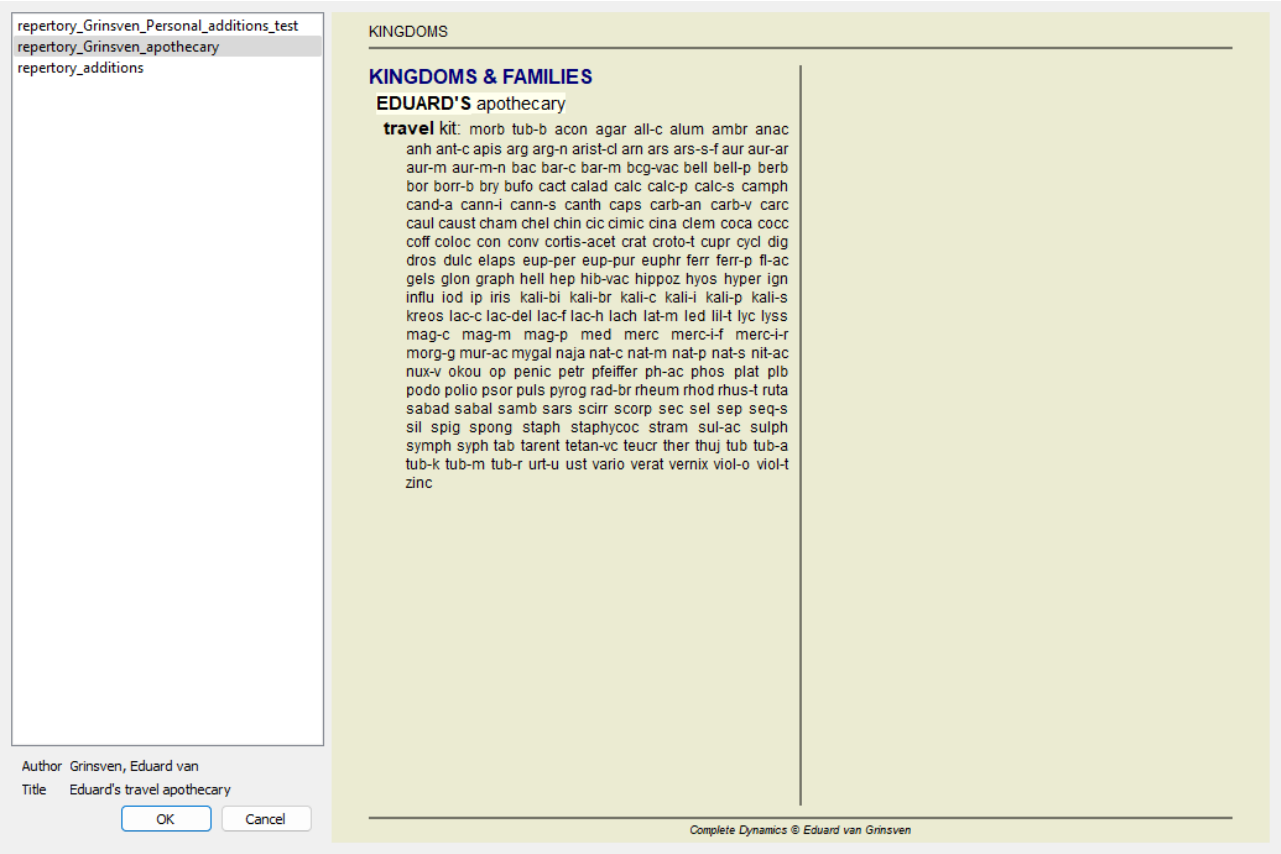
You can change the information about a repertory file. (Menu option *Book / Edit / Repertory file / Edit repertory file information*, popup menu option *Edit / Repertory file / Edit repertory file information*).



Selecting a repertory file

By default, any additions you make are stored in the file called *repertory_additions.rep*.
If you want to work with one of the other existing files, you first have to select that file. (Menu option *Book / Edit / Repertory file / Select repertory file*, popup menu option *Edit / Repertory file / Select repertory file*).

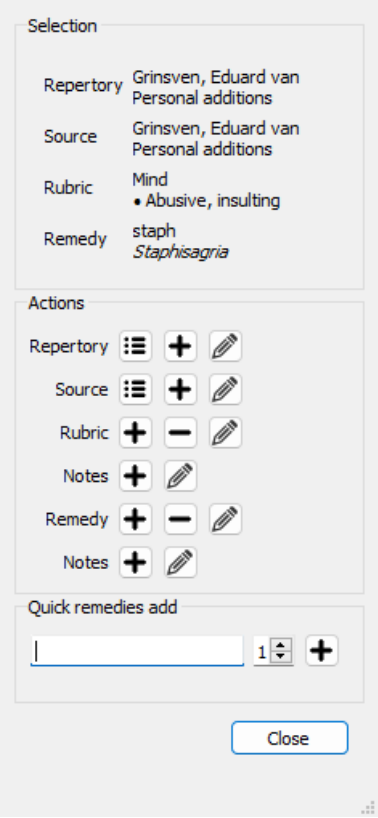
A dialog opens, showing the available repertory files.



In the list on the left side, you can select a repertory file. The right side will then show a preview of which repertory additions are in the file.

Repertory editor assistant

In case you want to make multiple repertory additions, it can be convenient to use the *Repertory editor assistant*. (Menu option *Book / Edit / Open repertory editor Assistant*, popup menu option *Edit / Open repertory editor Assistant*).



The section *Selection* indicates which rubric has been selected in the *Book module*, and when applicable which remedy has been clicked.

The section *Actions* contains buttons for all the functions that you would otherwise access from a menu.

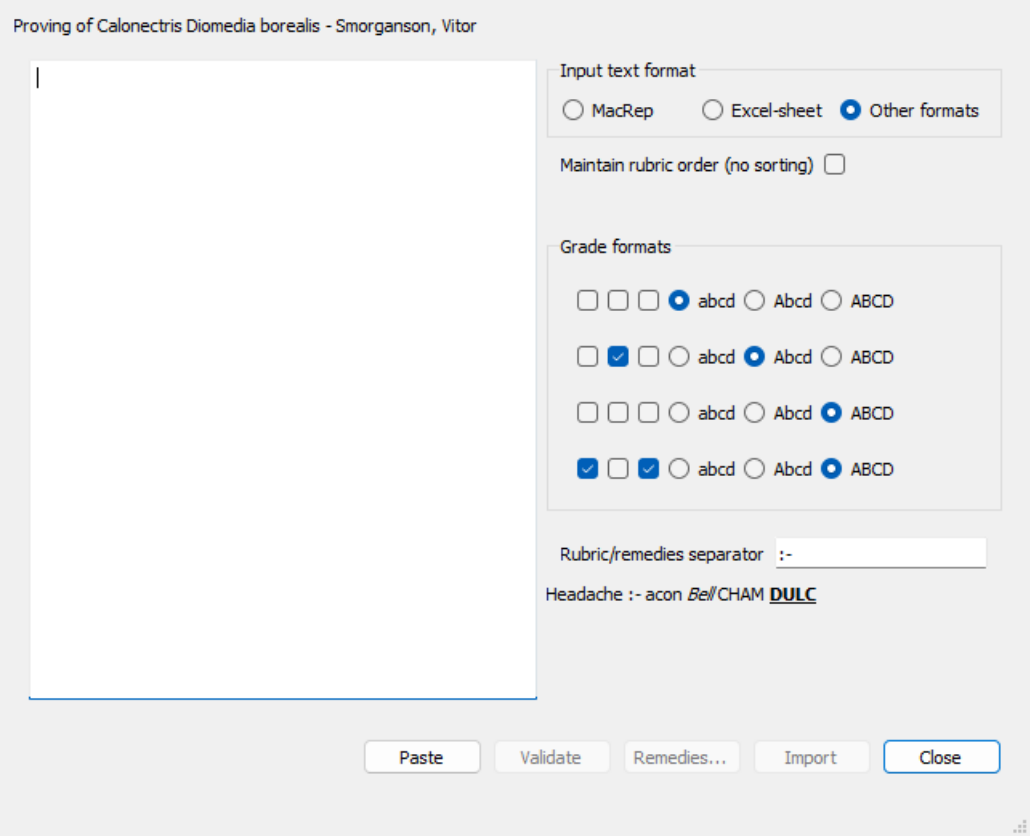
The section *Quick remedies add* allows you to quickly add a number of remedies to the selected rubric. This function requires all remedy abbreviations to be correct. The remedies will automatically be added to all more generic rubrics. See *Adding remedies* (above) for more information.

Repertory Importer

With the Repertory Importer module, you can import repertory entries in bulk, from an external file. The Repertory Importer recognizes several data formats, which are described below.

Before starting the Importer, you must have created a Repertory Additions file, and select it. (Menu option *Book / Edit / Repertory file / Select repertory file*, popup menu option *Edit / Repertory file / Select repertory file*).

After you have selected the repertory file in which you wish to import the external data, you can start the Repertory Importer. (Menu option *Book / Edit / Repertory file / Import from an external file*, popup menu option *Edit / Repertory file / Import from an external file*). The Importer module now opens.



The first step is defining the input text format. Each format is defined is a separate paragraph below. For each format, there are example files. You can find these files in folder *Documents / Complete Dynamics / Examples.*
All the example files have different formats, but they define exactly the same repertory rubrics and remedies.

The next step is importing the text into the Repertory Importer.
The input text that you want to import, must conform to the defined format. In the file, select all the text and copy it to the clipboard.

Then, in the Repertory Importer, press button *Paste*. The copied text will appear in the large white space. If there is a problem with the text, change it in the original document and copy/paste again.

After importing the text, press the *Validate* button to do some first tests. If any errors are found, these must first be corrected before you can continue.

In case your repertory contains remedy abbreviations that are not present in the *Complete Repertory*, you can now define which remedies they are. You define the unknown remedies using the *Remedies...* button.

Once there are no more errors and all remedies are correctly defined, you can import the repertory with the *Import* button. Then, close the Repertory Importer with the *Close* button.
Please note that importing will remove the entire contents that was previously in the repertory file.

The input text formats

MacRep

This format is used by MacRepertory, to define additions. Selecting this format does not require any other settings to be defined.
Please look at the examples for details. With the examples, there is also a file that gives more information about the file formats.

Excel-sheet

In this format, the first columns define the rubrics. The last column holds the remedies.
Just look at the examples, it is easy.

Other formats

In this format, the remedy grades are defined by the text styles.
You can also define the text fragment that separates the rubric label from the remedies.
For each remedy grade, you can define the format. Below the settings, you see an example of what the formatted text looks like with the selected settings.

The rubric hierarchy is defined by indenting the text. This can be done in diffent ways.

- Using Tabs. Every Tab chacacter in the text adds 1 level of hierarchy.

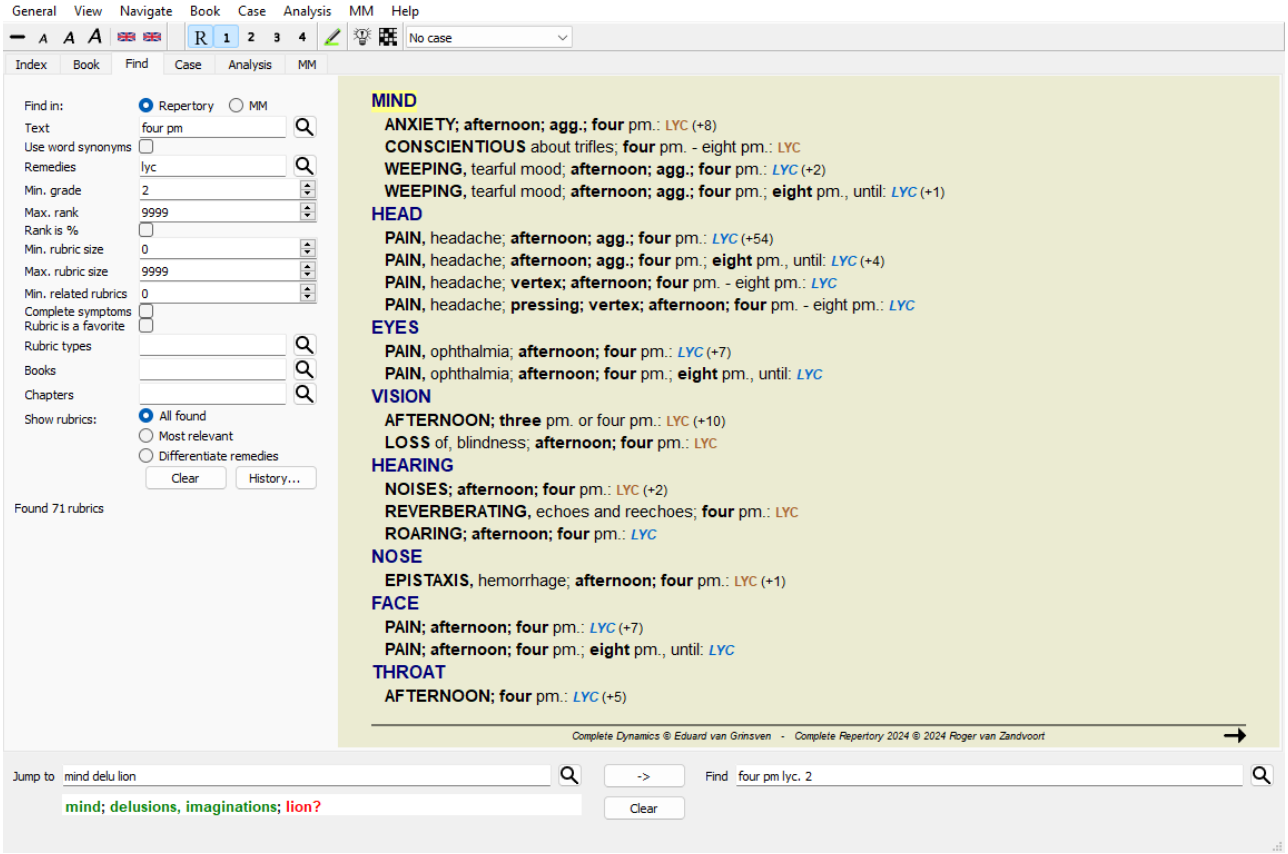
- Using Spaces. Start every rubric level with a number of Space characters. You must use consistent indentation, for instance 4-8-12-16 spaces.
- Paragraph margins. In your text editior, you can define left margins for paragraph styles. Simply define a paragraph style for each rubric hierarchy level, and apply that style to each rubric of the same level.
- A combination of the above. In most cases this will work too, but if your text uses a combination, it is probably poorly formatted.

There are example files for each indentation method.

Find module

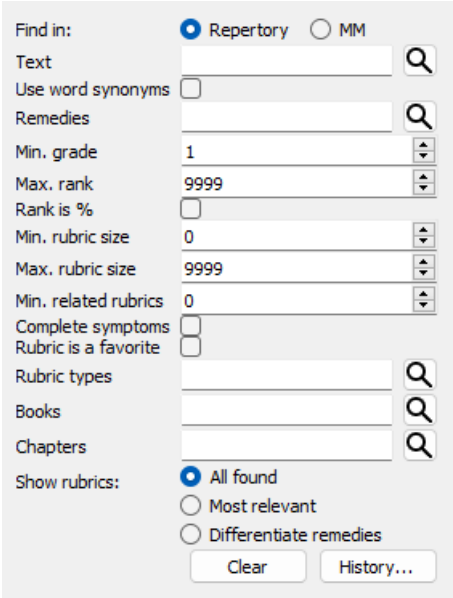
Opening the Find module

Go to the Find module by clicking on the *Find* tab. (Menu option *View / Find*, *ctrl-S*).



Find fields

At the left side of the screen you can fill in what you want to find. (An alternative way to enter what you want to find is by using the powerful *Find* field at the bottom of the window, see the section *Find field* for details on using this single field for powerful searches.)



Find in: Select where you want to find.
Repertory will search in the repertory.
MM will search in the Materia Medica. When searching in Materia Medica, most of the other options are removed, since they only have relevance for the repertory.

Text Enter text fragments to look for:

xyz	Any word starting with *xyz*.
=xyz	Word must be exactly *xyz*.
==Abçß	Word must be exactly *Abçß*. Compares characters without corrections like *a=A* or *a=ä*.
*xyz	Word contains *xyz* anywhere in its text.
"abc xyz"	Text combination *abc* followed by *xyz*
abc + def	Both texts *abc* AND *def* must occur.
abc+def	Same as above, spaces are optional.
abc def	Same as above, AND is the default. (A + is automatically inserted before *def*.)
-abc	Text *abc* must NOT be present in the text. This can be combined with =, * and "" as shown above. Examples: *-=morning* *-*ation* *-"from bed"*
abc / def	Either *abc* OR *def* must occur (spaces are optional).
Combinations of these are possible. Examples:	
four/eight pm	(*four* OR *eight*), AND *pm*.
pm four/eight	Same as above, the order is not important.
"rising from bed" morning	The sequence *rising from bed*, AND *morning*.
fear / anxiety crowd/people	(*fear* OR *anxiety*) AND (*crowd* OR *people*). (A + is automatically inserted before *crowd*)

Use word synonyms When checked, searching uses word synonyms. See section *Word synonyms* for more information.

Remedies Enter the abbreviations of remedies to look for. Pressing the 🔍 button, located near the right side of the field, will pop up a search window allowing you to interactively select a remedy, in case you do not know the abbreviation by heart.

sep	Remedy *sep*
sep.	Same as above, the dot notation can be used, but is not needed here (it is needed in the *Find* field).
-sep	Remedy *sep* must NOT be present in the rubric.
sep / nat-m	Either remedy *sep* OR *nat-m*
sep nat-m	Same as above, OR is the default. (A / is automatically inserted before *nat-m*)
sep/staph+nat-m/mag-m	(*sep* OR *staph*) AND (*nat-m* OR *mag-m*)
sep. staph. + nat-m. mag-m.	Same as above. (A / is automatically inserted before *staph* and before *mag-m*)
{spiders}	Remedies in the kingdom spiders. The name you enter between {} must match the name of one of the rubrics in the Kingdoms & Families chapter. To look up a name, press the 🔍 button and then button *Groups...*
{animals} - {spiders}	Remedy groups can be combined just like single remedies. In this example, all animals except spiders.

Min. grade Enter the minimum gradation for remedies (1 to 4).

Max. rank The remedy looked for must be in the top-X of most important remedies in the rubric.
Example: if you enter 10, the remedy must be on position 1-10 when sorting the remedies on importance.

Rank is % When checked, the rank value is taken as percentage, not as absolute number.
Example: if you enter 10, the remedy must be within the first 10%.

Min. rubric size Enter the minimum number of remedies in a rubric.

Max. rubric size Enter the maximum number of remedies in a rubric.

Min. related rubrics Enter the minimum number of related rubrics in which a given remedy should occur.
Related rubrics are rubrics that are more specific than a given rubric. For more information, see Help section *Analysis module / Formulas.*

Complete Symptoms Restrict search to complete symptoms.
A complete symtom is a symptom that consists of a Location, a Sensation, and Modalities or Concomitants.
This option is used exclusively when searching in the *Complete Repertory*. Other repertories generally do not contain this information.

Rubric types Pressing the 🔍 button, located near the right side of the field, will pop up a window allowing you to interactively select rubric types, like Times, Sides, Location etc..
In case your license supports the use of additional repertories, please note that additional repertories have often not tagged the rubrics as Times, Sides, Location etc. Any selection you make here, can only be applied to repertories that have been properly prepared for this, like the *Complete Repertory*.

Chapters Pressing the 🔍 button, located near the right side of the field, will pop up a window allowing you to interactively select chapters.

Show rubrics Select which kind of rubrics to show.
All found: show all the rubrics that match the search criteria.
Most relevant: Show only the most relevant rubrics for one or more remedies, for the given criteria.
Differentiate remedies: Show the rubrics that best differentiate between two or more remedies, for the given criteria.

Searching will start automatically after entering your search criteria, there is no need to press any button.

Note that for text the default for multiple fragments is AND, but for remedies it is OR.
The reason for this is that when entering multiple text fragments you most likely intend to restrict the search result, whereas for multiple remedies you might want to do differential diagnosis.

Recall previous finds

You can quickly recall a previous find by clicking on the *History...* button. This will open a dialog with a list of previous find queries.

Find results for Repertory

The results of a find request are shown on the right side of the window.
The level of detail depends on what has been searched for. If remedies were searched for, the selected remedies are included in the find result. If only text was searched for, no remedies are shown.
In short, the find result focuses on what you asked for, not the details that are not asked for.

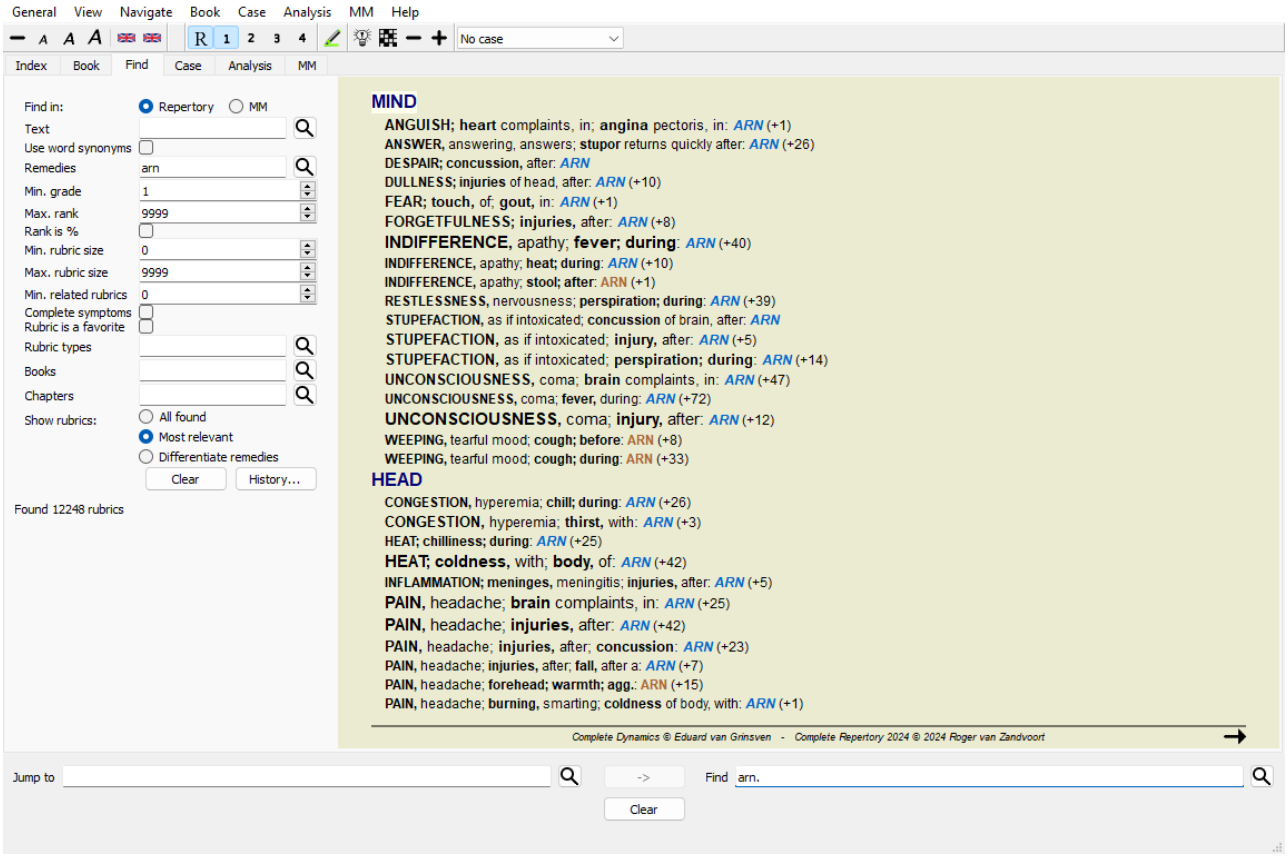
The find result area has many similarities with the *Book* module.
Navigation is done with the same keyboard, mouse, button bar, or menu features.
Also, the layout is automatically adjusted to the size of the window.

> *Tip*: switch between showing remedies or hiding them, by pressing *space*, just like in the *Book* module.
> In the *Find* module, showing remedies is restricted to the somewhat smaller rubrics. Rubrics with many remedies show only the number of remedies.

In addition to the navigation options in the *Book* module, the find result offers the option of jumping straight to a rubric in the book, by simply double clicking on a rubric with the mouse.

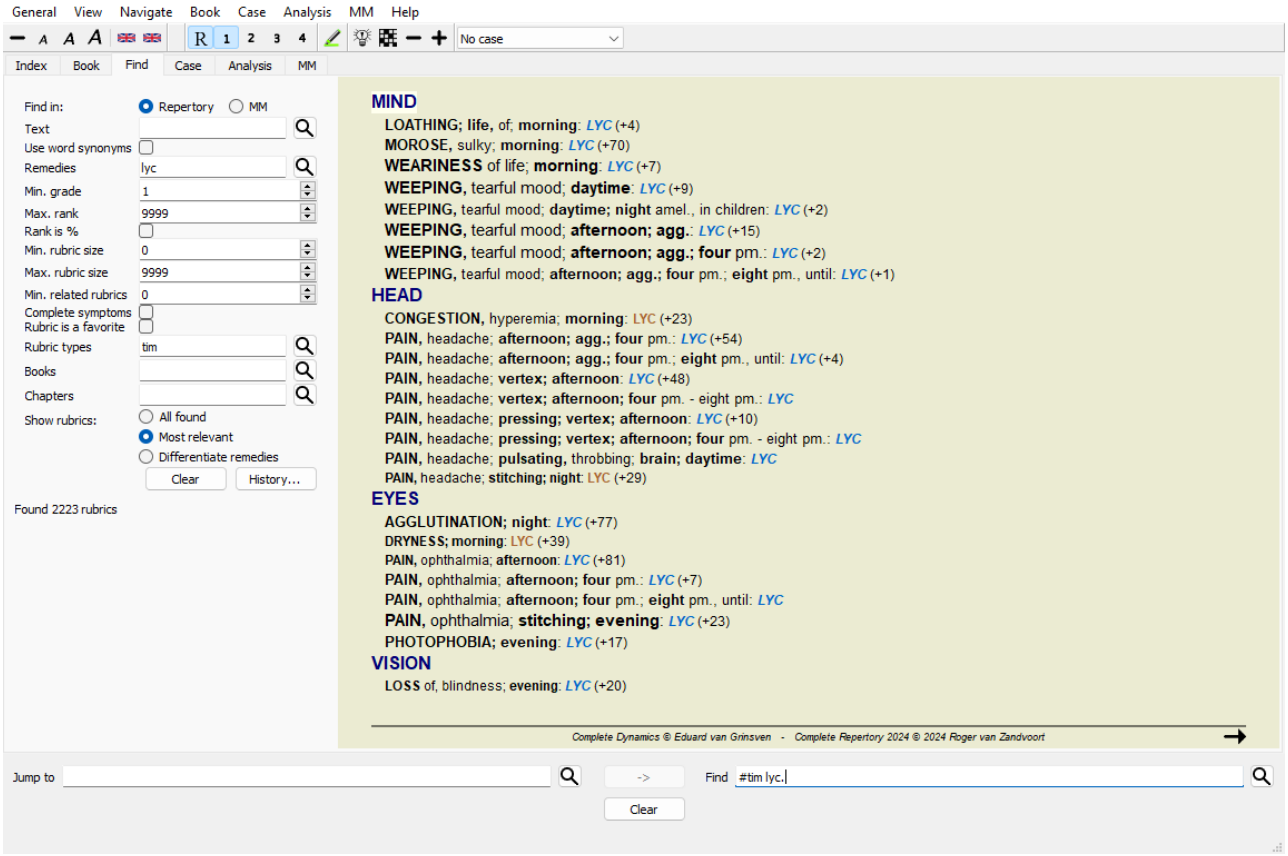
Most relevant

When searching for the most relevant rubrics for one or more remedies, the results shown are limited to the most relevant rubrics.
In case you are looking for a single remedy, the result will be exactly the same as when you look for that remedy in the Reverse Materia Medica. This makes sense, since that is exactly what the Reverse Materia Medica is intended to do. As an example, let's take a look at the most relevant rubrics for remedy *arn*.



When you are looking for more than one remedy, the most relevant rubrics for any of the remedies will be shown. When looking for a remedy family, like for instance spiders, the result will not be the same as when you open the Reverse Materia Medica for the spiders family. The Reverse Materia Medica will do an analysis based on the family as a whole, compared to other families, whereas the Find module will look at the results of each individual family member.

You can use all the powerful Find possibilities, to look for specific relevant rubrics.
For example, the most relevant time criteria for Lycopodium.



You can used the toolbar buttons − and + to show fewer or more rubrics.

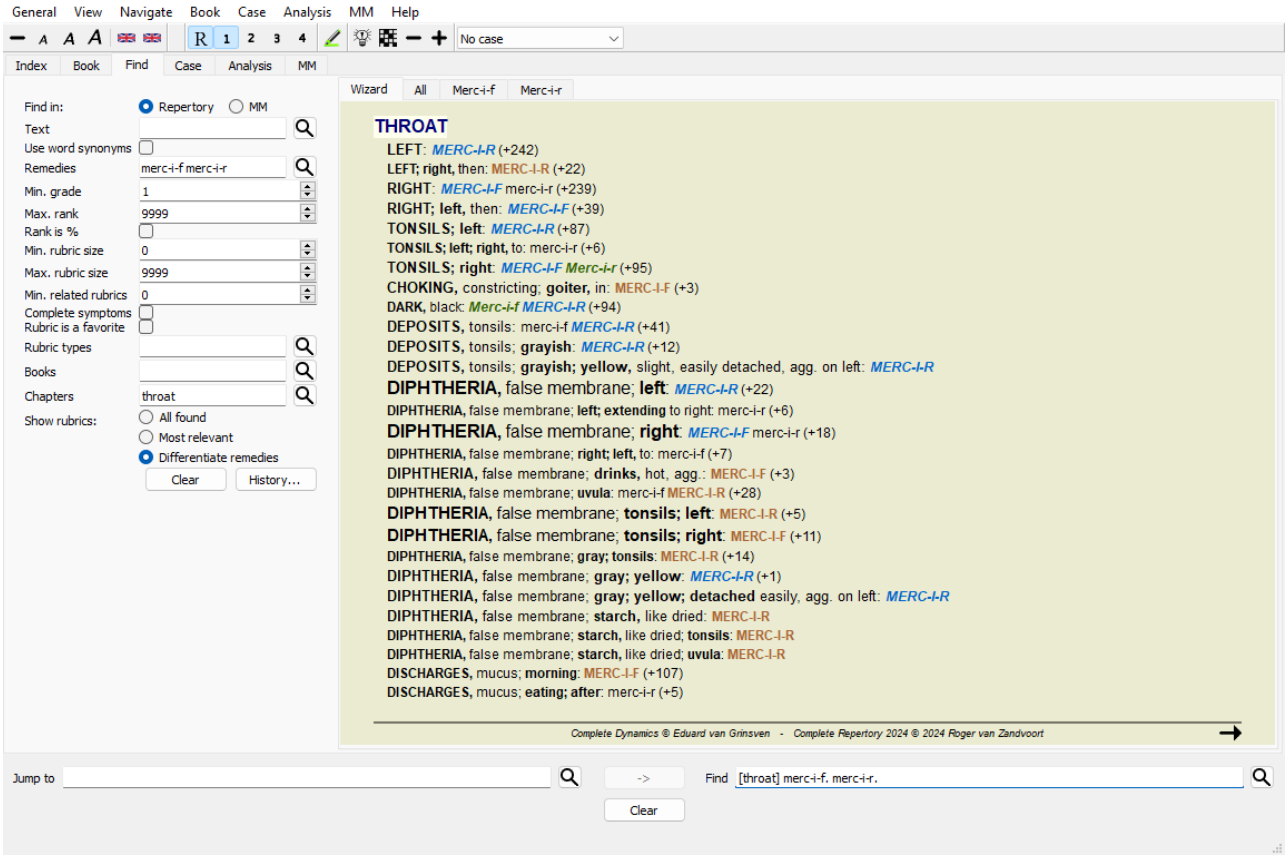
Differentiate remedies

This extremely powerful function allows you to search for symptoms that best differentiate between two or more remedies.
It can be used to study the differences between two remedies, but also to find the relevant differences within a larger group of remedies.
All the powerful criteria of the Find module can be used to focus on specific areas of interest.

The rubrics that are selected generally fall into the following categories:

- Opposite behavior, where one remedy behaves contrary to another.
  Examples: aggravation/amelioration, warm/cold, left/right, aversions/desires, etc.
  For these differences, you will often see the two opposing rubrics listed, like one rubric for aggravation, followed by the rubric for amelioration. Or one rubric for left, followed by a rubric for right.
- Differences in time for a similar symptom.
  Examples: morning/evening, day/night.
- Other differences, like locations, extensions, concomitant symptoms, etc.
- Particular symptoms.
  These are symptoms that are specific to a given remedy, but do not occur in another.

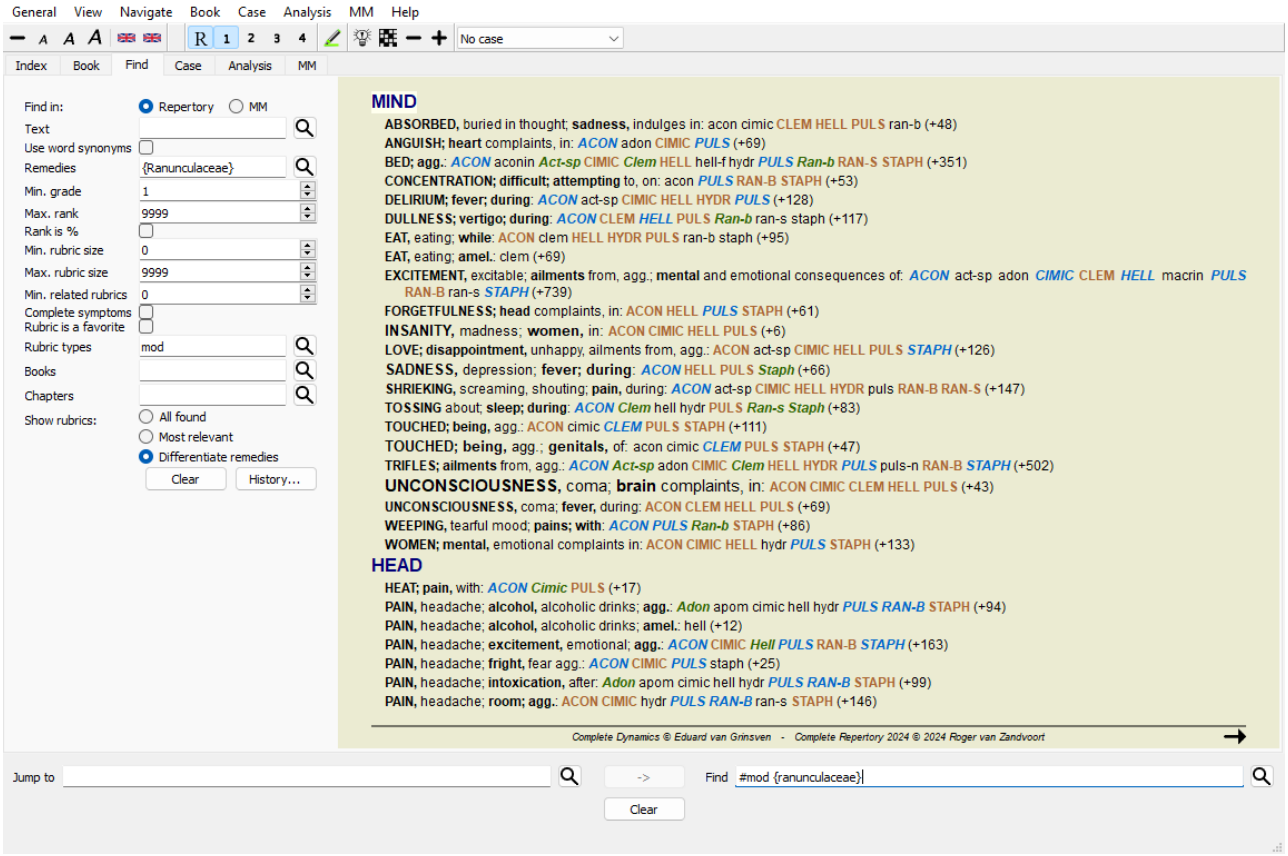
As an example, let's take a look at the most important differences between the remedies *merc-i-r* and *merc-i-f* in throat symptoms.



You can use the toolbar buttons − and + to show fewer or more rubrics.

Note that when you differentiate among a larger number of remedies, a rubric is considered more important if it helps you better split the remedies in two larger groups.
For example, if you want to differentiate 10 remedies, 5 agg. / 5 amel. distinguishes better than 1 agg. / 9 amel. Or if a symptom is known for 5 of the 10 remedies, that distinguishes better than if it is known for 8 out of 10.

As an example, let's differentiate the modalities of the family Ranunculacea.



You will see that the symptom *Ailments from excitement* is rated very high, because it separates about half of the family members from the other half.

Find results for Materia Medica

The following example shows the find result when searching the Materia Medica for the words dog/dogs.

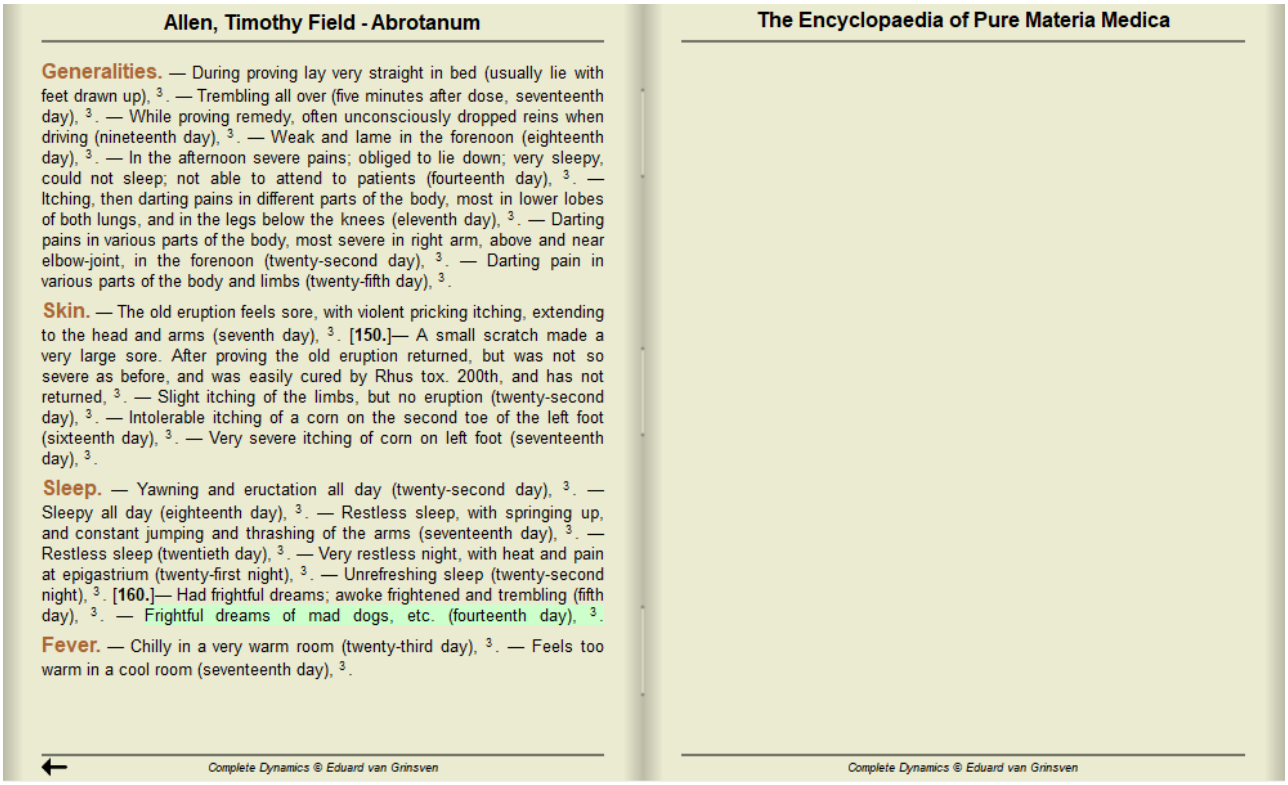
Searching for the words is done in complete sentences. When looking for a combination of words, this combination also applies to sentences, not the entire remedy text. So when, for example, you look for the three words *bed too hard*, the three words must all be found

in the same sentence.
Please note that the structure of sentences often varies per author or per book. There are no waterproof rules that define where a sentence begins and ends. In most cases, this will not cause problem using the present Materia Medica books.

From the results, you can easily jump to the corresponding Materia Medica. Just click on the text, and the Materia Medica book will open.

If you click anywhere on the sentence "Frightful dreams of mad dogs, etc. (fourteenth day)", the book will open at the page where this sentence is found.
If you click on the section name "Sleep", the book will open at the page where this section is located.
If you click on the book title "Abrotanum Allen Encyclopaedia", the book will simple open at remedy Abrotanum.

Note that sentences that match the find query are highlighted with a light green color.



You can restrict your Materia Medica search to a number of remedies or remedy groups. In the *Remedies* field, enter the remedies and/or groups, for example 'ars bell acon' , or '{spiders}'. Note that combinations like 'ars+bell+acon' are meaningless, because a sentence can never occur in more than 1 book.

More examples

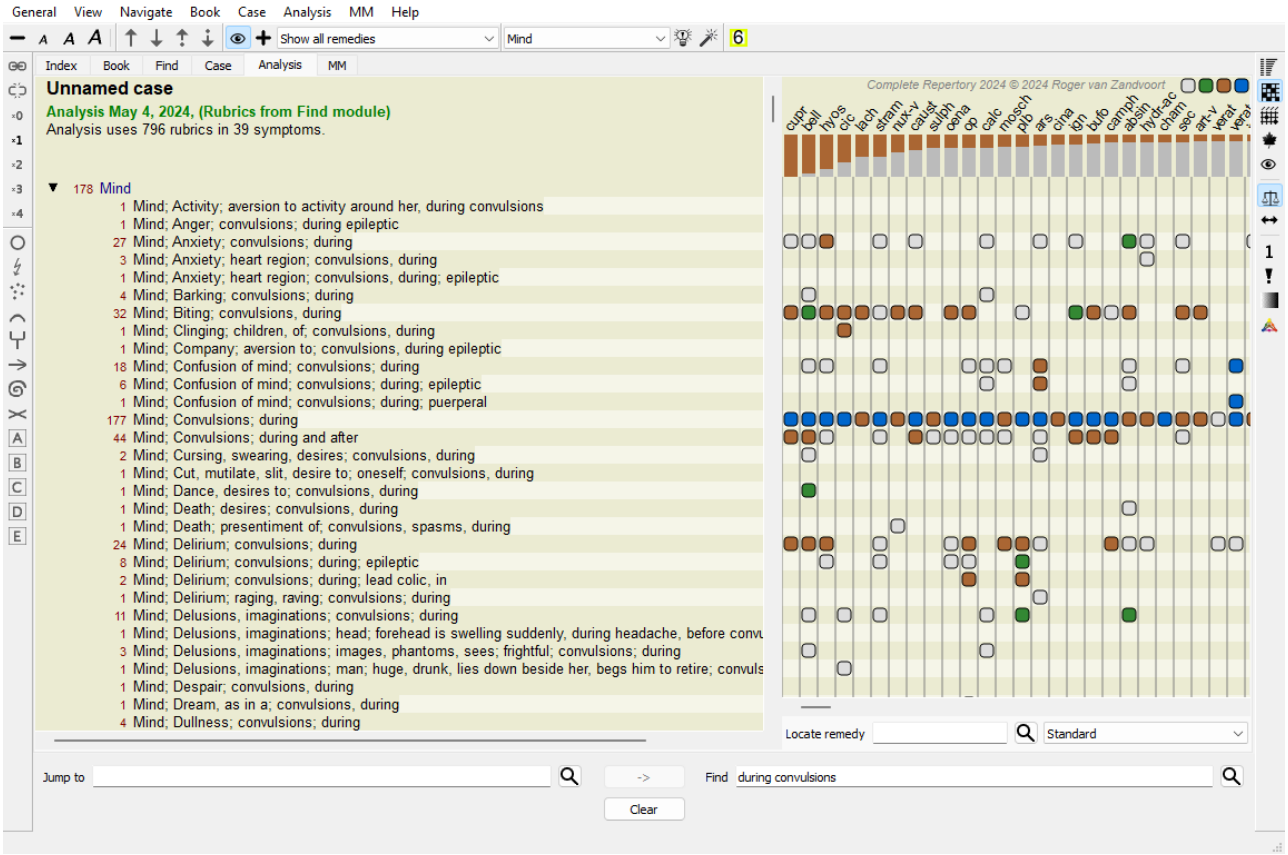
There is a one-to-one relationship between entering search criteria in the fields mentioned above, and using the *Find* field at the bottom of the window.
More examples of using the find module are given in the section on *Find field.*

Differential Diagnosis in Find module

In the *Find module*, Differential Diagnosis shows a list of relevant remedies for all rubrics that are found, similar to an analysis. (Menu option *View / Remedies / Show DD remedies*, toolbar button, popup menu option *Remedies / Show DD remedies*).

In this example, after looking for *during convulsions* :

To get full details about all rubrics used in the differential diagnosis analysis, press button . This will create a temporary table style analysis of all rubrics, organized by repertory section. The analysis is stored in your current case and will be deleted when you close the case.



Please note that it is not very useful to do this when more than 1000 rubrics are found.

Word synonyms

When the option *Use word synonyms* is checked, every word in the *text* field is extended with synonyms for that word.

For example: when looking for the text 'child', synonyms could be: infant, son, daughter, baby, boy, girl, youth, offspring, newborn, teenager.

This way, more rubrics will be found than the ones that strictly match the words that you typed. Sometimes this might be what you want, in other situations you might want your search to do exactly like you wrote.

Currently, word synonyms are available only for the English language. If you have suggestions about missing or incorrect synonyms, please let us know. Building the right synonym definitions is an ongoing process of improvement.

Creating your own synonyms

Complete Dynamics offers you the possibility to define your own lists of word synonyms.
Your own word synonyms are defined in one or more (unformatted) text files, that you keep in a special folder. The folder is named *Complete Dynamics*. On Windows it is located in your *My Documents* folder, on OS-X in your *Documents* folder.
An example file called *synonyms_example.txt* is preinstalled in that folder. In that file, you will find examples of how synonym definitions are made.

Synonyms can also be made for other languages than English.

Sharing synonyms with others

If you want to share your synonym definitions with other users, all you need to do is send them your synonym definition file. When the other user installs the file in the aforementioned folder, the synonyms will automatically be available after stopping and restarting the program.

Highlighting Find text and remedies

The texts and remedies that are searched for in the Find module, can easily be highlighted. (Toolbar button). When highlighted, these text and remedies can be located very quickly when looking at the screen.
Highlighting can be applied in the *Find*, *Book* and *Materia Medica* modules.

Find in Repertory

With highlighting switched on, the text elements of your query are highlighted in the Find result list.
As an example, the text 'fear' is searched for. Note that 'fear' in the Find module means 'any word beginning with fear'. Therefore, the words 'fear', 'fearful', 'fearfulness' are also found.

The next example shows looking for 'fear' plus any of the remedies 'bell' or 'stram'.

MIND

ANGER; ailments from, agg.; **fright,** fear, with: BELL *STRAM* (+22)
ANGER; fright, fear agg.: BELL (+19)
ANXIETY; fear, with: bell (+153)
ANXIETY; fright, fear; **after**: bell (+18)
BED; get out of, wants to; **fright,** fear agg.: *BELL* (+2)
DEATH; desires; fear, with: *BELL Stram* (+16)
DEATH; desires; fear, with; **death,** of: *BELL Stram* (+14)
DELIRIUM; fear of men, with: bell (+1)
DELIRIUM; lively active, vivid, alternating with fear of monsters, shrieking for help: stram
DELIRIUM; raging, raving; **fright,** fear agg.: bell stram
DELUSIONS, imaginations; **alternating** with; **fright,** fear: STRAM
DELUSIONS, imaginations; **gallows,** of the, with fear: BELL
DELUSIONS, imaginations; **stranger,** strangers; **sees; night; every,** since six weeks, causing fear, had to leave bed, a old woman: STRAM
DESPAIR; death, with fear of: bell (+9)
FEAR: *BELL STRAM* (+932)
FEAR; alternating with; **mania**: BELL (+1)
FEAR; alternating with; **rage**: bell (+1)
FEAR; afternoon: stram (+25)
FEAR; evening; agg.: *STRAM* (+78)
FEAR; evening; agg.; sunset, after: *STRAM*
FEAR; evening; agg.; dark, in: stram (+4)
FEAR; night; agg.: BELL *STRAM* (+184)
FEAR; night; agg.; children, in, pavor nocturnus: bell STRAM (+27)
FEAR; abortion, in threatening: bell (+4)
FEAR; anger, vexation, after: BELL *STRAM* (+26)
FEAR; bed; in: *BELL* (+39)

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Book module

Like in the Find module, the Book module can highlight the text and remedies of the Find query.

FEAR **MIND**

FEAR *(cont.)*
children, in: abel achy ACON ambr ant-c arg arn *ARS* AUR-BR *BAR-C* bar-m bell BISM bism-met BOR brach BUFO CALC camph carb-v CARC CAUST cham chap CHEL CHLOL cic cimic CINA CUPR CUPR-ACET cypr *Dros GELS* HALIAE-LC hyos hyosin IGN iod *KALI-BR* kali-c KALI-P lac-c lach lil-t LYC med merc NAT-C *OP* PHOS *Plac PLUT-N* pras-f psor puls *Rheum* sac-alb SANIC santin scut sil sol-n STAPH STRAM SULPH SYPH thuj *TUB* tung valer zinc
• *Anxiety; children, in (46)*
• *Children; complaints in (383)*
cholera infantum, in: STRAM
• *Rectum; cholera; infantum (123)*
everything it sees, of: calc
pavor nocturnus
• *Fear; night; agg.; children, in, pavor nocturnus (29)*
chill, during: *Ars* CALC carb-an cycl gels hura *Lam Puls* sulph tub verat
• *Chill, during (163)*
bed, on going to: hura
• *Bed; agg. (363)*
• *Fear; bed; going to, on (9)*
closing eyes, on: aeth CARB-AN CAUST
• *Closing eyes; agg. (83)*
coition, during
• *Coition; agg. (62)*

FEAR *(cont.)*
coldness, with: am-c calc carb-f diom-e op puls samb VERAT
• *Generalities; coldness, lack of vital heat; fright, fear agg. (7)*
company amel.: agar ars BELL bism CALC fab fic-i gard-j GELS hyos LAC-C med rad-br ran-b ros-g *STRAM*
• *Solitude, being alone, of (177)*
constipation, with: *Bell* lach OP
• *Constipation; with (52)*
• *Mirilli's themes; constriction (87)*
convulsions
before: agar aml-n arg-n cic *CUPR* nat-m
• *Anxiety; convulsions; before (9)*
• *Convulsions; before (92)*
• *Generalities; convulsions, spasms; fright, fear; from (44)*
• *Mirilli's themes; fit (230)*
during: *Absin* acon agar ang apis arg-n ars bell bufo calc camph cann-i canth cimic cocc coff con convo-s cupr dros elaps gels glon hell hep hyos ign kali-br kali-c kali-p lach lil-t lyc *Morph* MOSCH *Nat-s* nux-v phos phyt plat ran-b sec sep stram stry verat verat-n zinc
• *Anxiety; convulsions; during (27)*
• *Convulsions; during (177)*
• *Generalities; convulsions, spasms; anguish, with (14)*
• *Mirilli's themes; death (660)*
• *Mirilli's themes; fit (230)*

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MIND FEAR

FEAR; convulsions; during *(cont.)*
• delivery, parturition, after, puerperal : stram
• *Delivery, parturition; after, puerperal (87)*
• *Generalities; convulsions, spasms; delivery, parturition; after, puerperal (91)*
• intervals, at: cupr
cough, during: ANAC BRY cham CINA dros KALI-BR *Meph* PHOS SPONG syph
• *Coughing; while (109)*
whooping cough: SPONG
• *Cough; whooping (225)*
crowd, in: abel *ACON* aloe *Alum* am-m AMBR *Amet* ARG-N arn ars ars-s-f asaf AUR aur-ar aur-i AUR-M-N aur-s bamb-a bar-br bar-c bar-s BELL beryl beryl-n blatta bufo calc *Cann-i* carb-an CARC caust cic con dios dysp elaps fagu ferr ferr-ar ferr-p graph hep her-s hydr-ac irid KALI-AR kali-bi kali-c kali-p lac-cpr lac-del lac-eq led levo LYC manc merc morg morg-g nat-ar nat-c NAT-M nat-s nux-m NUX-V oxyg parth PETR phos *Plac* plat plb PLUT-N pter-a *PULS* rhus-t salv sam-s scan sel sil stann stram sulph tab taosc teg-a thuj til tritic-v ven-m
• *Crowd, in (120)*
• *Fear; approaching; others, of (58)*
• *Narrow, small place, in, claustrophobia (97)*

FEAR; crowd, in *(cont.)*
• *Public places, of (35)*
• *Streets, busy (8)*
• *Generalities; crowded places agg. (146)*
• *Mirilli's themes; crowd (186)*
• *Psychological themes; anxiety, fear (1074)*
delirium tremens, in: calc cimic scut
• *Delirium tremens, mania-a-potu (112)*
delirium, in: ACON AIL anac apis ARS ATRO AUR-M bapt bar-c *BELL* BROM bry *Calc* camph *Cann-i* canth carb-v caust chin cic cimic colch coloc CROC CUPR cypr dig HEP hydrog HYOS IGN LAC-C lach *Lat-t* lyc merc nat-m nicot nit-ac NUX-V *OP* phos *PLAT* PLB podo PULS rhod samb SEC SIL *STRAM* stry sulph TARENT-C THUJ *VERAT* zinc zinc-p
• *Delirium (397)*
violent beating of carotid and temporal arteries, from: AUR-M
• *Fear; delirium, in (58)*
• *Neck; pulsation; bloodvessels; carotids (128)*
• *Mirilli's themes; blood (178)*
• *Mirilli's themes; death (660)*
• *Mirilli's themes; insanity (674)*
delivery, parturition, during
• *Anxiety; delivery, parturition; during (21)*

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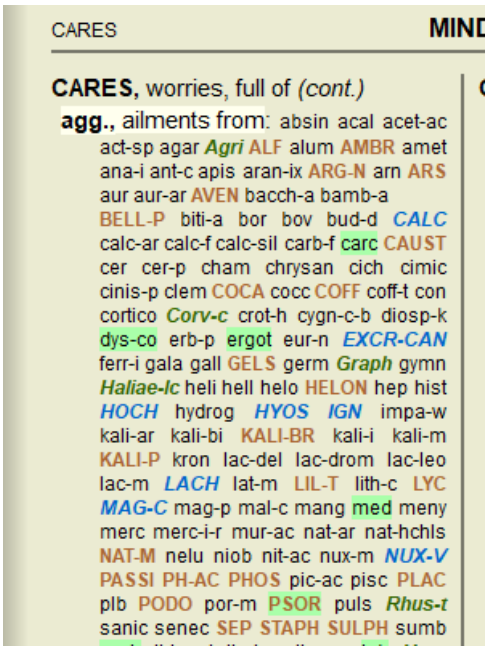
In the following example, the remedies looked for were the nosodes. You can now quickly see which nosodes are in which rubrics.



Find in Materia Medica

When looking for text in the Materia Medica, the words found are highlighted. In the following example, the text looked for was 'bed too hard'. Note that 'toothache' is also highlighted, because it also starts with 'too'...

Materia Medica module

In the Materia Medica module, the highlight is not only applied to words, but also to the sentence that you clicked on in the Find module. The sentences are highlighted with a lighter color than the words.

chest, [1]. — Crawling in the chest, as from beetles, [1]. — Gnawing pain in the right clavicle, [35]. — A digging, boring pain from the right scapula to the front of the chest, increased by deep inspiration, but not by expiration, and so in no way relieved; lasting twelve minutes, [3].

Neck and Back. — Nape of neck stiff, [14]. — Pain as if the flesh were separated in the nape, with feeling as if the neck would not support the head, and the head would on that account fall forward; on moving the head, shootings in the nape, [6]. — *Rheumatic pain in the nape, felt only on moving the neck* (after 5-9 h.), [1]. — *Stiff feeling in the nape of the neck in the evening*, [29], [34]. — Stiff feeling in the nape, with chilly hands and feet, [34]. — Drawing pain to the left of the nape and in the scapula on moving the neck, [35]. — Single stitches in both sides of the nape, [5]. **[1100.]**— Weariness in the neck on motion, *as if involving single muscles*, especially evenings and nights, [22]. — *Drawings in muscles of throat and neck*, [26]. — Fine shootings in the neck, externally, [1]. — Drawing pain into the neck, into the ear and shoulder, [34]. — Stiff and bruised feeling in the left side of the neck, to the left shoulder-joint and a portion of the dorsal muscles; worse on lying, better on moving (5th d.), [30]. — Pressive pain in the left side of the cervical vertebrae, [7]. — Pressive pain in the neck, as of a pressure with the point of a finger inwards toward the trachea, [3]. — Stretching in the cervical muscles on turning the head, [35]. — Pain extends from neck towards right shoulder, [39]. — * *Bruised pain between the shoulders*, [27], [28]. **[1110.]**— Stitches between the scapulae (*several*). — *Drawing, tearing pain in scapulae*, [25]. — Slight drawings in right scapula, [20]. — Crawling pain in back, as if from beetles, [1]. — Dull rheumatic pains in muscles of back and shoulders, in the places where the chilly or numb sensations had been most marked, [43]. — Creeping as of insects over back, arms, and thighs, [35]. — *Stiffness of the back*, [t]. — Shootings in the back, [31]. — Coldness along the vertebral column, [38]. — Feeling of heartburn all down the back, [38]. **[1120.]**— Violent shooting, digging pain in the whole of the left side of the spine to the small of the back, so much increased by inspiration as to bring tears into the eyes; this lasted four

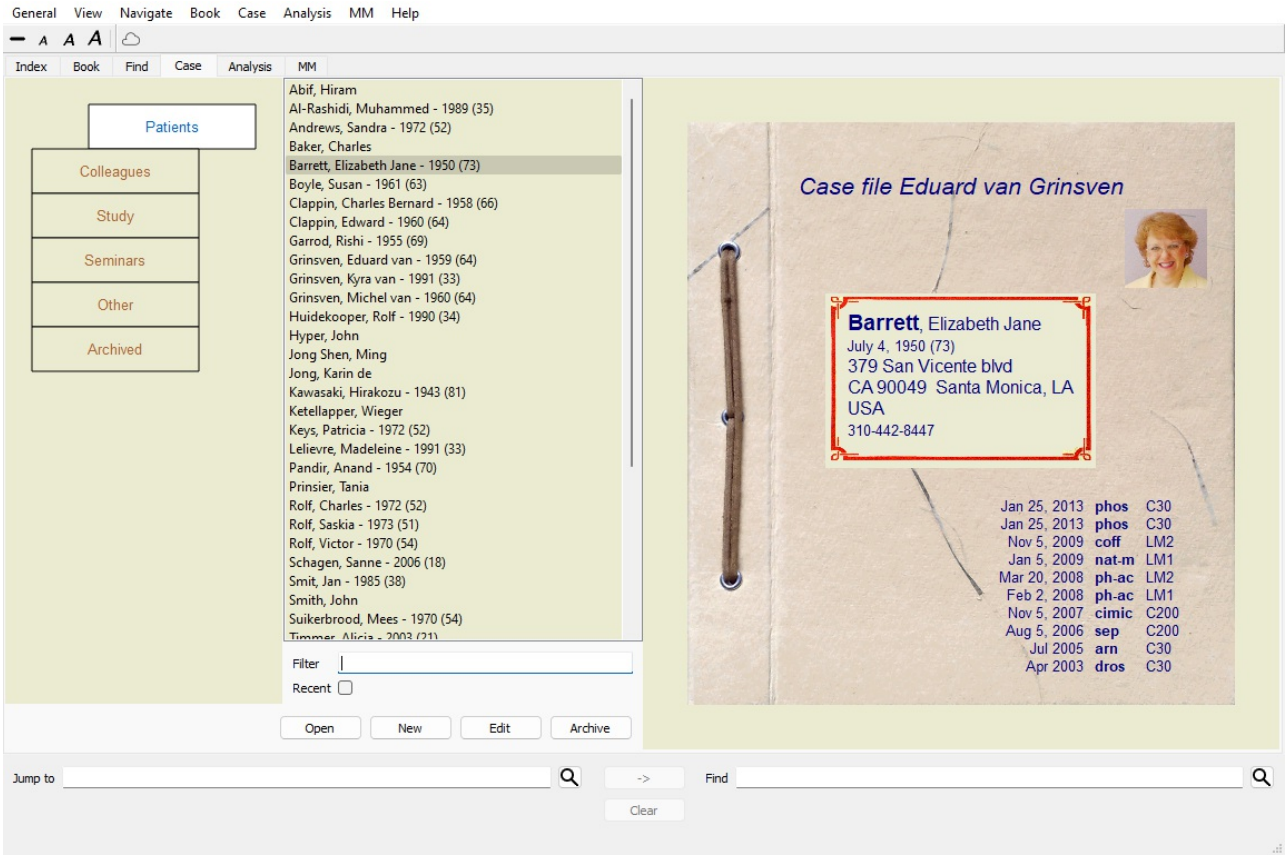
hours, [3]. — Violent drawing pain on both sides of the spine, along the mm., sacro-lumbalis and longissimus dorsi, increased by pressure, and rendering every movement difficult; this went off after four hours, but passed into the antagonist muscles, the recti abdominis, which were stretched as hard as a board, [42]. — Burning, gnawing pains near the right side of the spine, [7]. — Pain in the loins, like labor-pains, whilst walking, [1]. — *Pain in the loins*, [29], [12]. — Pressive pain in the small of the back, [29], [30], [32]. — Momentary sticking and drawing in small of back, [26]. — Violent tearing pain in small of back, aggravated by pressure, [t]. — Painful boring on the left side of the small of the back, [1]. — Pressive pain on the left side of the small of the back, [4]. **[1130.]**— Painful stiffness in the small of the back and hip-joint, as if paralytic, on movement (after 2 h.), [1]. — *Numb sensation in the small of the back into the legs* (*several*). — Paralytic pressure in the small of the back, relieved by movement and bending forward (3d and 5th d.), [30]. — Shooting and creeping in the small of the back, [30]. — *Sensitiveness of the renal region*, [30]. — Shootings in the kidneys, [16]. — Transient, but painful aching in region of left kidney, [38]. — Slight uneasiness in region of right kidney, [40]. — Tension and drawing in the lumbar vertebrae, or as if bruised, with gripes, as if from flatulence, [1]. — *Tensive, pressive pain in the lumbar and sacral regions, more noticed on stepping*, [31]. **[1140.]**— *Pain as if bruised*, in the last lumbar vertebrae, at its junction with the sacrum; the back feels as if beaten, [1]. — * *Pain as if from a bruise*, from the loins through the back into the nape of the neck (after 4 h.), [1]. — Cutting pain, extending from the spine over the left hip, round to the abdomen, in a circle, [1].

Extremities in general. —*Trembling and tingling in the limbs, accompanied by shooting pains (1/4 h.), [t]. — * Convulsive trembling of the limbs, [t]. — * Twitching of fingers and toes, [t]. — * Convulsive contractions of limbs, [t]. — Involuntary stretching of limbs, [t]. — Distortion of extremities, [t]. — He was unable to keep himself upright, and was attacked by convulsions, the upper and lower extremities were drawn inward, the fists clenched and the thumbs doubled into the palms so that he could not open

Case module

Opening the Case module

Go to the Case module by clicking on the *Case* tab. (Menu option *View / Case*, *ctrl-D*).

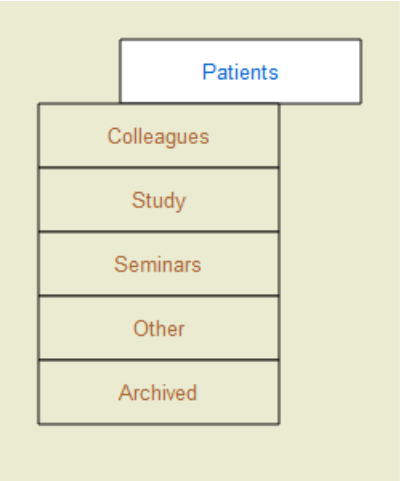


The Case module enables you to create and organize your patients' case files, register prescriptions that you have made, and create and organize analyses.

Working with the Case module is like working with real case files.
Cases are organized into groups, like you would organize your case files in different file cabinets or drawers in real life. You first select the group or groups you want to work in.
Cases in the selected groups are shown in a list, with only a summary of the patient information: Name and year of birth. The cases can be filtered by entering one or more parts of the patient name in the *Filter* field below the list.
Once a case has been selected in the list, the case file is shown on the right side of the screen.
The next step would be to open the case file, but we will first go into a few details about this part of case management.

Selecting groups and creating your own groups

You can see the selector of groups as a kind of drawer cabinet.



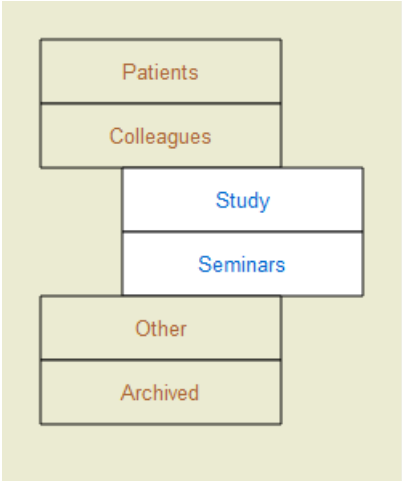
In this picture, the *Patients* drawer has been opened.

The standard groups are:

Patients	All case files that are marked as *Patient* in the case description (more info below) and of which you are the author.
Colleagues	All case files that are marked as *Patient* in the case description and of which someone else is the author.
Study	All case files that are marked as *Study*. These are cases that are not directly related to any of your patients, but for your personal study only.
Seminars	All case files that are marked as *Seminar*. You create cases in this group for any cases that occur in seminars and trainings.
Other	All cases that do not fall into any other group.
Archived	All cases that you have archived. Archived cases no longer appear in any of the other groups.

You can open one or more drawers at the same time. Just click on a drawer to open it or to close it. Double clicking on one of the

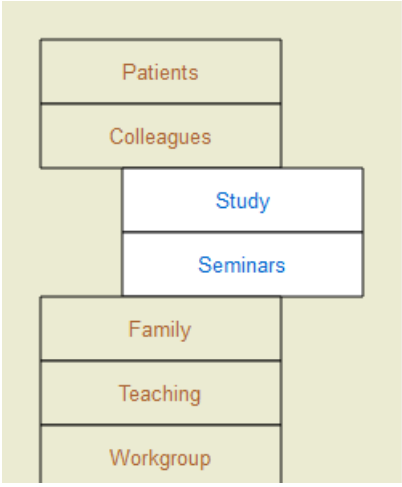
drawers will open it and close all others at the same time.



Two drawers are opened.

The list with cases will show all cases that are marked as 'Study' or as 'Seminars'.

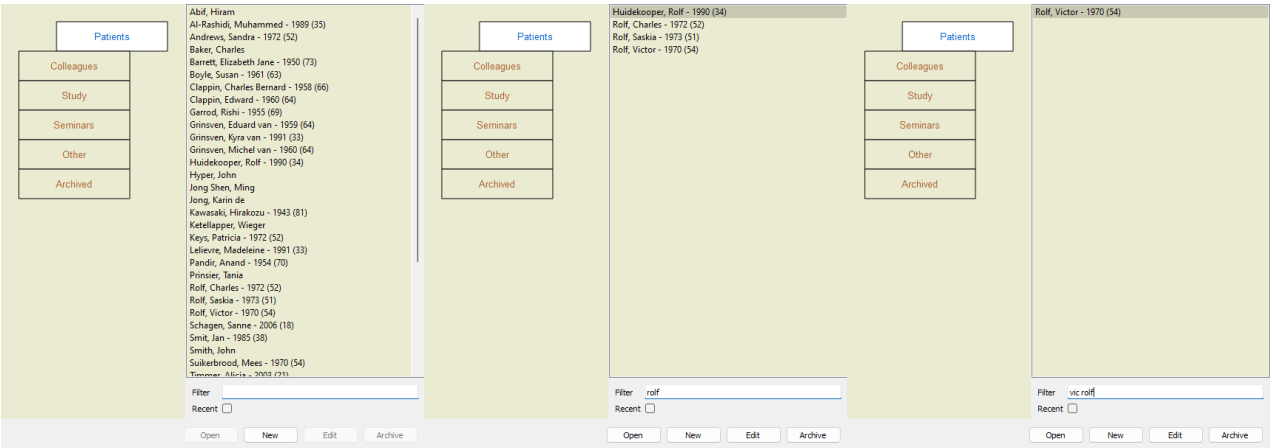
Of course these groups do not match your personal wishes. Creating new drawers with your own groups is easy. When editing the case information, you can specify which groups the case should be in. You can use the three standard groups 'Patient', Study' and 'Seminar', but you can also type your own group names. New drawers will be added to the list automatically:



The drawers *Family*, *Teaching* and *Workgroup* are added to the list automatically because in some of the cases these group names were used in the case information.

Selecting the right case file

All cases that match the selected group or groups are shown in the list. If you fill in some text in the *Filter* field, the list is restricted to those cases that match the filter text.
An example of using the filter:



The filter has some very powerful options to select the right case. It uses the same filtering criteria as the *Find* field uses for text and remedies.
In the *Case module*, text is the name as shown in the list, and remedies are any remedies that have been prescribed to the patient (or have NOT been prescribed).
Please refer to section *'Find' field* for details.

Example: To look for a patient named *John* or *Joseph*, who has been prescribed *nux-v*, but never *sulph*, just type:
john / joseph nux-v. -sulph.

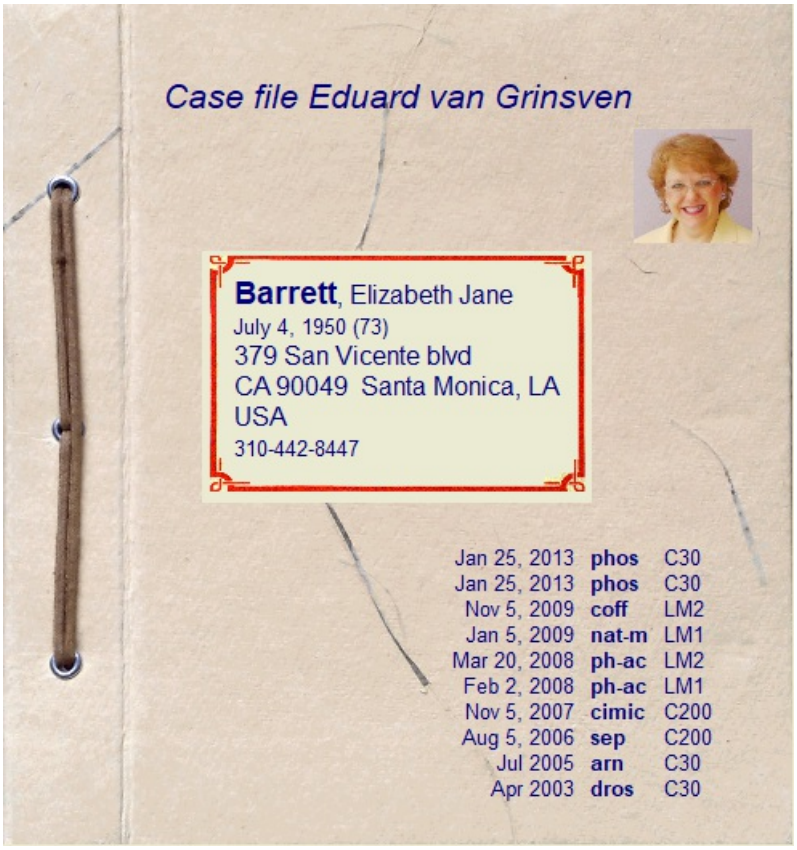
(Note the dot behind the remedy names!).

If you check the option *Recent*, only cases are shown that have been modified recently. The standard period for this is 7 days. You can change this setting in the *Preferences* section *Case*.

Case file summary

When you have selected a case file, part of the case information is drawn at the right side.
The information includes:
- Name of the author of the case.
- Patient information (name, address, birth date).
- A photo (if present).
- List of most recent prescriptions.

Example:



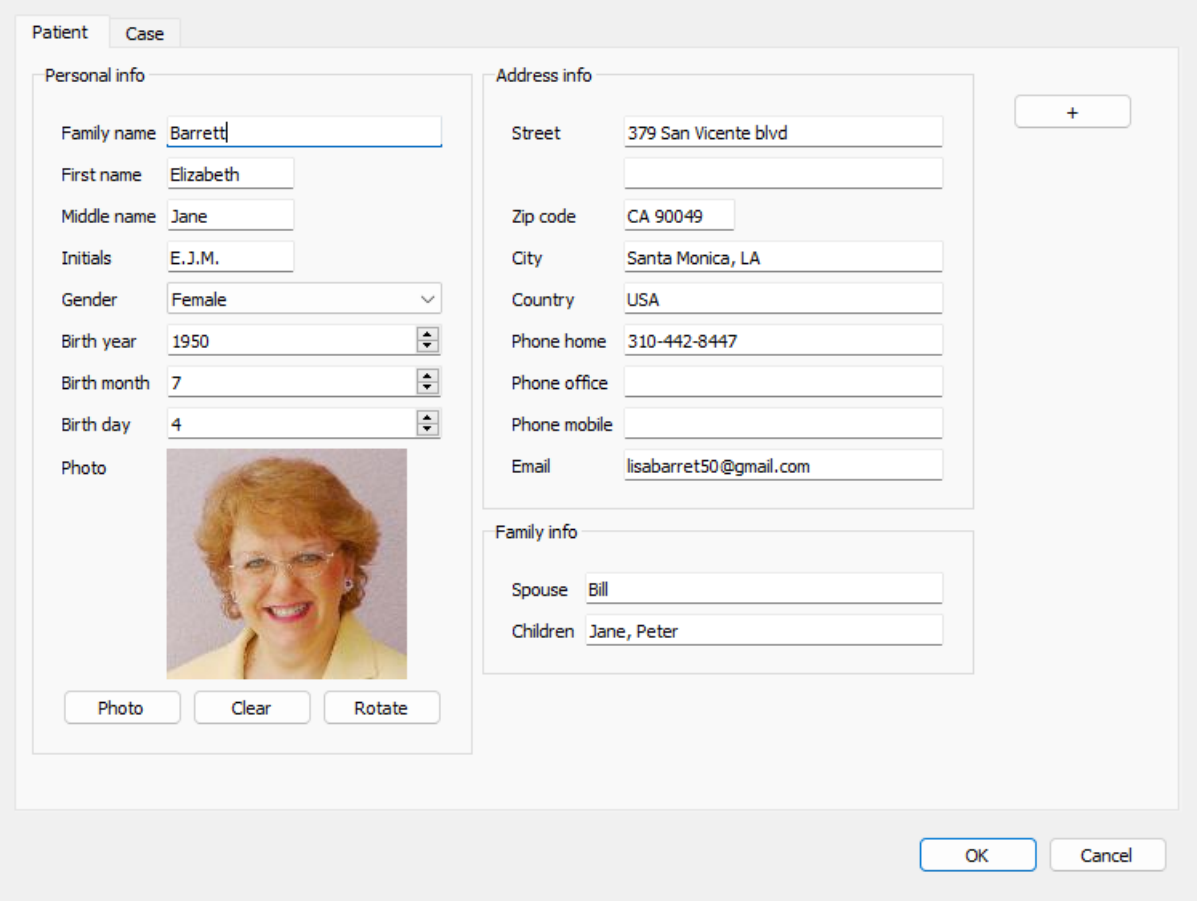
Creating a case file

You can create a new case file by clicking the *New* button. (Menu option *Case / New case*, *alt-N*).
This will bring up a dialog where you can enter patient information, as well as case background information.

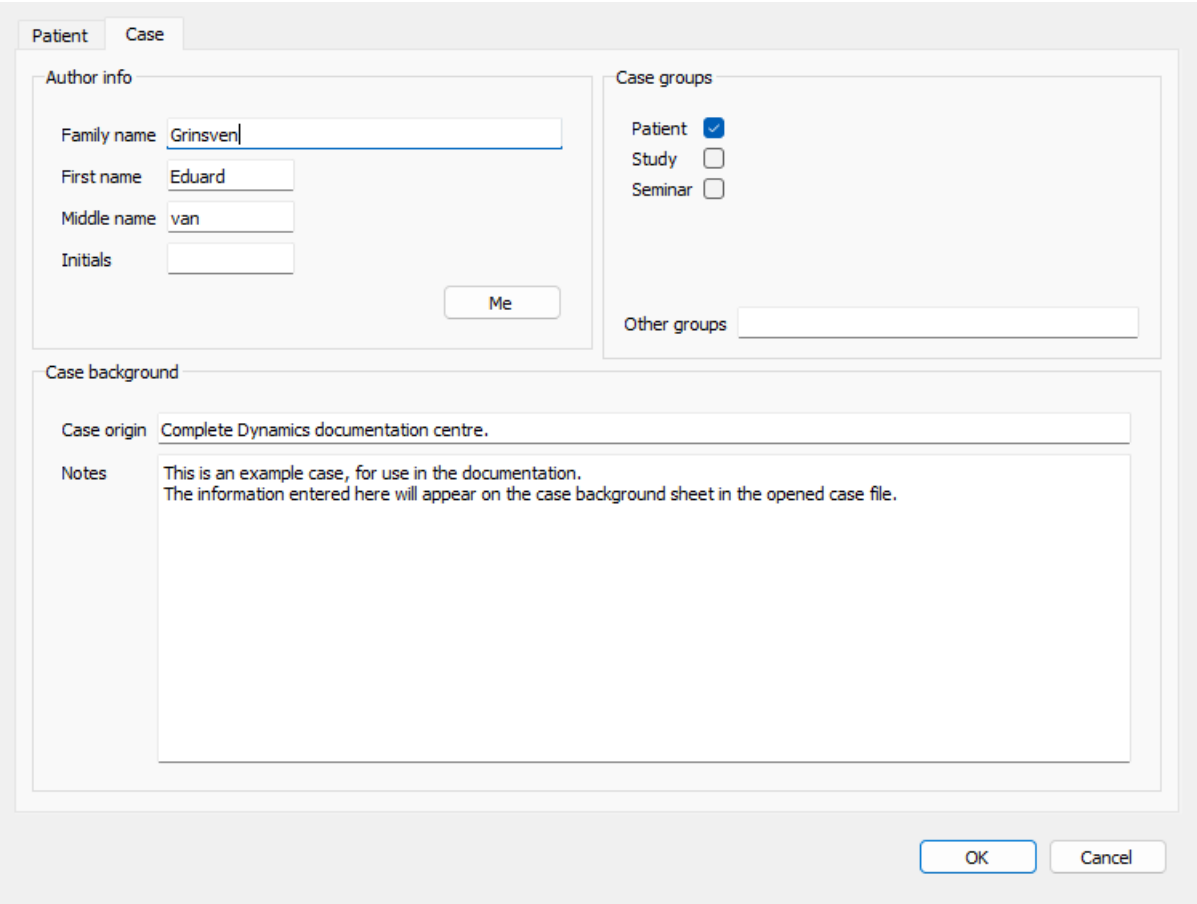
Editing case data

In the *Patient* section, you can fill in all personal information you want to store about the patient. Press the *Photo* button to select an image file with a photo (*gif*, *jpeg* or *png* format). The photo is automatically resized. Remove an existing photo with the *Clear* button.
If the patient's birth year, month or day are not known, simply fill in 0.
In case the exact birth day is not known, but the patient only provides the current age, you can enter the age in the field Birth year.

If you fill in the patient's email address, you can easily send an email. (Menu option *Case / Email patient*).



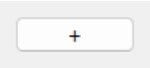
In the *Case* section, you can enter some background information about the case, that is not related to the patient itself.
In the *Author info* group, you can enter the name of the person that created this case. In most cases this is you, so your information is already filled in automatically (or press the *Me* button if you received the case from someone else, and want to take it over). The author info is used to place patient cases under either the *Patient* or *Colleagues* group selection.
In the *Case groups* group, you can select one of the standard groups, and/or fill in your own group names separated by spaces or semicolons.
The *Case background* group is useful if this case originates from a seminar, magazine etc, and you want to remember where the case comes from.



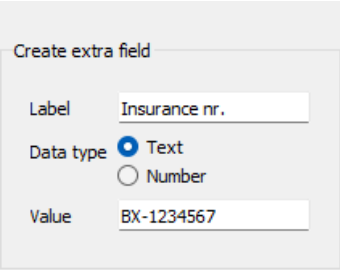
Adding custom data fields

If the standard information you can enter for a patient is not sufficient for you, you can add extra fields yourself. This way, you can easily manage all information according to your personal way of working.

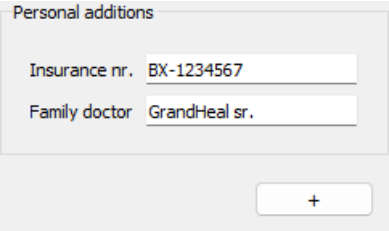
To add new fields to the case information, press the + button at the right side of the screen.



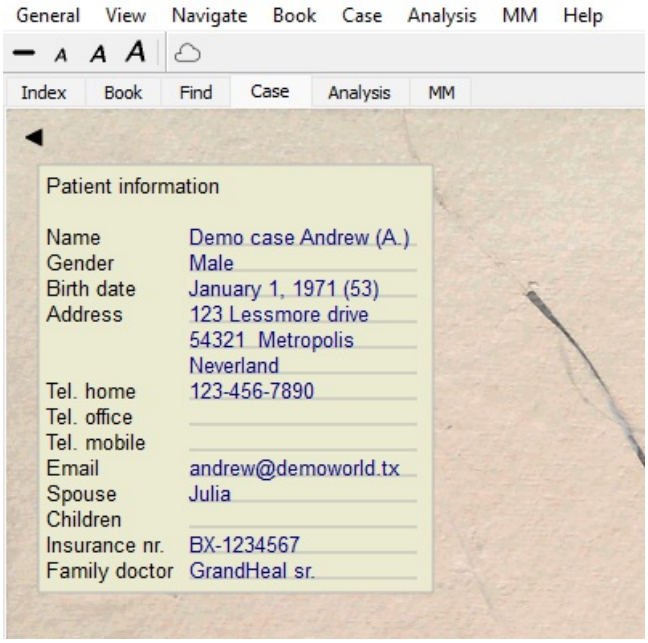
You can now enter a name and a value for a new field.



After adding new fields, the fields are automatically present every time you edit the patient information. In this example, two new fields have been added.



The new information is also shown in the patient information section of the Case module.



Your personal fields disappear automatically when there is no longer any case in which they are used.

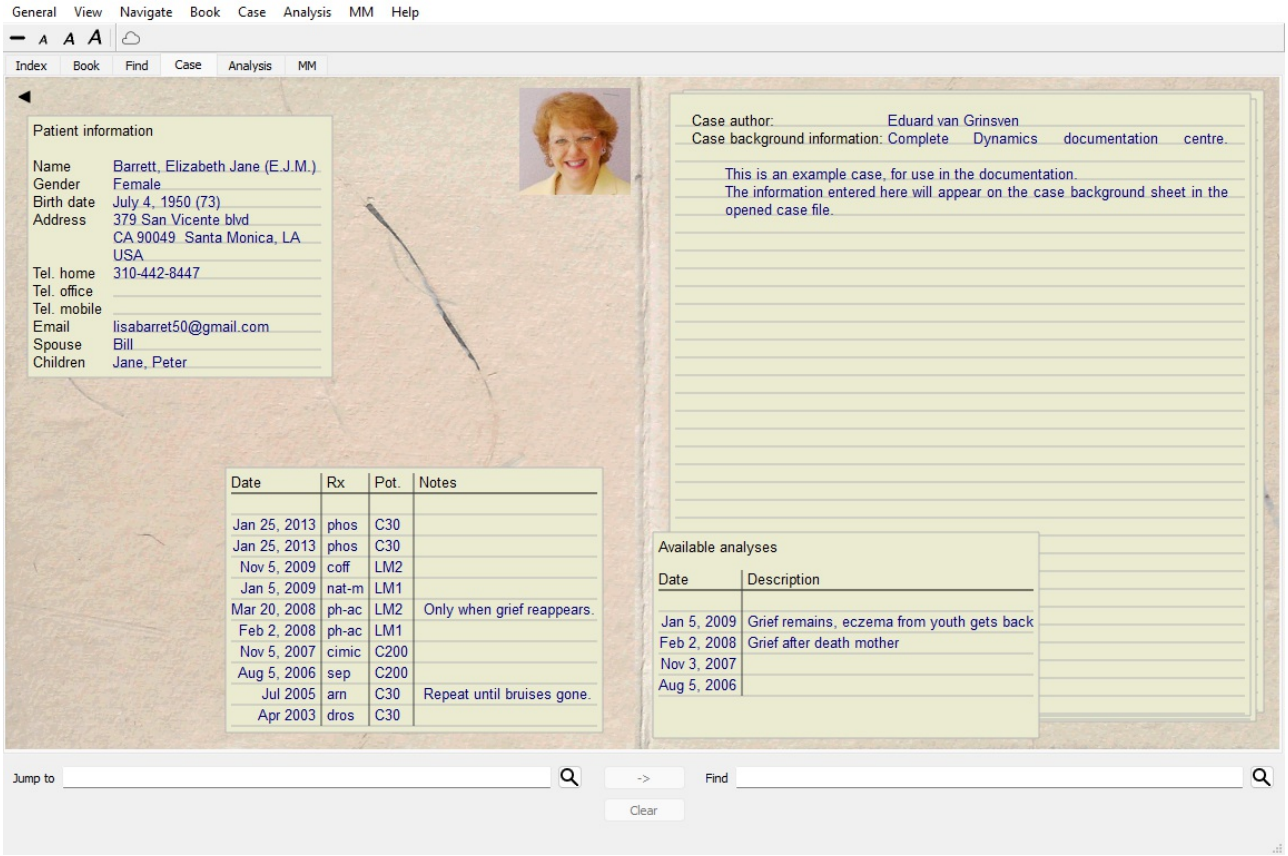
Opening a case

You can open an existing case file by selecting it in the list, and then clicking the *Open* button. (Menu option *Case / Open case*, *alt-O*).
You can also double click on the entry in the list.
When you create a new case, it is then automatically opened.

After opening a case file, it shows contents that you would normally expect inside a real life case file too:
- a piece of paper with patient information,
- a form with prescriptions,
- a form with an overview of all analyses in the case file,
- a sheet of paper for every analysis,

- a sheet of paper with case background information.

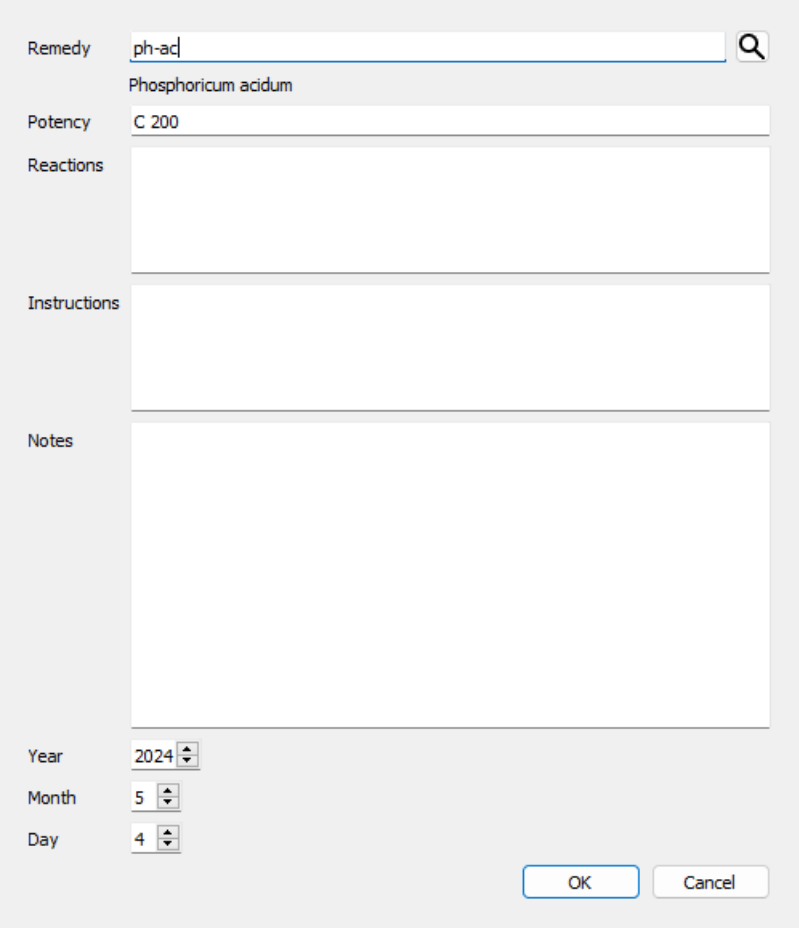
Example:



To close an open case, click on the small arrow ◄ in the upper left corner. (Menu option *Case / Close case*, *alt-C*, popup menu option *Close case*).

Managing prescriptions

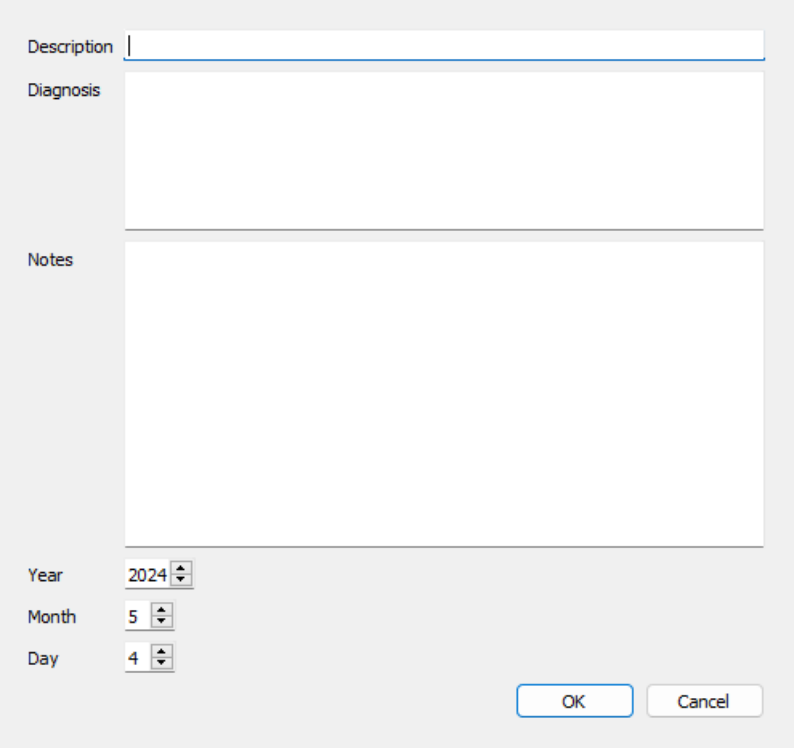
To add a new prescription, double click on the empty line at the top of the prescriptions. (Menu option *Case / Add prescription*, *alt-X*, popup menu option *Add prescription*).
A new dialog will appear, where you can enter some information about the prescription:



If the month or day are not known, simply fill in 0.
Delete a prescription by selecting it in the list, then Delete prescription. (Menu option *Case / Delete prescription*, popup menu option *Delete prescription*).
Edit a prescription by double clicking on the entry in the list. (Menu option *Case / Edit prescription*, popup menu option *Edit prescription*).

Managing analyses

You can add a new analysis with a menu option, or double click on the empty line at the top of the analysis index. (Menu option *Case / Add analysis*, *alt-A*, popup menu option *Add analysis*).
A new dialog will appear, where you can enter some information about the analysis:



If the month or day are not known, simply fill in 0.

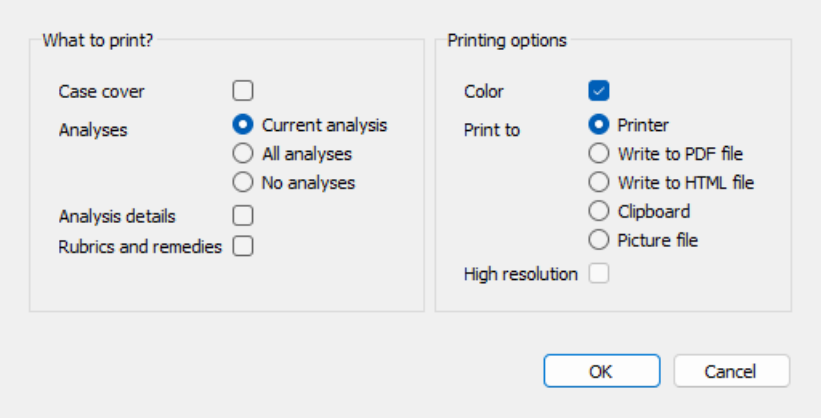
Delete an analysis by selecting it in the list, then Delete analysis. (Menu option *Case / Delete analysis*, popup menu option *Delete analysis*).
Edit an analysis by double clicking on the entry in the list. (Menu option *Case / Edit analysis*, popup menu option *Edit analysis*).
If you want to copy an analysis, as the basis for a new analysis, use Duplicate analysis. (Menu option *Case / Duplicate analysis*, *alt-D*, popup menu option *Duplicate analysis*).
To move an analysis to another case, use menu option Move analysis to case. (Menu option *Case / Move analysis to case...*, popup menu option *Move analysis to case...*).

If you click on one of the analyses in the list, this analysis becomes the one that is used by the *Analysis module* (see section *Analysis*).

Printing

You can print your case, or parts of it. (Menu option *Case / Print*, *ctrl-P*, popup menu option *Print*).
Printing a case is only possible after you have opened it.

A dialog allows you to select what you want to print:



Case cover	If you check this option, the first page of the print will contain patient information, as well as an overview of prescriptions.
Current analysis	Select this option if you only want to print the currently selected analysis, with the settings as they are used in the *Analysis module*.
All analyses	Select this options to print all analyses.
No analyses	Select this option if you do not want to print any of the analyses (just the case cover).
Analysis details	If you check this option, the information you entered for each analysis will be printed (diagnosis, notes).
Rubrics and remedies	If you check this option, every analysis print will contain an overview of all remedies in rubrics that are used in the analysis. Please note that due to copyright restrictions, at most 20 rubrics will be printed with all their remedies. If you print more than 20 rubrics, the rubrics with the most remedies will not list their remedies.
Color	Print in color. If not checked, printing is optimized for black and white printers.
Print to printer	Select this option to print directly to the printer.
Write to PDF file	Select this option to write to a PDF file.
Write to HTML file	Select this option to write to a HTML file. This is a convenient format if you want to copy parts of the output into other documents.
Clipboard	Select this option to make a picture of the analysis in the computer clipboard, which you can include in another application.
Picture file	Select this option to write a picture of the analysis to a file.

Printing an overview of multiple cases

If you have not opened a case, you can print an overview of multiple cases. (Menu option *Case / Print*, *ctrl-P*, popup menu option *Print*).
This can, for instance, be practical if you want to create a list for a colleague that monitors your patients. You could then make a list with just the names and birthdates of the patients you have seen in the last 6 months, with a list of remedy prescriptions.
The options in the printing dialog require no further explanation.

Password protection

Your patient information can be protected against unwanted access by others, while you are away from your computer.

For this, you can set a password. (Menu option *Case / Case database / Change password*).

If a password has been set, a new button 🔒 will appear in the *Case module*.
When you press that button, the case module will immediately be locked, and the password must be entered to open it.

It is also possible to automatically lock the case information, after you have not used the program for some time.
The time before automatic locking can be configured by you, in the *Preferences* settings. (Menu option *General / Preferences*).
If you set the time to 0 minutes, no automatic locking will be done.

Be very careful when setting a password. Besides you, nobody else knows your password. If you forget your password, it is like losing the keys to your house; no more access.

Archiving and deleting

Archiving cases

If you no longer want a case to be shown in the list of your cases, you can archive it. (Menu option *Case / Archive case*).
After archiving a case, it will appear in the group *Archived*.

While it is archived, you can still open the case. If you make any changes to the case, it is automatically removed from the *Archived* group and put back with your other active cases.

You can archive multiple older cases. (Menu option *Case / Archive old cases*, popup menu option *Archive old cases*).
In the dialog that opens, you can specify a number of months. A list shows all the cases that have not been modified for the given number of months. Next you can archive all the cases that are selected in the list.

Deleting a case file

If you no longer want to keep a case file, you can delete it. (Menu option *Case / Delete case*).
A case can only be deleted after it has been archived.

It is also possible to have older archived cases be deleted automatically. There is an option for that in the *Preferences* settings. By default, archived cases are not automatically deleted.

Automatic backups

If you unintentionally deleted a case file, you can restore it from a backup. (Menu option *Case / Case database / Recover case from backup*).

Backups are made automatically.

- Every day, for the last month.
- Every month, for the last year.
- After one year, a backup is removed permanently.
- Note that backups are stored locally on your computer.

Cloud Server

Introduction

In case you use more than one computer for your practice, you may want to keep your case information synchronized between them. This way, you will always have up-to-date case information wherever you work. Even if you're on the road, with your phone or a tablet.

Our Cloud Server offers a flexible and easy mechanism to automatically synchronize your cases.

Contrary to many other Cloud solutions, you can use *Complete Dynamics* both with and without internet connection.
Without internet connection, all your cases are stored locally on your device. All the changes you make are stored locally.
When an internet connection is available, your cases can be synchronized automatically via the Cloud Server.

If you make changes to cases on different devices, while not connected to internet, that does not make any difference. When the connection to the Cloud Server is available, all the changes you made on the different devices can be merged together. Even if you worked on the same case.

What does the Cloud Server do?

The purpose of the Cloud Server is to keep your cases identical on all the devices that use this service.

What you add on one device, will be added on the other devices.
What you change on one device, will be changed on the other devices.
What you delete on one device, will also be deleted on the other devices.
Archiving a case implies it will also be archived on the other devices.

The advantages of using the Cloud Server

- Your cases are up to date after automatic synchronization, no matter what device you are using.
- Works with all the devices that are in your license.
- You can work without internet connection.
- Synchronization is automatic once internet is available.

- There is always a copy of your cases, in case your computer dies.

For which devices should I use the Cloud Server?

This is you own choice.

If you use one computer, the Cloud Server can be used to secure a copy of your cases. In case your computer dies, the cases can automatically be transferred to your new computer.

If you use two or more devices, the Cloud Server can apply changes you made on one device to the other devices.

You decide for each device that you use, whether it should use the Cloud Server or not. For example, you could use the Cloud Server for the computers at home and in your office, but not for your phone.

Security and privacy

We are aware that security and privacy are extremely important.

Security

Your case data in very well protected.

- Access to the Cloud Server is only possible from a device that has a valid license in your name.
- No other device has access to your cases.
- An extra password is required, that only you know.
- The connection to the server is encrypted.

Privacy

You are not obliged to use our Cloud Server. We understand very well that maybe you do not want your patient's information to be stored somewhere on a remote computer.
It is totally your decision whether to use the Cloud Server or not.

We fully respect the privacy of you and your patients.
We won't use or process your data in any way. All the Cloud Server does is copying it to and from your devices.

Setting up the Cloud Server

To start using a device with the Cloud Server, you first have to activate it.
Activation is done in the *Preferences*, section *Case*. (Menu option *General / Preferences*). Here you can select the option *Use Cloud Server*.

If this is the first time you activate the Cloud Server, you are automatically guided to create the PIN that protects your case data. You can always change this PIN later. (Menu option *Case / Case database / Change Cloud PIN*).
Don't forget your Cloud PIN, you will need it when activating another device.

Cloud Server status

At the top of the page in the *Case* module, an icon indicates the state of the server connection.

The Cloud Server is available.
Communication in progress.
No internet connection, or the server is temporarily offline.
if no icon is shown, the Cloud Server is not yet configured.

When you click on the icon, synchronization is performed immediately.

Restrictions

The purpose of the Cloud Server is to apply all changes made on one device, to all the other devices. But this is not always possible.
It will help you to understand what the restrictions are.

Especially when working off-line, it might happen that changes to the same case are made on different devices before a connection to the Cloud Server is reestablished. Normally, that would rarely pose a problem.

The information in a case is built up of several independent elements:

- The information about the patient.
- The information about the case.
- Each analysis.
- Each remedy prescription.

You can make changes to one of these elements, and changes to another element on another device.
But if for instance you change the same analysis on two devices, only the last change will be saved.
If you change one analyis on one device, and another analysis on another device, that will not be a problem.
Or if you add a remedy prescription on one device, and another remedy prescription on another device, that will not be a problem.

Backups

The cases stored on the Cloud Server are a copy of the cases on your device. The original data is on your device.

You are always responsible yourself for making backups of your computer.

Case Sharing

Sharing you cases with colleagues

It many situations, you may want to give one of your cases and/or analyses to a colleague, a fellow student, a teacher, or maybe publish it on an Internet forum.
Complete Dynamics offers you the possibility to export a case, full or only partial, to a file. This file can then be given to your colleague, and be imported on his/her computer. Your colleague does not need a *Practitioner Edition* license for this, with the free *Browser Edition* the file can also be imported and looked at.
Case sharing can also be done anonymously, thus ensuring the personal privacy of your patient and you.
How exporting and importing is done, is described below. First we'll look at another important feature of Case sharing.

Synchronizing your cases between multiple computers

Manual synchronization is relevant only if you have opted not to use the automatic synchronization via the Cloud Server.

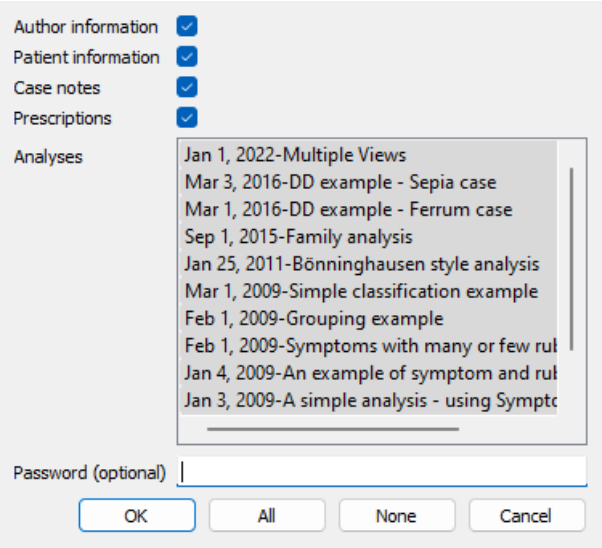
With Case sharing, you get two powerful options to take cases from one computer to another.

The easiest way is to export a full copy of your case database on one computer, and import it on the other computer.
This replaces all case information stored on the other computer.
This option can also be used to regularly create a backup of your case database.

The more advanced way is to export only the cases that are modified on one computer, and import them on the second. In this situation, only the modified information is copied and merged into the database on the second computer. This powerful synchronization mechanism even works when a case has been modified on both computers!

Exporting a single case

To export a single case, open the *Case module* and select the case that you want to export.
Then, use option Export current case... (Menu option *Case / Sharing / Export current case...*, *alt-Y*, popup menu option *Sharing / Export current case...*).
A dialog opens, allowing you to select which parts of the case you want to export:



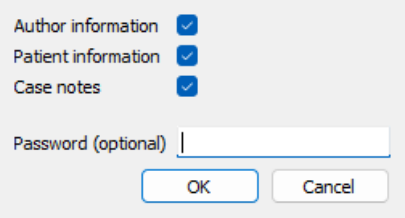
Author information	If you uncheck this option, your name is not included in the export.
Patient information	If you uncheck this option, the patient is made anonymous. Only the patient's gender and year of birth are used. If this option is checked, all the patient's personal information is included in the export.
Case notes	With this option checked, your case background information is included in the export. (Case background, notes, and groups).
Prescriptions	With this option checked, the prescriptions you have made are include in the export.

Analyses	For every analysis in the case, you can decide whether you want to export it or not. Click on a line to toggle the selection on/off. The buttons *All* and *None* can be used to select all or none of the analyses, for easier selection.
Password	If you enter a value here, the export file is protected by a password. In order to be able to import it, someone has to know the password. We recommend to use a password for any information that you share, except for anonymous cases that you want to publish for everybody on the Internet.

When you are ready, press the *OK* button, and you will be asked for a file name and location of your choice.
A default file name is already filled in, but you can choose any name you want.

Exporting a single analysis

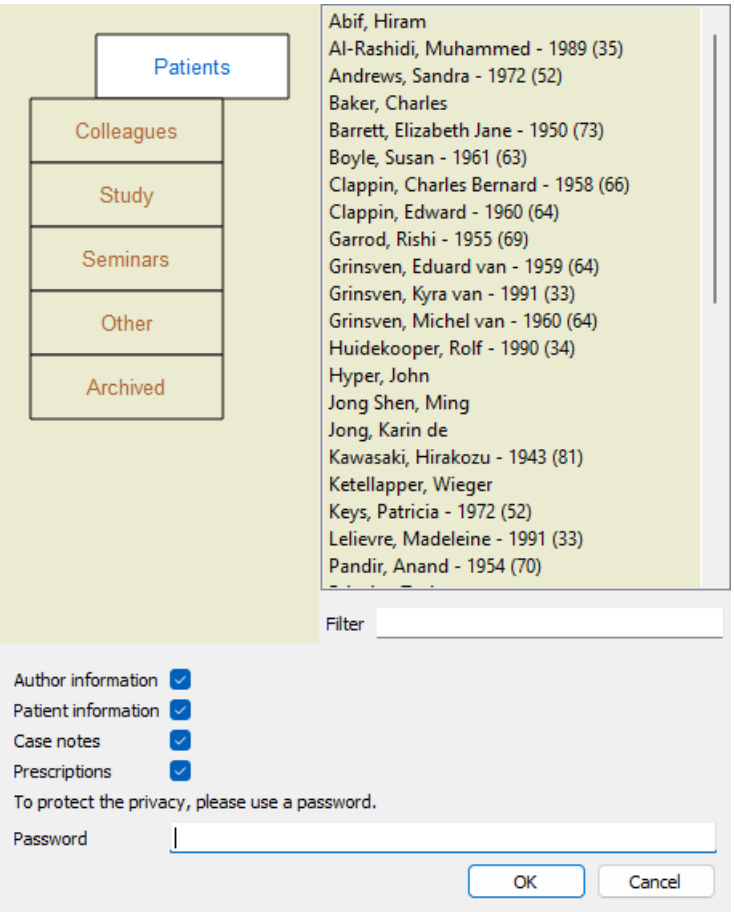
To export a single analysis, open the case that contains the analysis, and select the analysis you want to export.
Then, use menu option Export current analysis... (Menu option *Case / Sharing / Export current analysis...*, popup menu option *Sharing / Export current analysis...*).
A dialog opens, allowing you to select which parts of the case you want to export together with the analysis:



For the meaning of the fields, see the information above.

Exporting multiple cases

You can export multiple cases into a single file. (Menu option *Case / Sharing / Export multiple cases...*, popup menu option *Sharing / Export multiple cases...*).



In the list with cases, select the ones you want to export by clicking on them.

You can select a range of cases by dragging the mouse over the entries.

Importing a case or analysis

When someone else has given you a case or analysis export file, you can easily import it with menu option Import. (Menu option *Case / Sharing / Import...*, *alt-I*, popup menu option *Sharing / Import...*).

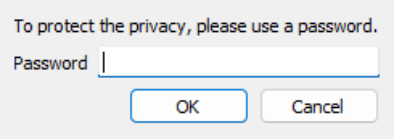
You are asked for the file you want to import.
After selecting the file, it is imported into you case database. In case the file is password protected, you are asked for the password first.

You can find the imported case under group *Colleagues* if the author name was in the file, otherwise you will find it under group *Other*.
After opening the case, you can easily change the case information yourself, or move an analysis to one of your other cases. (Menu option *Case / Move analysis to case...*).

Exporting your entire case database

When you export your entire case database, it can only be imported on a computer that has a license that is registered under your name.

To export your entire case database, use menu option Export complete Case Database... (Menu option *Case / Sharing / Export complete Case Database...*, popup menu option *Sharing / Export complete Case Database...*).
A dialog opens, allowing you to provide a password to protect this file (highly recommended).

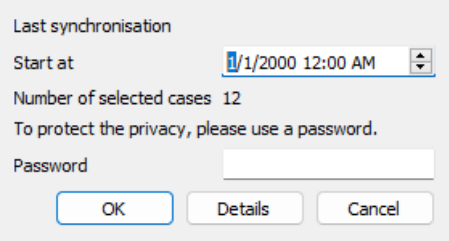


After pressing the *OK* button, you will be asked for a file name and location.
Take the file to another computer, and there do Import. (Menu option *Case / Sharing / Import...*, *alt-I*).

Exporting modified cases

Exporting modified cases is the most flexible way to synchronize case information between multiple computers.

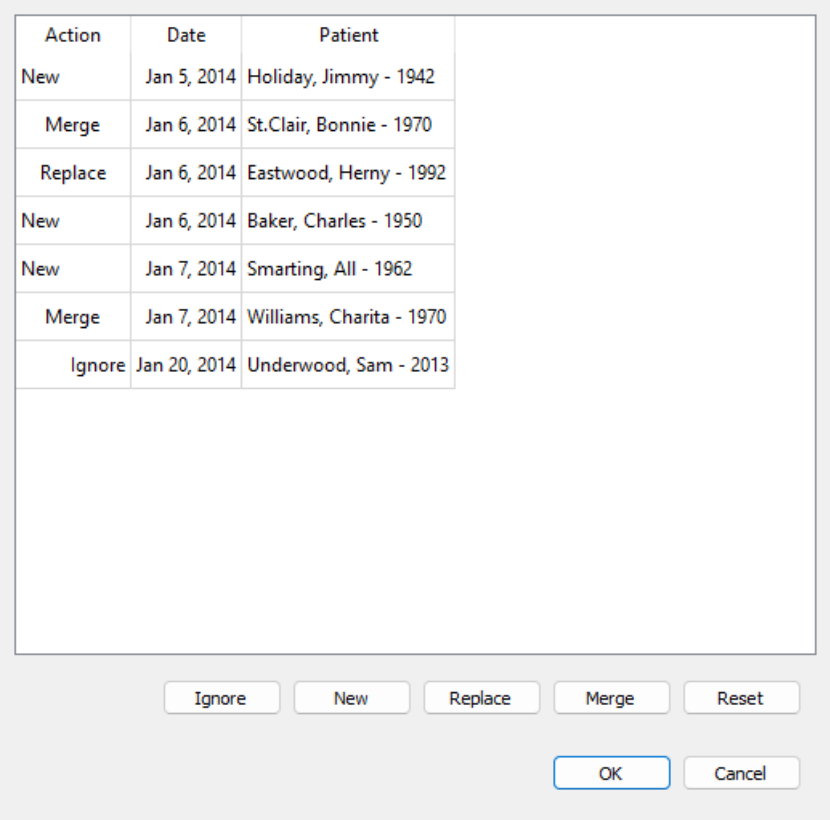
To export modifications, use menu option Export modified cases. (Menu option *Case / Sharing / Export modified cases...*, popup menu option *Sharing / Export modified cases...*).
A dialog opens, allowing to to specify what needs to be synchronized:



By default, the date of the last synchronization is filled in. In case you want to synchronize all modification after another date and time, just change the value.
To get an overview of which cases will be included in the export, press the *Details...* button to get a list of the cases and their last modification times.

Importing modified cases

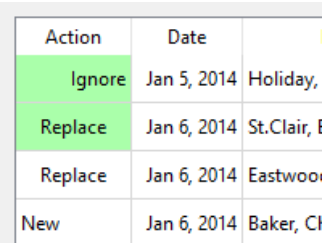
The modified cases can be imported on another computer. (Menu option *Case / Sharing / Import...*, *alt-I*, popup menu option *Sharing / Import...*).
After selecting the file, a dialog opens showing information of the synchronization actions that are needed:



The important part here is the leftmost column. This column can have four different values:

New	The case is not present in the local database. It will be newly created.
Replace	The case is not modified in the local database, but the version in the export file is newer. It will be overwritten with the new information.
Merge	The case has been modified on both computers. The information in the export files is merged into the information in the local database. No existing information is overwritten, but new information is copied in.
Ignore	This case appears not to be modified on any of both computers. Nothing is done.

You can modify the action for any of the cases in the list. Select a number of cases by clicking on them, and then press any of the buttons *Ignore*, *New*, *Replace*, or *Merge*. Pressing button *Reset* will restore all actions to their original setting.
Any modified settings are highlighted with a color, to indicate their value is different from the original setting:



When an action is explicitly set to *New*, the case will be copied as a new case, even if a similar case is already present in the local database. You can do this when you are in doubt, after the import you will then see two cases with the same name that you can verify yourself. Normally, this is never necessary, the option *Merge* will not throw away any information.

Automatic backups

In order to facilitate making backups, the program automatically creates a full case database export once every day. These backups are kept for the last 7 days. With this you can make your own backups, without having to know where the program stores its internal databases. In case you need to know more about where the backups are, and how to restore them in case of emergency, please contact the support department. (Menu option *Help / General feedback*).

Shared case databases

Normally, your cases are stored in a case database which is only available on your own computer. There are situations in which you would like to make some of your cases available to others.

With the *Case Sharing* functions, you can make an export of selected cases, which can then be imported by someone else. It this situation, the imported cases become part of the other user's case database.

There are however situations, in which it is not the intention to incorporate your cases into someone else's private case database. Here a

Shared Case Database is the solution.

A *Shared Case Database* is a database file, outside your personal case database. It can contain cases, exactly like your normal case database.
The file is stored in the *Complete Dynamics* folder, under your *Documents* folder.
It can be shared with others, by giving them the file, or by placing it on the internet. When another user copies the file to his own computer, he can open the database and has access to all the cases.

To protect the information against unintended use, the file can be protected by a password.

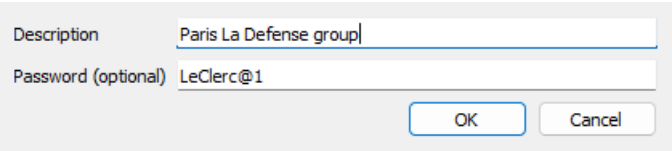
When to use a Shared Case Database.

- A study group with your colleagues, where you discuss cases.
- Servicing for a group of colleagues, while their practices are closed.
- Publishing a collection of cases.
- Working on cases by multiple people.
- A collection of cases, used by a training institute.

Creating a new Shared Case Database

You can easily create a new Shared Case Database. (Menu option *Case / Case database / Create new shared case database*, popup menu option *Case database / Create new shared case database*).

A dialog opens:



You can enter a short description of the intended use of the shared cases.
In order to avoid unintended access to patients' personal information, we strongly recommend specifying a password.

Press *OK* and a new file will be created in your *Complete Dynamics* folder. The name is based upon your name, and the text you entered in the dialog field *Description*.

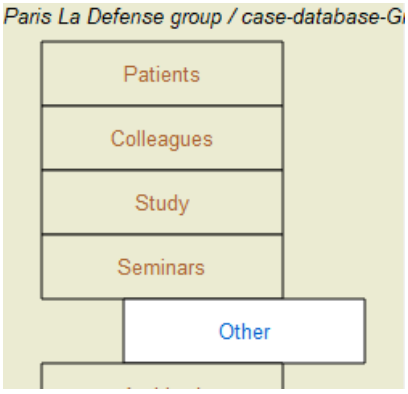
The new case database is automatically opened.

Opening a Shared Case Database

You can open a Shared Case Database. (Menu option *Case / Case database / Open shared case database*, popup menu option *Case database / Open shared case database*).

A dialog will open, showing you the names of all Shared Case Databases, installed in your *Complete Dynamics* folder.
Select the correct file, and press *OK*.

You can easily see which case database in opened:



While a Shared Case Database is opened, you can change its associated information. (Menu option *Case / Case database / Edit case database info*, popup menu option *Case database / Edit case database info*).

Note that under group *Patients*, you find cases that are created by you. When you use someone else's Shared Case Database, you will quite likely find the cases under the *Colleagues* group.

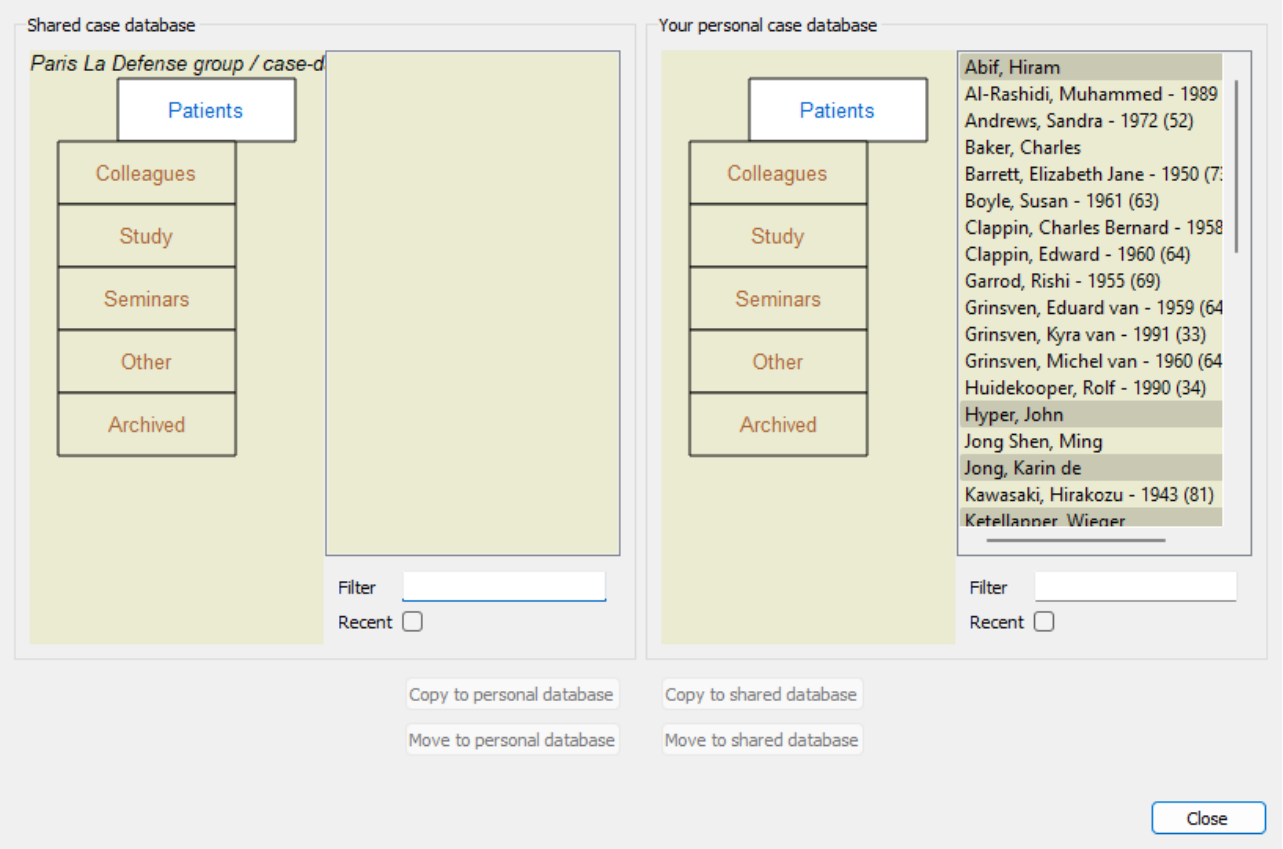
You can at any moment go back to your personal case database. (Menu option *Case / Case database / Use standard case database*, popup menu option *Case database / Use standard case database*).

Transferring cases

A Shared Case Database works exactly like your personal database. This means you can create cases, just like you always do.

You can also use all the functions of *Case Sharing*, to export and import cases, or synchronize changes with other people using the same Shared Case Database.

We have added a very powerful mechanism to quickly move cases to and from your personal case database. (Menu option *Case / Case database / Transfer cases*, popup menu option *Case database / Transfer cases*).



On the left side, you see the cases in the opened Shared Case Database. On the right side you see the cases in your personal case database.
With the buttons at the bottom, you can quickly copy or move the selected cases to the other side.

Selection of the cases works exactly as usual. In this dialog, you can select multiple cases instead of a single one.
Select or unselect a case by clicking on it.
You can select a range of cases by dragging the mouse over the entries.

When copying a case that is already present on the other side, the other case will be replaced by the one you copy.

Analysis module

Quick Start

For the impatient among you...

We strongly advice you to read the Help sections on analysis, because a little background information will make your work much more efficient.
If you want to read it later and just get started right away, this summary should get you started in just a minute.

Start with a Case or not?

In many cases an analysis is made because it is related to a patient and you may want to keep it for later reference.
In this situation, it is advisable to first create a case, or open an existing case, because your analysis is then stored in the right place.
Once a case is opened, a new analysis can be added to it easily.
For detailed information on how to organize your cases and analyses, please read section *Case module*.

If you just want to do a quick analysis, without the context of a real case, just don't open or create a case, and a default case will automatically be created (named *Unnamed case*) and the analyis stored in there. The analysis can be found in that case labeled with today's date.

Adding rubrics

Adding a rubric to your analysis is easy.
First select the rubric in the *Book* module. A rubric is selected when it is marked with a bright yellow color.
Then press the Enter key. (Menu option *Case / Add rubric*, *alt-R*).
To find the right rubric, the *Find* module can help you.

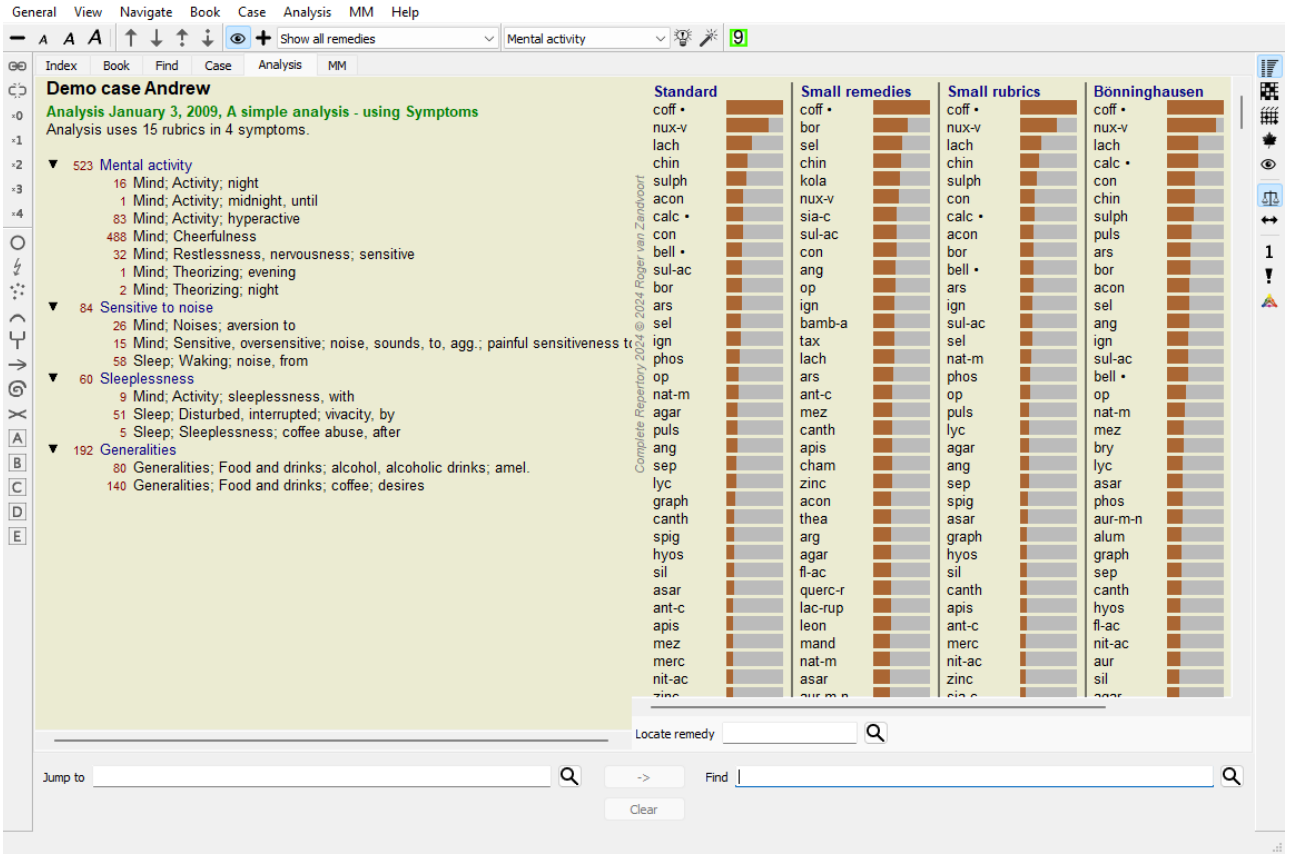
Summary

Menu option	Action
(Menu option *Case / New case*, *alt-N*).	Create a new case, without any analysis.
(Menu option *Case / Add analysis*, *alt-A*).	Add an analysis to the open case.
(Menu option *Case / Add symptom*, *alt-S*).	Add a symptom to the analysis.
(Menu option *Case / Add rubric*, *alt-R*).	Add a repertory rubric to the analysis. Do this from the *Book* or *Find* module, after selecting a rubric.

Creating an Analysis

Opening the Analysis module

Go to the Analysis module by clicking on the *Analysis* tab. (Menu option *View / Analysis*, *ctrl-R*).
Assuming you have already opened a case and selected an analysis, the screen will look something like this:



The window is divided into two sections:
- the symptoms and rubrics used for this analysis,
- the analysis results.
We'll discuss them in detail, starting with the first.

Note that the examples used here are part of the demo cases that can be found in the 'Other' group of your Case module. You can play freely with these examples. Every time you start *Complete Dynamics*, the original demo cases are put back in the 'Other' group.

Symptoms versus Rubrics

After having collected your patient's information, the traditional approach is to look for rubrics in the repertory that match the patient's situation.
The big disadvantage of this approach is, that for some of the patient's symptoms a single repertory rubric is needed, while for other symptoms several rubrics can be found that together express the complaint. Whenever multiple rubrics are used to express a single symptom, the remedies that match that symptom are automatically counted more strongly, so the symptom will get an exaggerated value compared to other symptoms.
Also, the patient does not express his symptoms in terms of repertory language. A collection of repertory rubrics is therefor not a real representation of the patient's complaints, especially if no rubrics can be found that express the patient's symptoms 100% literate.

Complete Dynamics solves these problems by making a distinction between Symptoms and Rubrics.
First the patient's symptoms, as analysed, can be entered. Secondly, repertory rubrics can be bound to these Symptoms.
The Analysis module can automatically compensate the analysis results for the fact that some Symptoms are expressed with few rubrics, whereas other Symptoms are expressed with a large number of rubrics. So you are free to choose how many rubrics you need to adequately express the patient's symptoms into repertory rubrics, without disbalancing your analysis results!

> *Symptoms* are the language of the *Patient* - *Rubrics* are the language of the *Repertory*.

There are more advantages to using Symptoms. Since symptoms are the language of the patient, it is easy to assign a ranking of importance to a Symptom, without having to explicitly manipulate the ranking of indiviual rubrics (we call these Symptom Weight and Rubric Weight, they are explained elsewhere). There are more advantages, but you'll see those for yourself.

Of course for a quick and simple analysis, creating Symptoms causes some overhead that you might not want. In this case, just don't create Symptoms. All Rubrics are then automatically placed under a 'generic symptom', invisible to you.

An example. Below two screen shots from the *Demo case Andrew*, one without and one with the use of Symptoms:

```
 16 Mind; Activity; night
  1 Mind; Activity; midnight, until
  9 Mind; Activity; sleeplessness, with
 83 Mind; Activity; hyperactive
488 Mind; Cheerfulness
 26 Mind; Noises; aversion to
 32 Mind; Restlessness, nervousness; sensitive
 15 Mind; Sensitive, oversensitive; noise, sounds, to, agg.; painful sensitiveness to
  1 Mind; Theorizing; evening
  2 Mind; Theorizing; night
 51 Sleep; Disturbed, interrupted; vivacity, by
  5 Sleep; Sleeplessness; coffee abuse, after
 58 Sleep; Waking; noise, from
 80 Generalities; Food and drinks; alcohol, alcoholic drinks; amel.
140 Generalities; Food and drinks; coffee; desires
```

```
▼ 523 Mental activity
        16 Mind; Activity; night
         1 Mind; Activity; midnight, until
        83 Mind; Activity; hyperactive
       488 Mind; Cheerfulness
        32 Mind; Restlessness, nervousness; sensitive
         1 Mind; Theorizing; evening
         2 Mind; Theorizing; night
▼  84 Sensitive to noise
        26 Mind; Noises; aversion to
        15 Mind; Sensitive, oversensitive; noise, sounds, to, agg.; painful sensitiveness to
        58 Sleep; Waking; noise, from
▼  60 Sleeplessness
         9 Mind; Activity; sleeplessness, with
        51 Sleep; Disturbed, interrupted; vivacity, by
         5 Sleep; Sleeplessness; coffee abuse, after
▼ 192 Generalities
        80 Generalities; Food and drinks; alcohol, alcoholic drinks; amel.
       140 Generalities; Food and drinks; coffee; desires
```

The variant with Symptoms is much more clear!

Creating Symptoms and adding Rubrics

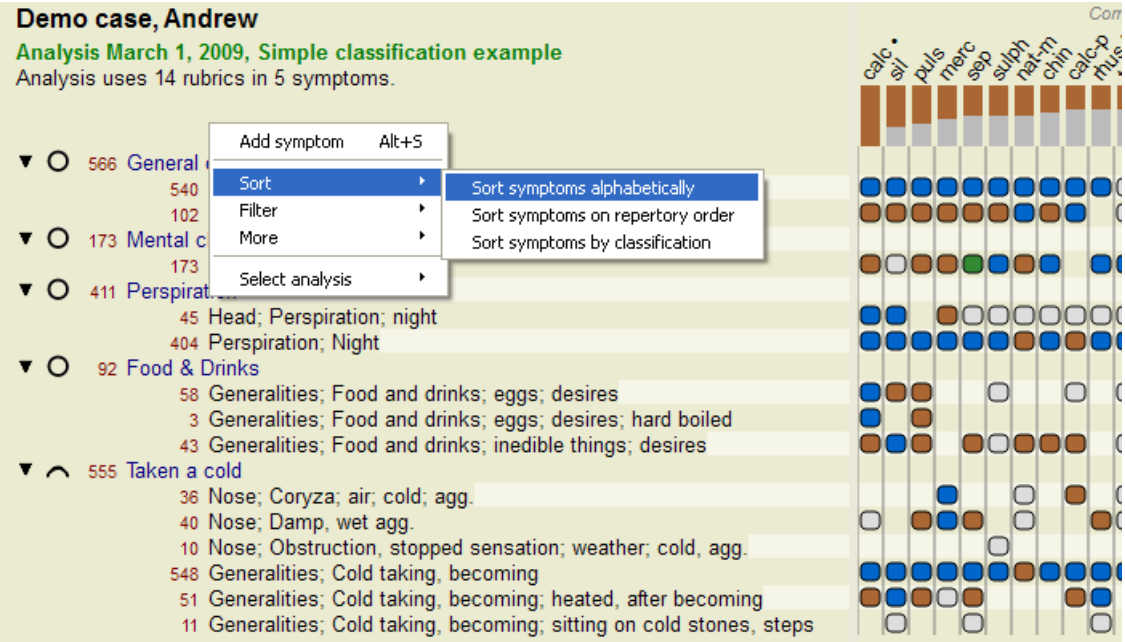
With a Case opened and an analysis selected, a new Symptom can be added to an Analysis. (Menu option *Case / Add symptom*, *alt-S*, popup menu option *Add symptom*).
To delete a Symptom (and all the Rubrics bound to it), select it in the list either with the mouse or keyboard, then press the Delete key. (Menu option *Case / Delete selected*, popup menu option *Delete selected*).
You can edit the Symptom details by double clicking on it. (Menu option *Case / Edit symptom*, popup menu option *Edit symptom*).

A rubric is always added from the *Book* or *Find* module. (Menu option *Case / Add rubric*, *alt-R*, popup menu option *Add rubric to analysis*). Select a rubric, and press Enter. (Menu option *Case / Add rubric*, *alt-R*).
The Rubric is then added to the Symptom that has been selected as the 'current' Symptom in the Symptom list.
You can see which Symptom this is in the toolbar at the top of the screen:

From the toolbar, you can easily select another Symptom, to add the rubric to. If no Symptoms are defined, you will see the text 'Generic symptoms'.
Deleting a Rubric from the analysis is done by selecting it in the list, then press the Delete key. (Menu option *Case / Delete selected*).

Organizing Symptoms and Rubrics

It is possible to change the order is which Symptoms are organized. When a Symptom is selected, it can be moved. (Menu option *Navigate / Move up*, toolbar button ↑, menu option *Navigate / Move down*, toolbar button ↓).
Symptoms can be sorted automatically with a few menu options in the popup menu:



A Rubric can be moved to the next or previous Symptom with the same menu options and toolbar buttons.
Within a Symptom, Rubrics are always sorted according to their order in the *Book*.

Results

The analysis result

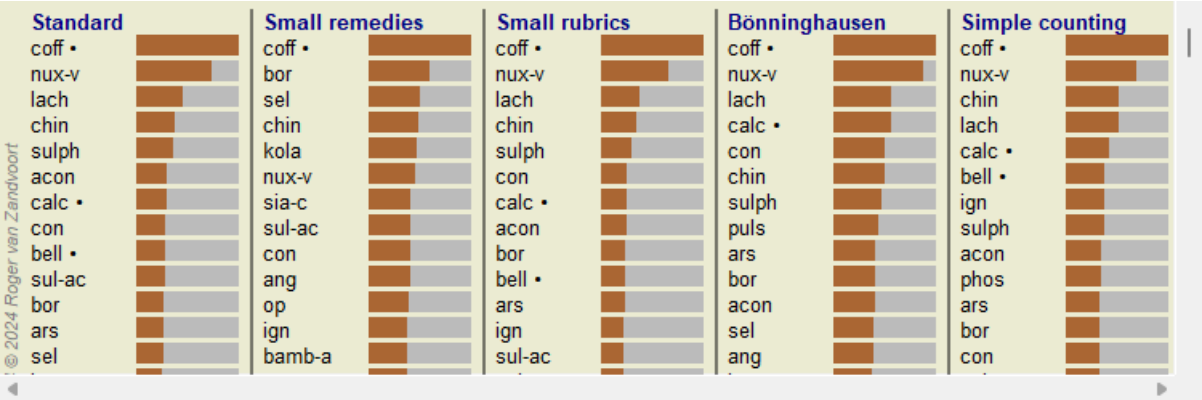
Once the Symptoms and Rubrics have been added to the Analysis, it is time to look at the results.
These results are shown on the right hand side of the window.

There are basically two ways of viewing the analysis result:
- an overview of multiple results, based upon the same analysis.
- a detailed overview of a single analysis result.

Alternatively, an analysis can be made for Kingdoms & Families instead of individual remedies.

Viewing multiple analysis results

The overview of multiple results can be selected. (Menu option *Analysis / Simple list*, toolbar button).
It will look like this:



The standard analysis methods

The standard results in this picture mean the following:

Standard	This is the standard analysis result, based upon carefully selected parameters.
Small remedies	Is this result, smaller remedies are given more importance than larger remedies (polychrests). This compensates for the unequal occurrence of remedies throughout the repertory. Polychrests are not left out of the analysis, it is just that their dominance is reduced.
Small rubrics	In this result, the rubrics with few remedies are given more importance than rubrics with a lot of remedies. This way, more characteric rubrics have more impact on the result than very common rubrics.

Bönninghausen In this type of analysis, a remedy is counted based upon its occurrence in related rubrics in the repertory. Bönninghausen analysis is used mainly with the larger and more generic rubrics. Also, correction for polar rubrics is more important. For more information, see *Analysis - Bönninghausen*.

Simple counting This is a very simple counting, like it was done in the old days with just a pencil and paper. For all rubrics in the analysis, the gradation of all remedies is simply added up.

Selecting which analysis methods are used

Maybe you are not always interested in all the standard analysis methods that *Complete Dynamics* offers you.
You can decide which analyses are shown and in which order they should occur.
You can change this in the *Preferences* settings. See section *Preferences* for more information.

Analysis results details

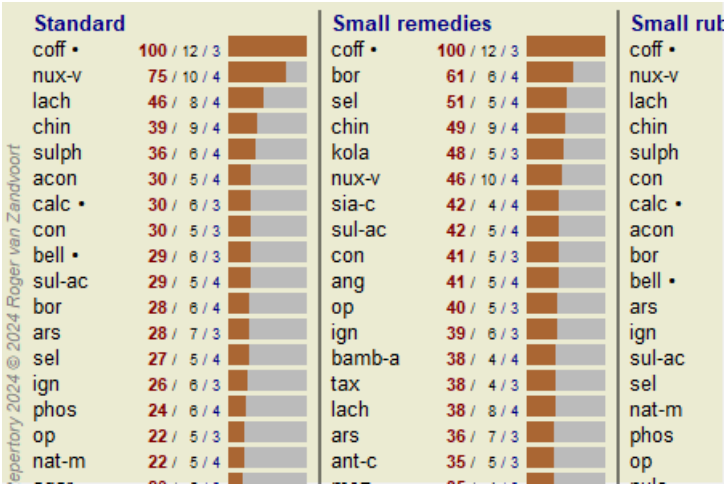
When you look at the result in the picture above, you will notice that no numbers are printed whatsoever. All you see is a bar behind every remedy, that shows the relative importance of the remedy. The remedies are sorted in order of importance. The shorter the colored bar, the less important the remedy is in the given result.

If you move your mouse over the remedy name, more detailed information is shown in the window's message area at the bottom.
If the mouse is moved over *chin* for example, the message area shows:

4: chin = China officinalis. Relative score 45, from 8 rubrics in 3 symptoms

This means that this is entry number 4, *chin* stands for remedy *China officinalis*, it has a relative importance of 45% compared to the highest remedy (*coff*), and that the remedy occured in 8 of the counted rubrics in 3 symptoms.
Note that for analysis result 'Simple Counting', the relative score is the sum of grades for the given remedy. In all other analysis results, the highest remedy is given the relative value 100 and all other values are relative to this highest value.

If you prefer to see numbers in the result, you can press the toolbar button. (Menu option *Analysis / Show numbers*, toolbar button 1).
The result will then look like this:



In some situations, you might not want to sort the result in order of importance, but according to the number of symptoms and rubrics a remedy occurs in.
You can then press toolbar button !, meaning 'Sort analysis on number of symptoms/rubrics'. (Menu option *Analysis / Sort on count*, toolbar button !).

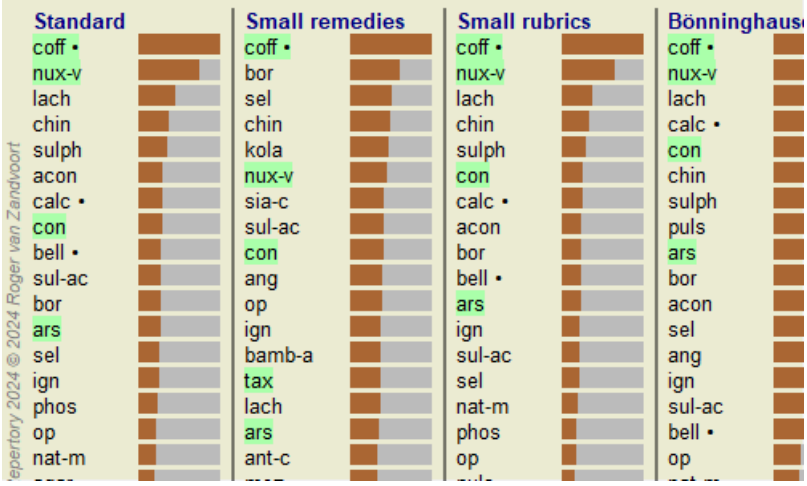
Remedies already prescribed

It can often be convenient to quickly recognize which remedies have already been prescribed to a patient.
All remedies that have previously been prescribed, are marked with a dot behind the name.

Finding the relationship between rubrics and remedies

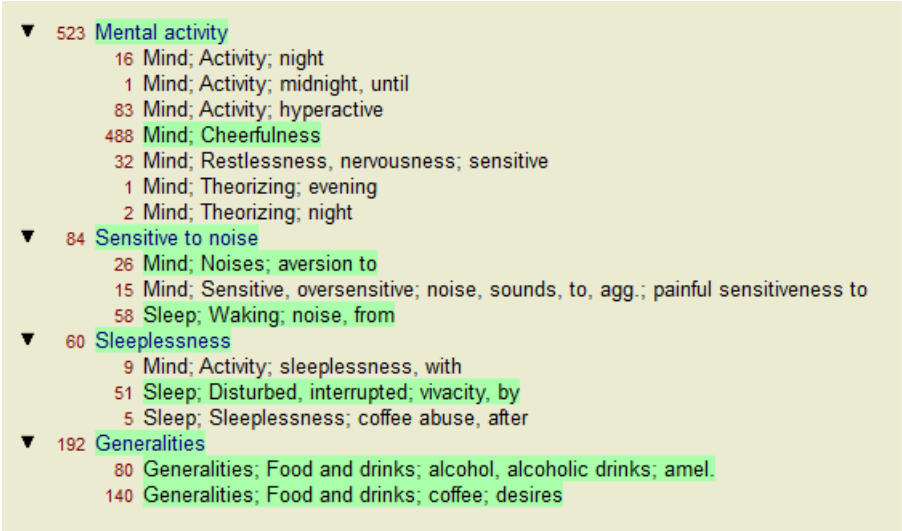
You can quickly see the relationship between rubrics and remedies by clicking on either a rubric, or on a remedy in the result.
The corresponding remedies or rubrics are highlighted then.

Example: Clicking on rubric *Mind; sensitive, oversensitive; noise, to; painfull sensitiveness to* will show the following in the result area:



In a glimpse you see which remedies are in that rubric!

Example: Clicking on remedy *sulph* will show the following Symptom and Rubric overview:



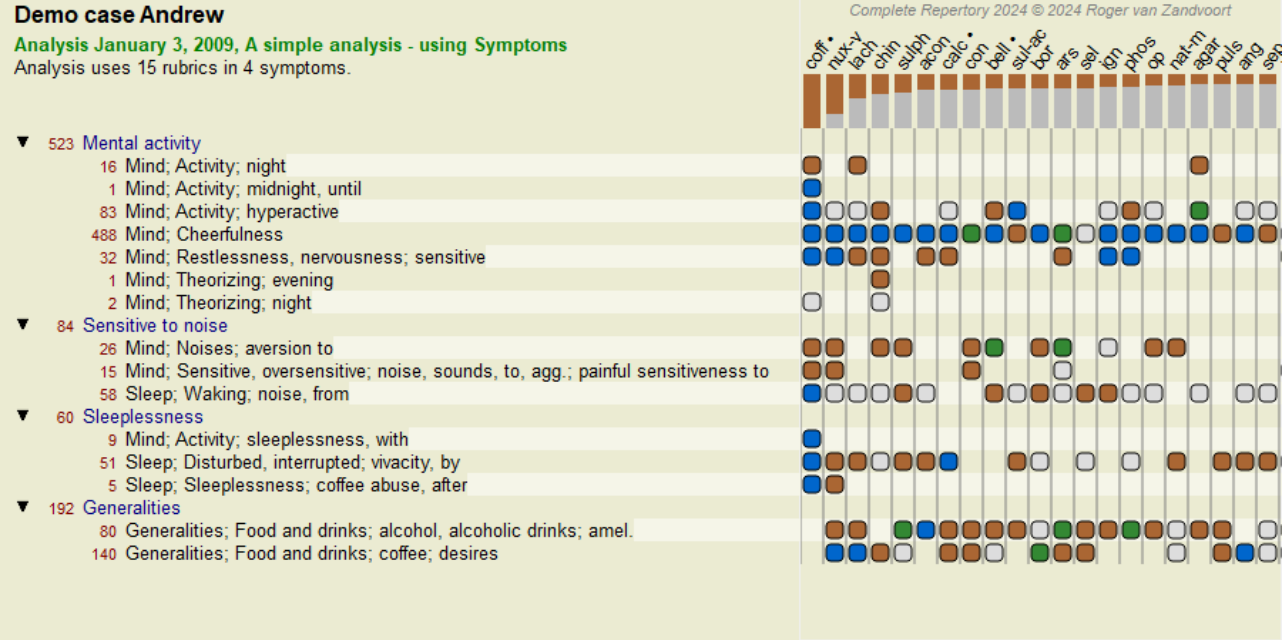
And in a glimpse you see in which rubrics *sulph* occurs. Moreover, the selected remedy is highlighted in the other analysis results as well, so you instantly see the relative ranking in the different analyses.

So far for the overview of multiple analyses. Let's now take a look at the detailed overview of a single analysis result...

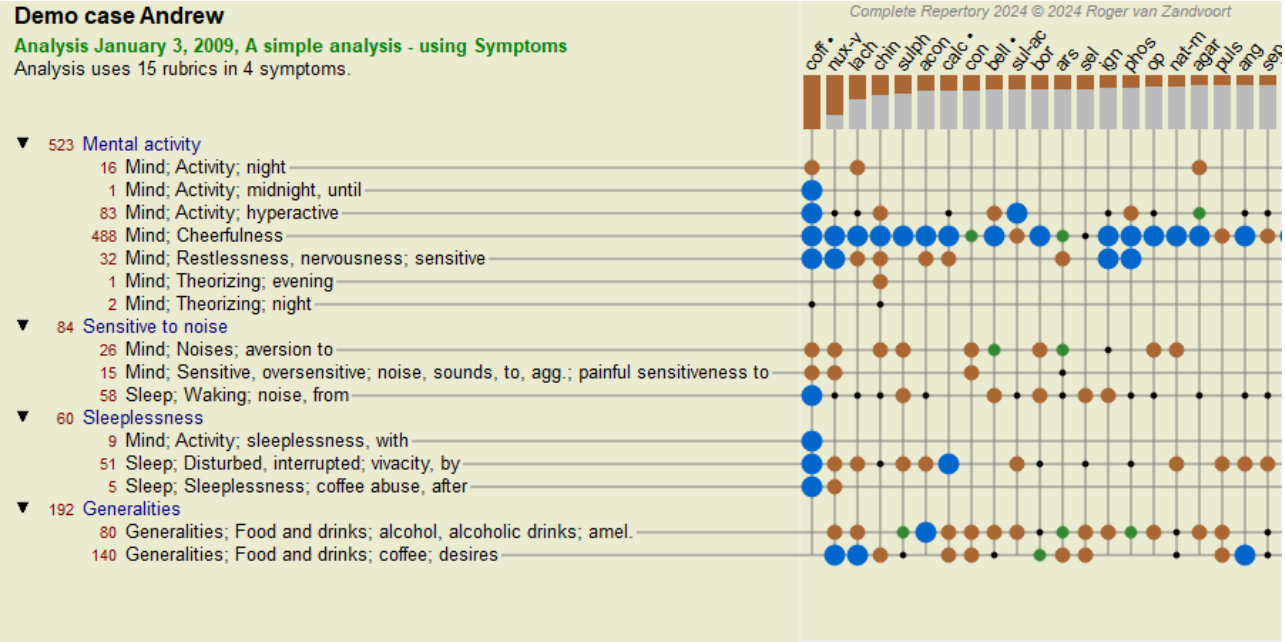
Viewing a detailed overview of a single analyis result

A more detailed overview of a single analysis can be shown in either the Table or in the Grid view, according to your preference. (Menu option *Analysis / Table*, toolbar button , menu option *Analysis / Grid*, toolbar button).

The Table view looks like this:



The Grid view looks like this:



This way you get to see the relationship between rubrics and remedies in a single picture. Of course this can only be done for a single analysis.
Below the raster you see a selection box, in which you can switch between the available analysis results.

The blocks or dots indicate that the remedy occurs in a rubric:

- Grade 1
- Grade 2
- Grade 3
- Grade 4

Moving your mouse over a bullet will show you detailed information about the remedy in this specific rubric, including author information. The information is again shown in the message area at the bottom. Moving the mouse over the blue bullet at the crossing of *coff* and *Mind; cheerfulness* will show the following information:

coff = Coffea cruda (Bönninghausen, Gallavardin, Hering, Jahr, Knerr, Lippe, Vithoulkas)

If you want more details, just double click on the bullet to get the complete remedy information:

Rubric: MIND; CHEERFULNESS.

Remedy abbreviation: coff, **grade** 4. Rank 20 out of 488 in rubric.
Standard name: Coffea cruda.
English name: Coffea cruda.
Taxonomy: kingdom *Plantae*, sub kingdom *Viridiplantae*, infra kingdom *Streptophyta*, super division *Embryophyta*, division *Tracheophyta*, sub division *Spermatophytina*, class *Magnoliopsida*, super order *Asteranae*, order *Gentianales*, family *Rubiaceae*, genus *Coffea*, species *Coffea arabica*.
APG II taxonomy: angiosperms, eudicots, core eudicots, asterids, euasterids I, Gentianales, Rubiaceae.

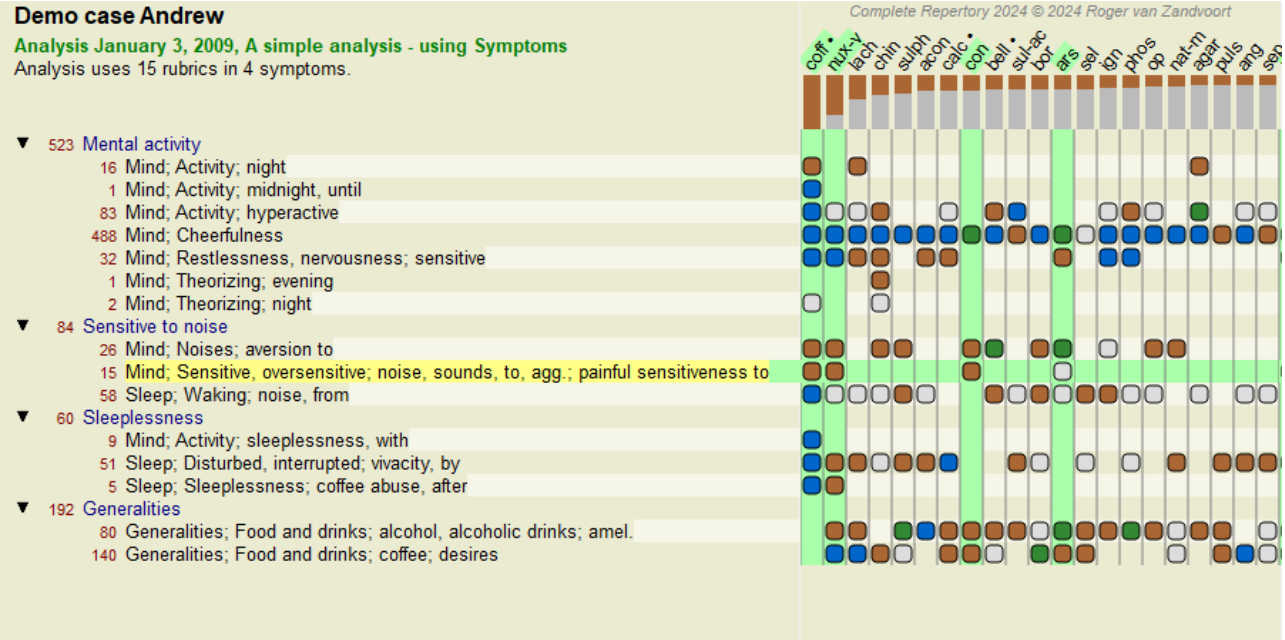
Occurrences in related rubrics: 5, **average grade:** 2.2.
(**similar rubrics:** 0, **sub rubrics:** 5, **sections:** 1).

Sources.

Bönninghausen C M von	*Systematisches alphabetisches Repertorium der antipsorischen und nicht-antipsorischen Arzneien with handwritten annotations*, 1833.
Gallavardin J P	*Repertory of psychic medicines with Materia Medica*, 1897.
Hering C	*Analytical Repertory of Symptoms of Mind*, 1881.
Hering C	*Guiding Symptoms of our Materia Medica*, 1879.
Jahr G H G	*Handbuch der Haupt-Anzeigen für die richtige Wahl der homöopathischen Heilmittel*, Herrmann Bethmann, 1851.
Jahr G H G	*Systematisch-alphabetisches Repertorium der homöopatischen Arzneimittellehre*, Herrmann Bethman (Leipzig), 1848.
Knerr C B	*Repertory of Hering's Guiding Symptoms*, 1896.
Lippe A von	*Keynotes and Red line symptoms of Materia Medica*, 1915.
Trinks C F & Müller C	*Handbuch der homöopathischen Arzneimittellehre III*, T.O. Weigel (Leipzig), 1847.
Vithoulkas G	*Lectures*, 1985.

Close

You can move your mouse over a remedy name at the top of the result area to see more information, just like in the overview of multiple results show earlier. Also, you can highlight rubrics or remedies by clicking on them:

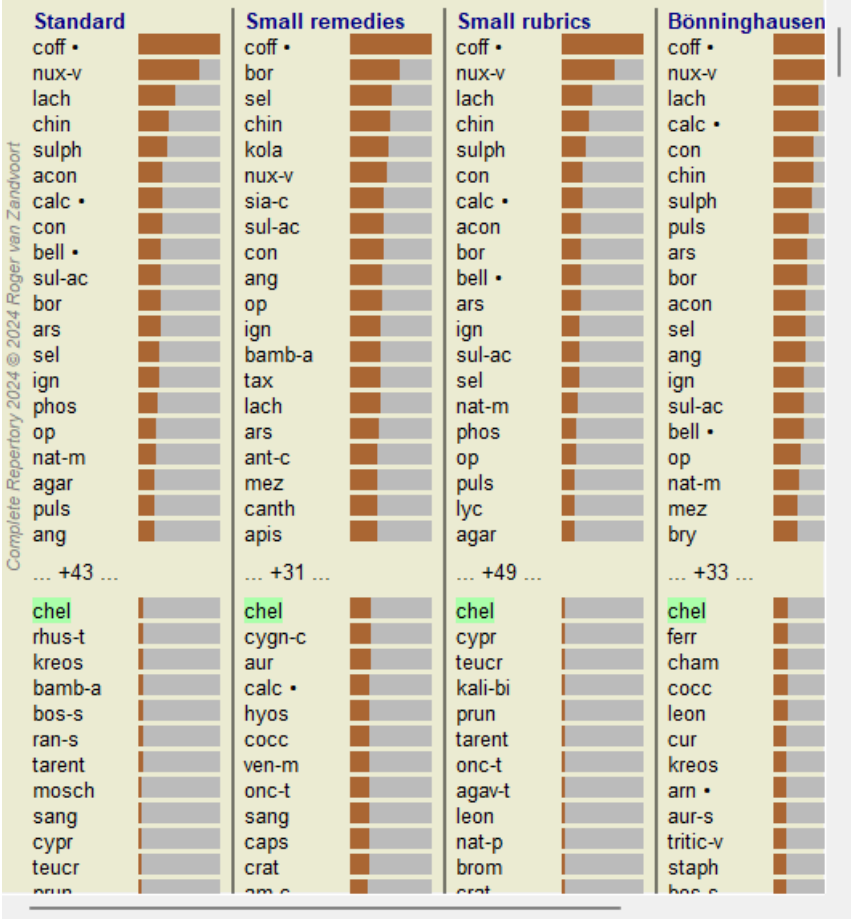


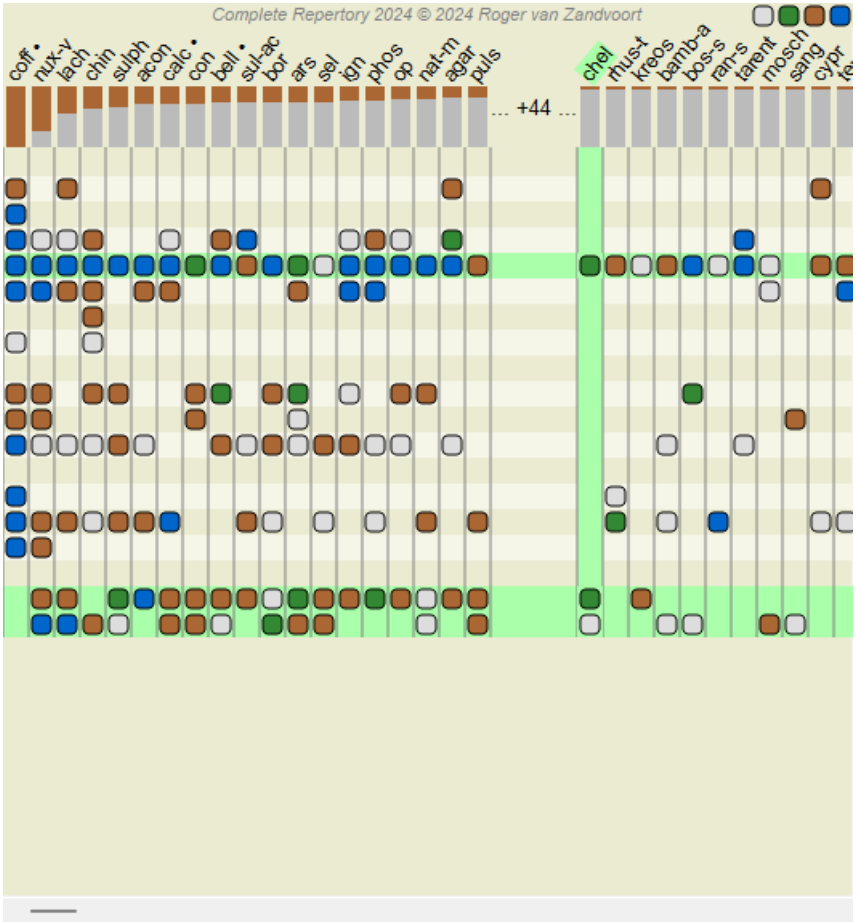
And of course the toolbar buttons 1 and ! can be used to show numbers or change the sorting order.

Locating a remedy in the analysis results

In some situations, you do not just want to see the top results of an analysis, but want to know exactly where a given remedy occurs in those results.

All you have to do is type the abbreviation of the remedy in the *Locate remedy* field below the analysis results.
The analysis redraws if necessary, skipping part of the results to ensure that your remedy is shown.
The remedy you are looking for is automatically highlighted, to make it better visible for you.



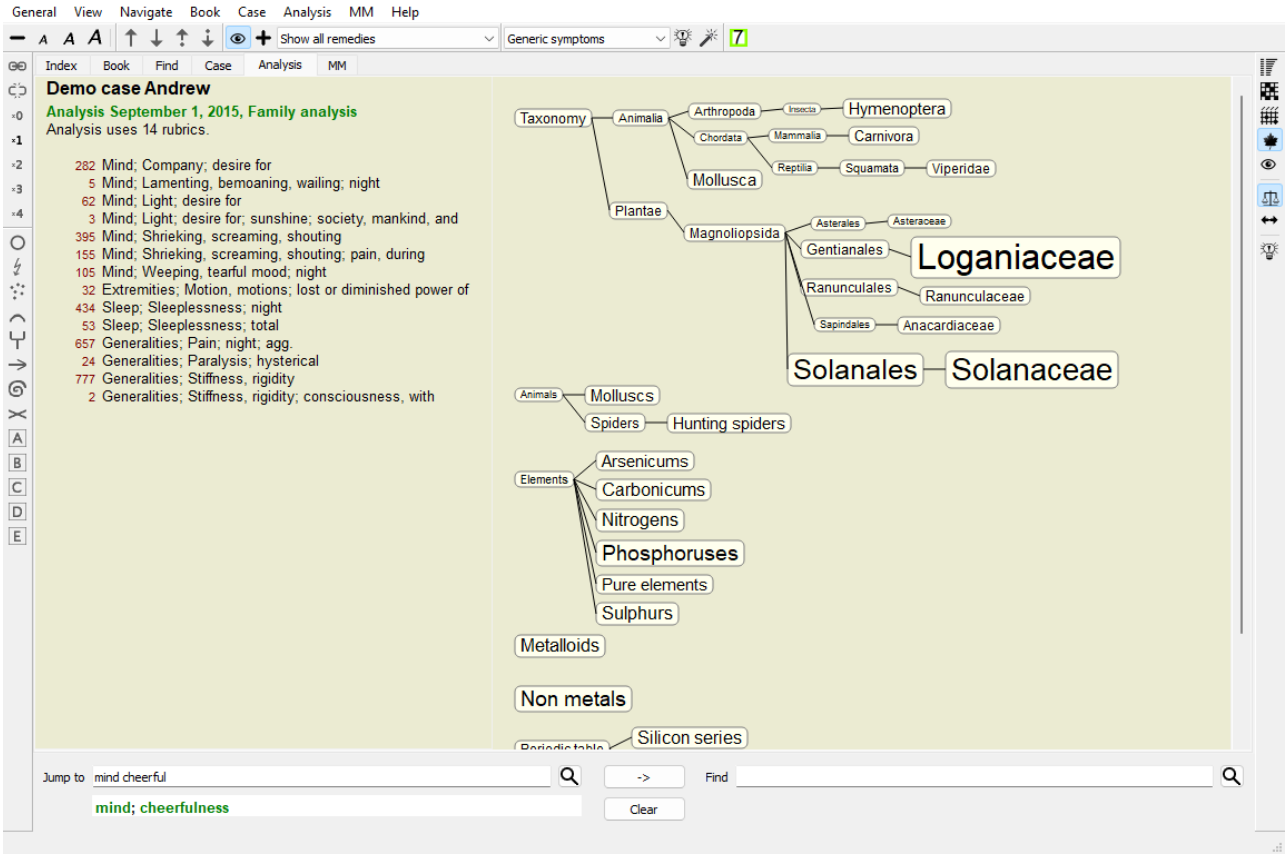


Instead of typing the remedy in the *Locate remedy* field, you can also click on the result graph and simply type there.
If, in this situation, you press the Escape key, the selection is cleared.

Analysis of Kingdoms & Families

An analysis view for Kingdoms & Families can be selected. (Menu option *Analysis / Kingdoms & Families*, toolbar button 🍁).

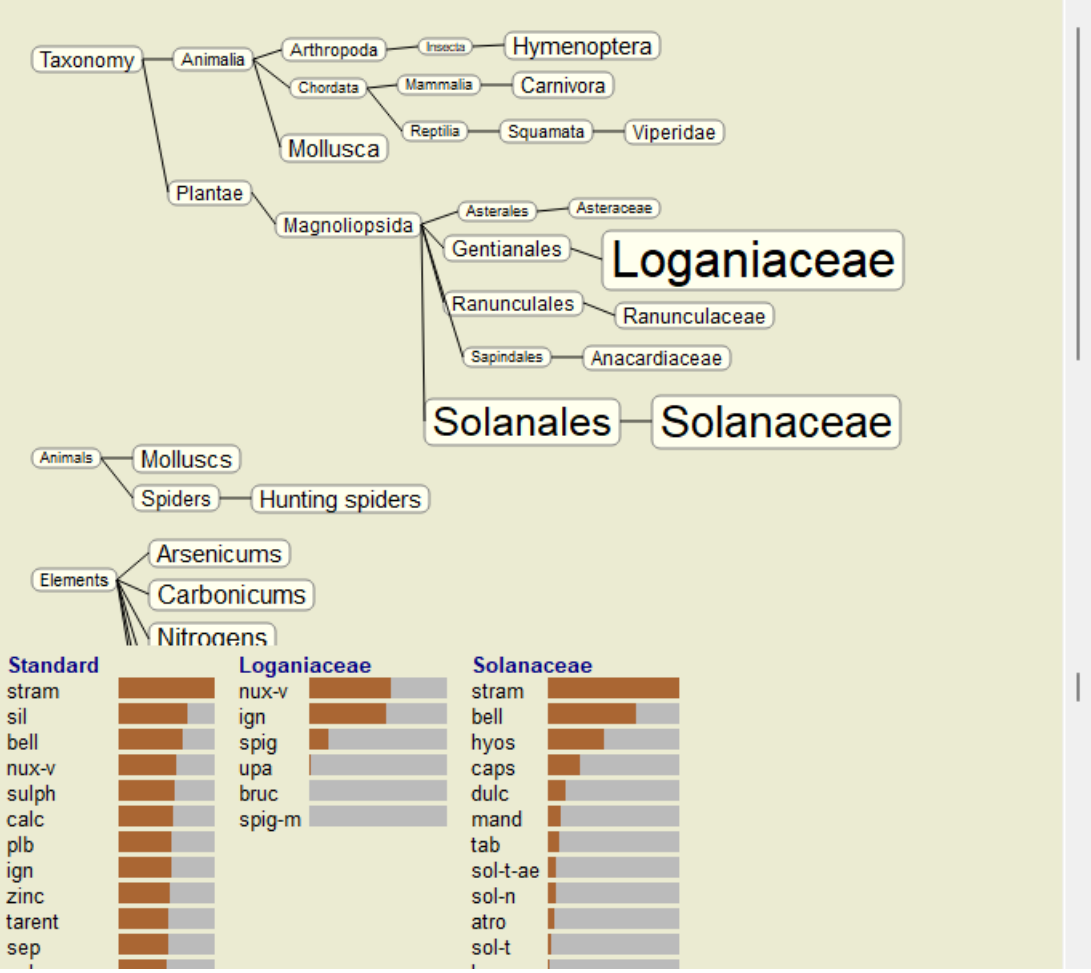
The following example shows a case in which Stramonium was the selected remedy.



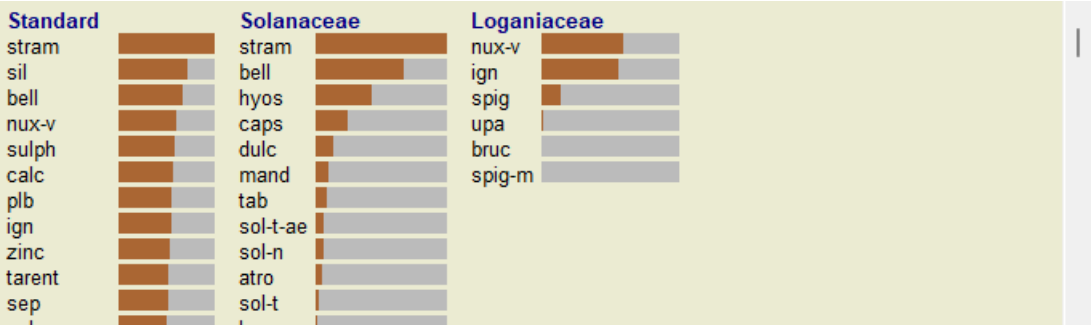
In the family analysis, the more relevant families are drawn larger than the less relevant families. The families that appear to be of very low relevance, are not drawn at all.

Comparing families

In the example, you see that the most relevant families are the Solanaceae and the Loganiaceae. The Solanaceae are evident, since Stramonium is a member of the Solanaceae. But you would probably like to know why the Loganiaceae are considered relevant too. Double click on Solanaceae and on Loganiaceae. Extra information is now shown, in the form of multiple analysis results for each family. The first analysis list is a generic analysis for all remedies.



Whenever you double click on a family in the graph, it is placed at the left side of the added families. So if you were now to click again on Solanaceae, it would be placed between Standard and Loganiaceae.

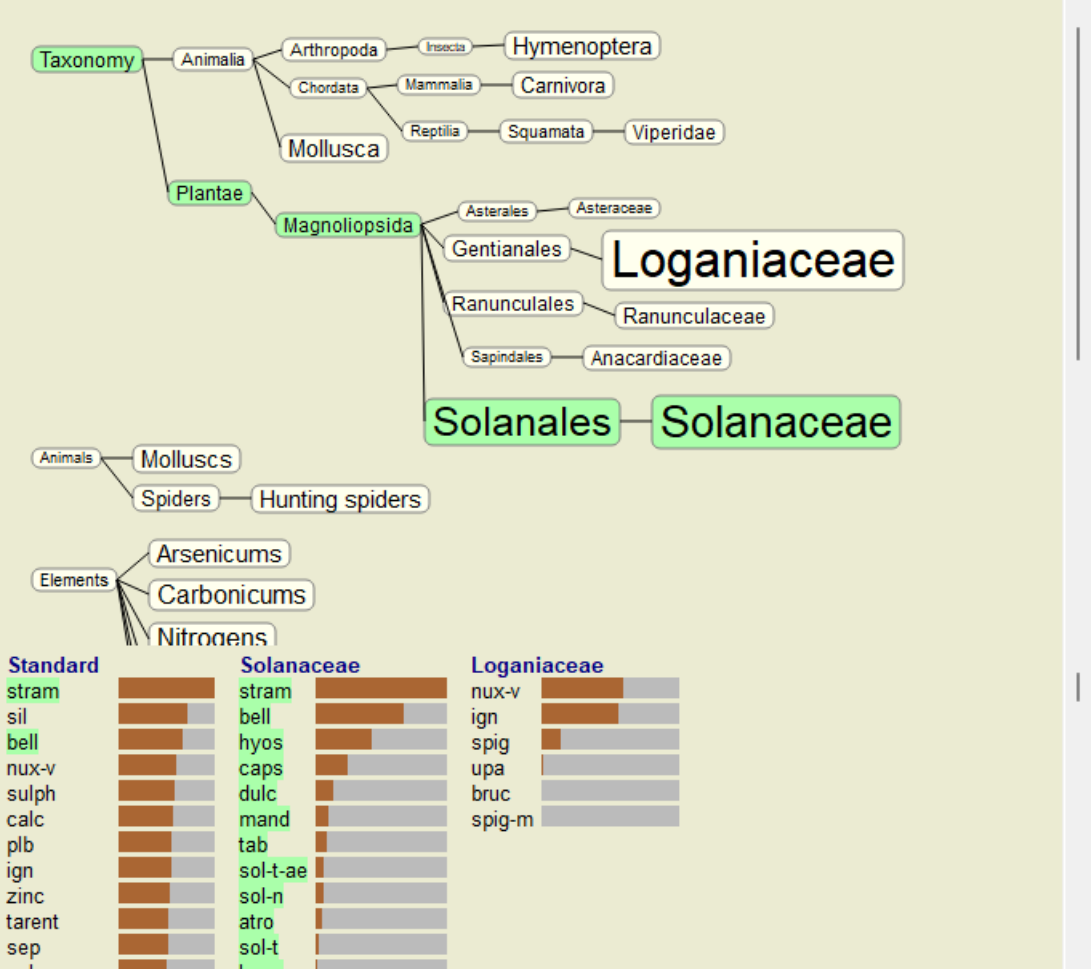


You can show or hide this extra information any time you want. (Toolbar button).

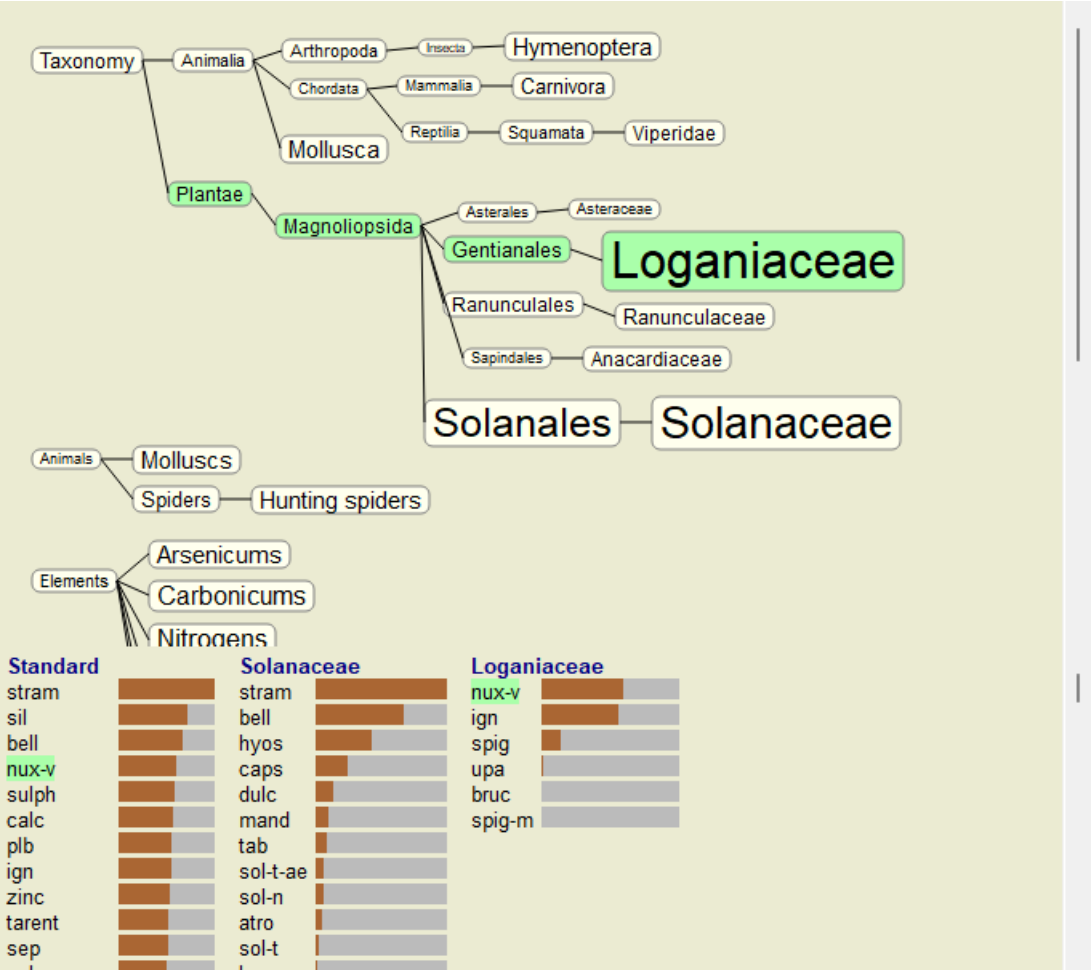
Showing the relationship between families and remedies.

When studying the relevance of families in an analysis, you need to be able to see the relationships between families and remedies.

Just click on a family in the graph to see how its remedies score in the analysis. You will notice that the corresponding families are also highlighted in the family graph. This allows you to quickly see how families are related.



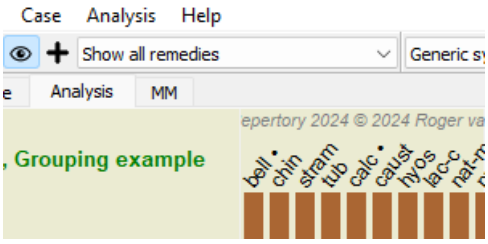
If you click on a remedy name, that remedy will be highlighted in the different analyses. Also, all families which contain that remedy are highlighted in the graph.



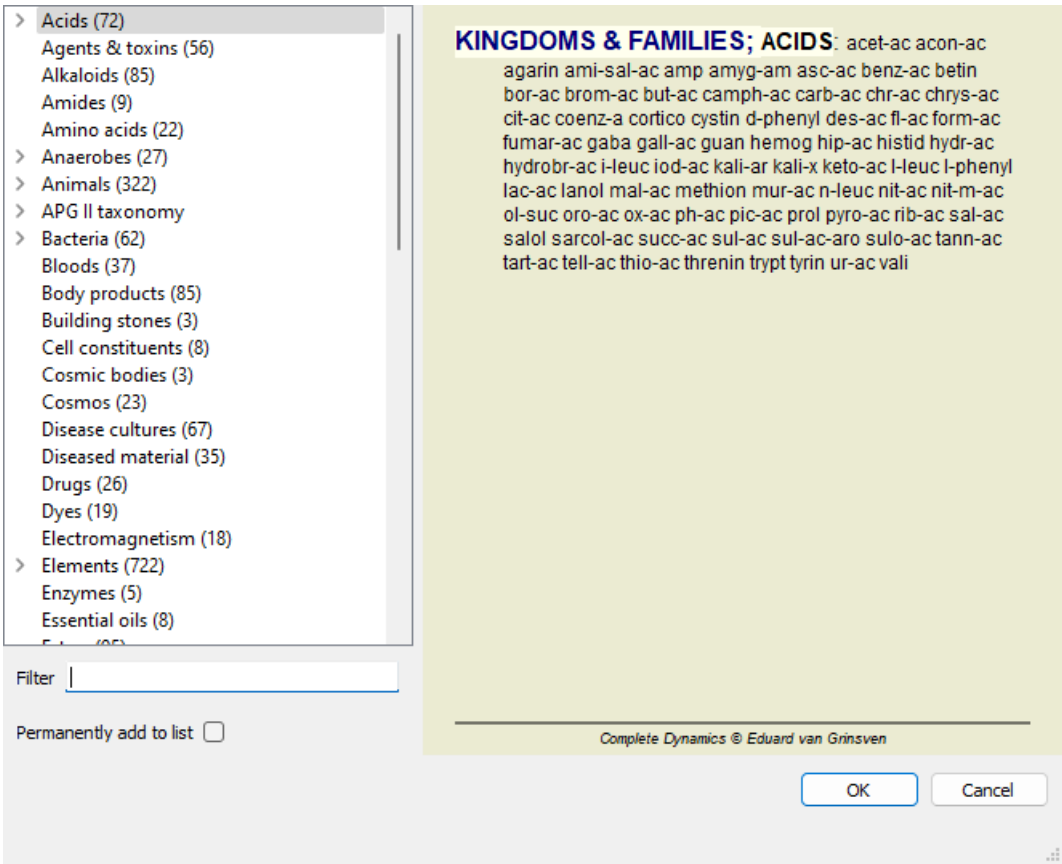
Filtering the analysis results

Filtering the results on remedy family

Normally, the analysis results show all remedies.
You can restrict the results to only those remedies that are part of a given Kingdom, Family, or some other group.
To do this, simply make a selection from the dropdown list in the toolbar:



A number of frequently used groups are predefined (minerals, plants, animals, nosodes). To choose another group, simply select option *Other...* and a dialog will appear in which you can select one of the groups in the *Kingdoms & Families* section.



If you check the option *Permanently add to list*, the group you selected will be added permanently to the standard groups in the list. Next time you start the program, that group will still be in the list. If later you want to remove it, select the same group again via the *Other...* option, and deselect the option.

Analysis module rubric based filter

The *Analysis module* offers a powerful filtering mechanism, based on the remedies in rubrics.
With this filter, it is easy to limit the remedies in the analysis to remedies that occur in a given rubric ("elimination"), or combination of rubrics.

The filter is configured using a number of options in the menu bar (*Menu / Analysis / Filter*), or the popup menu.
The available options are:

- Show all remedies. (Menu option *Analysis / Filter / Show all remedies*, *shift-alt-C*).
  The filter is disabled. All remedies are shown as usual.
- Set to remedies in rubric. (Menu option *Analysis / Filter / Set to remedies in rubric*, *shift-alt-S*).
  The filter is set to the remedies that occur in the selected rubric. Remedies not in the rubric, are filtered out ("elimination").
  This option can only be used when a single rubric is selected.
- Restrict to remedies in rubric. (Menu option *Analysis / Filter / Restrict to remedies in rubric*, *shift-alt-R*).
  The selected rubrics are used to restrict the filter. Remedies that are not in any of the selected rubrics, are filtered out. This option further restricts the already active filter.

This option can be used if at least one rubric is selected.
- Extend with remedies in rubric. (Menu option *Analysis / Filter / Extend with remedies in rubric*, *shift-alt-E*).
  All remedies that occur in any of the selected rubrics will be shown. This option extends the filter with remedies that occur in the selected rubrics, but were previously filtered out.
  This option can be used if at least one rubric is selected.
- Set to crossing of rubrics. (Menu option *Analysis / Filter / Set to crossing of rubrics*).
  This is a convenience option, to quickly set the filter to the remedies that occur in all of the selected rubrics.
  This option can only be used if at least 2 rubrics are selected.
- Set to combination of rubrics. (Menu option *Analysis / Filter / Set to combination of rubrics*).
  This is a convenience option, to quickly set the filter to the remedies that occur in any of the selected rubrics.
  This option can only be used if at least 2 rubrics are selected.

You generally start by setting the filter to a given rubric, because you expect your remedy should occur in that rubric. You then fine-tune the filter with *restrict* ("should be present here too, show me less"), or *extend* ("actually it's ok if it is here too, show me more") the filter.

Filtering on families

Filtering in the Families Analysis graph

In the family analysis graph, you can quickly modify the remedy filter based on families. The filtering options are found in the popup menu on a family. The options are the same as described above for the Rubric based filter.
Using these filter options changes the remedy filter in the other analysis results. The family analysis graph itself is never filtered, because it does not consist of remedies but of families.

Filtering in the other Analysis views

You can easily filter the analysis results on any family that any remedy is part of. The family filter is available in the popup menu of a remedy.

Layout wizard

With the analysis Layout Wizard, you can apply some of your preferences to the analysis result, with just the press of a single button. (Menu option *Analysis / Layout Wizard*, *F2*, toolbar button 🪄).

You can easily configure these preferences. (Menu option *Analysis / Layout Wizard configuration*, *shift-F2*).

Advanced topics

Fine-tuning your analysis

Now that you have covered the basics of creating an analysis and interpreting the results, it is time for some advanced topics that allow you to fine-tune the analysis in accordance with your interpretation of the patient's information.

The topics we'll cover are:
- Using weights.
- Balancing symptoms.
- Polar rubrics and contra indications.
- Rubric groups.
- Rubric overview.
- Filter the results on remedy families.

Many actions can be performed on multiple selected lines at once.

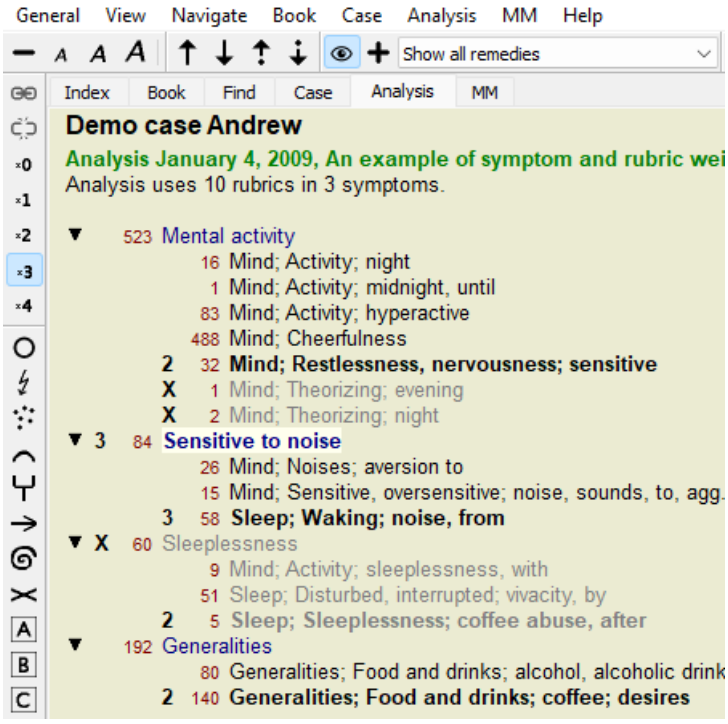
Using weights

Every Symptom and every Rubric can be assigned a given Weight. Just like you assign a certain importance to a patient's symptoms, or just like a remedy in the repertory can occur with different grades, you can assign a certain importance to each of the Symptoms and Rubrics.

By assigning a higher value, the Symptom or the Rubric is counted with more importance in the analysis result.
And by assigning a weight of 0, the Symptom or Rubric is excluded from the analysis completely.

To set the weight, first select a Symptom or Rubric by clicking on it with your mouse.
Now there are several ways to set the weight:
- key 0 (Menu option *Case / Weight / Ignore*, toolbar button ×0).
- key 1 (Menu option *Case / Weight / Weight normal*, toolbar button ×1).
- key 2 (Menu option *Case / Weight / Weight x2*, toolbar button ×2).
- key 3 (Menu option *Case / Weight / Weight x3*, toolbar button ×3).
- key 4 (Menu option *Case / Weight / Weight x4*, toolbar button ×4).

The following example shows an analysis in which weights are set (just for demonstration)



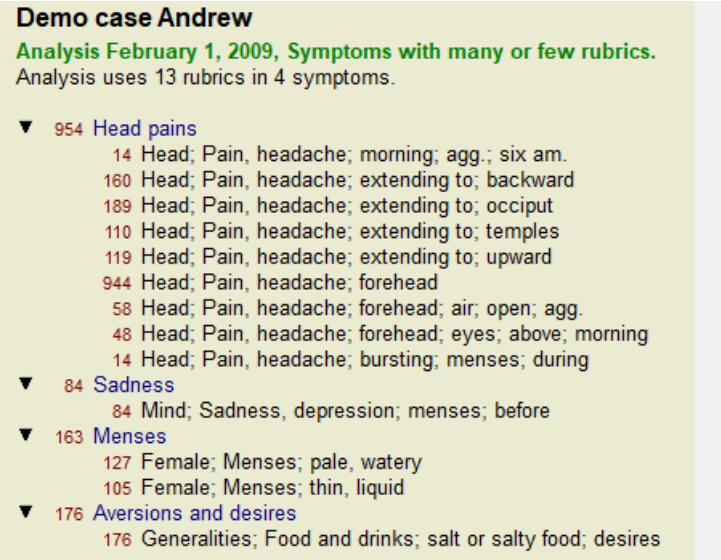
You see the toolbar buttons on the left. The toolbar buttons always show the actual weigth value of the selected Symptom or Rubric. The X before a Symptom or Rubric indicates a weight of 0, it is excluded from analysis.

Balancing symptoms

Balancing of Symptoms is an advanced analysis mechanism, compensating the use of many/few Rubrics in a Symptom. When balancing is switched on (which it normally is), you can place as many Rubrics under a Symptom as you want, without disturbing the analysis.
In traditional analyses, you would have to carefully select rubrics in an analysis, because if you used too many rubrics to express a certain symptom, the remedies matching that single symptom would start to dominate the analysis. Likewise, if you only used a single rubric, the remedies in that rubric would not sufficiently contribute to the overall analysis, compared rubrics used for the other symptoms.
With Balancing of Symptoms switched on, every Symptom is counted with the Weight (see *Using weights* above) assigned to it, no matter whether you place a single Rubrics under it or, let's say, 10 Rubrics.

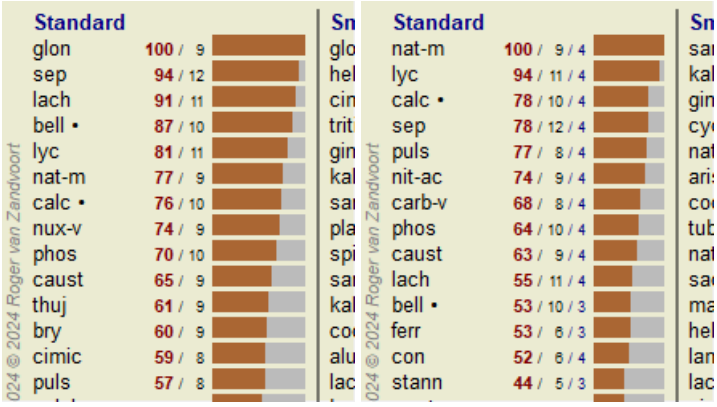
Balancing symptom is switched on/off with the toolbar button ⚖, found on the right side of the window. (Menu option *Analysis / Balance symptoms*, toolbar button ⚖).

Let's take a look at an example. In the following analysis, many rubrics are used to express the head pains. If no Balancing is used, *Glonoinum* dominates the results, whereas with Balancing *Natrum Muriaticum* becomes more apparent.



Analysis result:

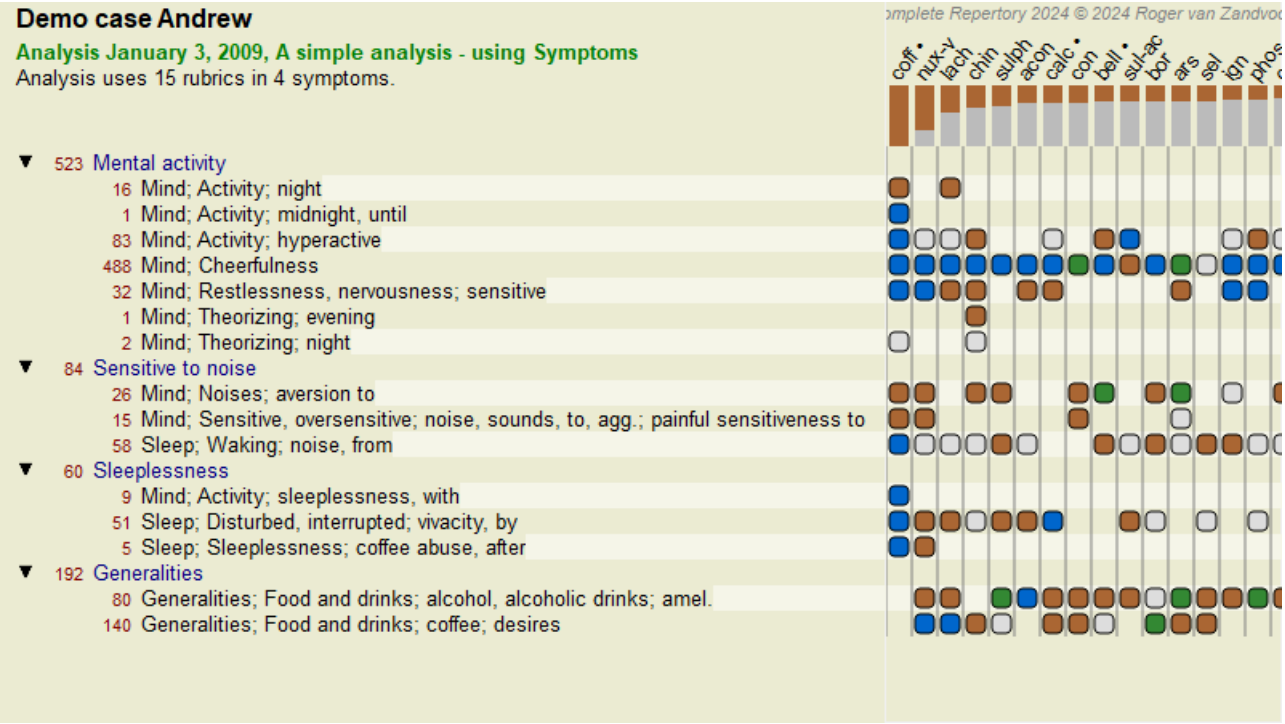
<u>No</u> balancing **<u>With</u> balancing**



Note: Balancing Symptoms has no effect on the basic analysis *Simple Counting*.

Polar rubrics and contra indications

Polar rubrics are two rubrics which have an opposite meaning.
As an example, let's take a look at a simple case, in which initially remedy *coff* was prescribed:



Under *Generalities*, we see two rubrics that both have a polar rubric:
- *amel - agg.*
- *desires - aversion.*

It is possible to use these polar rubrics in the analysis by pressing toolbar button ↔, found on the right side of the window. (Menu option *Analysis / Polar rubrics*, toolbar button ↔).
Now, under both rubric *amel* and *desires*, their polar rubrics are shown.
The result of the analysis is also changed, because the values of remedies are now corrected with the values in the polar rubrics.

Demo case Andrew

Analysis January 3, 2009, A simple analysis - using Symptoms

Analysis uses 15 rubrics in 4 symptoms.

omplete Repertory 2024 © 2024 Roger van Zandvo

coff • nux-v lach ang chin bor sel ars con sulph ign canth sta-c aur-m-n acon

▼	523	Mental activity
	16	Mind; Activity; night
	1	Mind; Activity; midnight, until
	83	Mind; Activity; hyperactive
	488	Mind; Cheerfulness
	- 1071	*Sadness, depression*
	32	Mind; Restlessness, nervousness; sensitive
	1	Mind; Theorizing; evening
	2	Mind; Theorizing; night
▼	84	Sensitive to noise
	26	Mind; Noises; aversion to
	15	Mind; Sensitive, oversensitive; noise, sounds, to, agg.; painful sensitiveness
	58	Sleep; Waking; noise, from
▼	60	Sleeplessness
	9	Mind; Activity; sleeplessness, with
	51	Sleep; Disturbed, interrupted; vivacity, by
	5	Sleep; Sleeplessness; coffee abuse, after
▼	192	Generalities
	80	Generalities; Food and drinks; alcohol, alcoholic drinks; amel.
	- 388	*agg.*
	140	Generalities; Food and drinks; coffee; desires
	- 77	*aversion*

Remedy *coff* is now colored red, because in this analysis it is contra indicated.
A contra indication is a situation in which a remedy occurs in one rubric in a low grade (1, 2, or does not occur at all), but in the polar rubric in a high grade (3 or 4).

A more complex example is shown in the next Bönninghausen style analysis:

Demo case Andrew

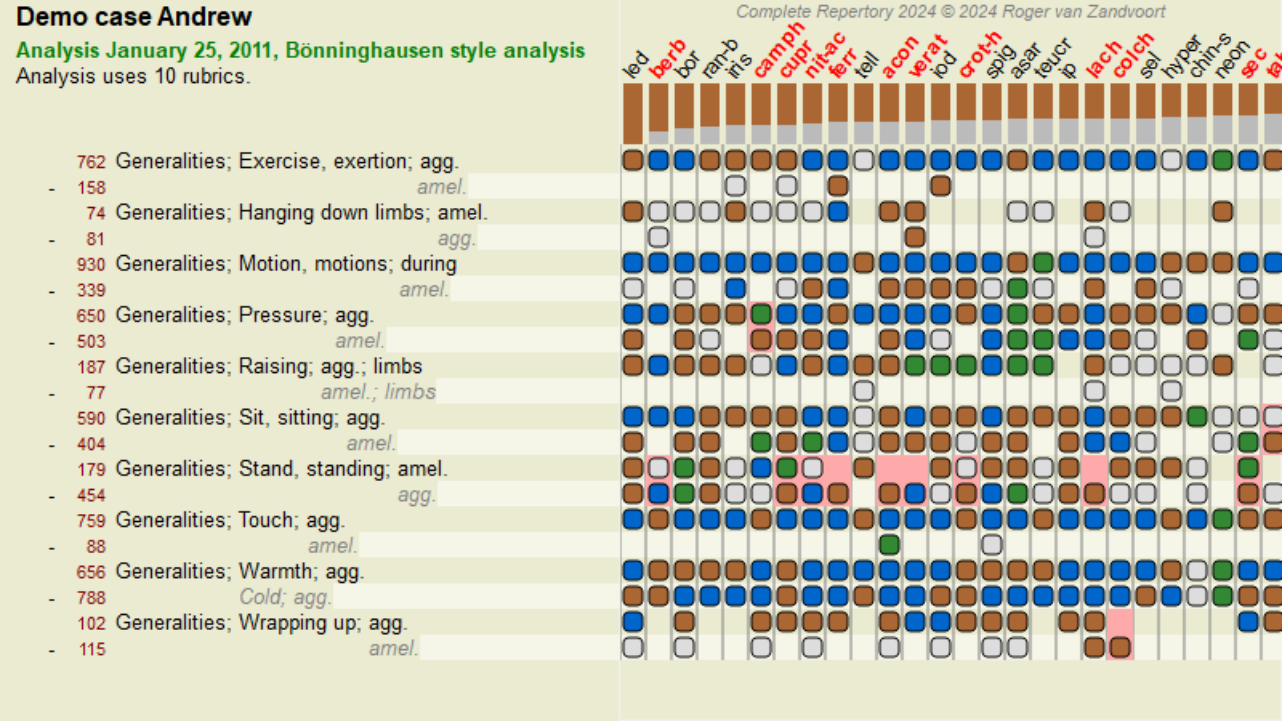
Analysis January 25, 2011, Bönninghausen style analysis

Analysis uses 10 rubrics.

Complete Repertory 2024 © 2024 Roger van Zandvoort

bell • bry sulph puls phos calc • led rhus-t lach ars nat-m nux-v merc con chin am • ferr nit-ac lyc spig sep verat arg-n acon caust sil

762	Generalities; Exercise, exertion; agg.
74	Generalities; Hanging down limbs; amel.
930	Generalities; Motion, motions; during
650	Generalities; Pressure; agg.
187	Generalities; Raising; agg.; limbs
590	Generalities; Sit, sitting; agg.
179	Generalities; Stand, standing; amel.
759	Generalities; Touch; agg.
656	Generalities; Warmth; agg.
102	Generalities; Wrapping up; agg.



Rubric groups

Grouping of rubrics is done when you want two or more rubrics to count as if they were together a single rubric.
There are two ways of grouping rubrics:
- Crossing. Only remedies that occur in ALL rubrics are used.
- Combining. Remedies from ANY of the rubics are used.

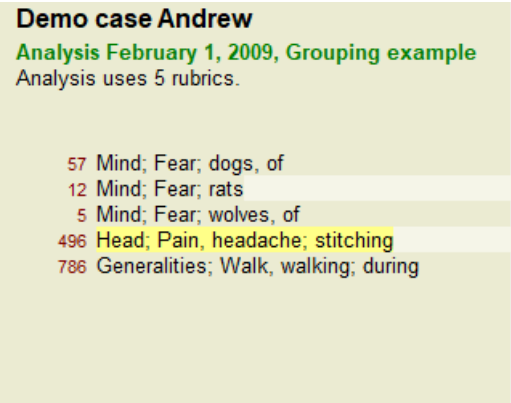
Examples of grouping

Crossing of rubrics can be useful when there is no rubric in the repertory that exactly describes a patient's symptom, but only more generic rubrics.
For example, the patient tells you that during fever he has anxiety in bed in the morning. The repertory does not have a rubric *Mind; anxiety; morning; bed, in; fever, during*. But instead of this, there are two more generic rubrics *Mind; anxiety; morning; bed, in* and *Mind; anxiety; fever heat; during*. By crossing those two rubrics, a new grouped rubric is created containing only the remedies that occur in both rubrics.

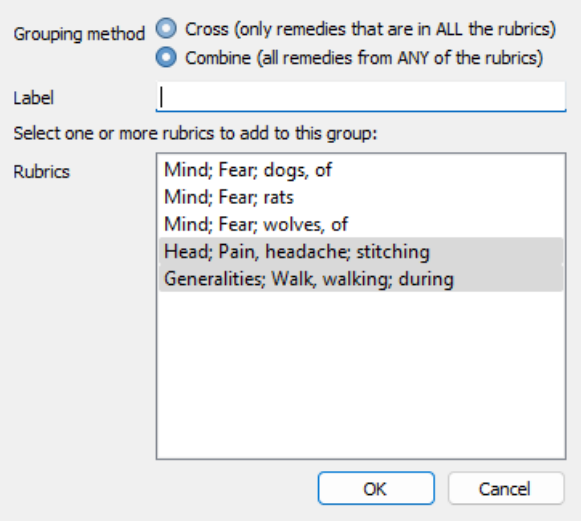
Combining rubrics can be useful when the patient has a symptom that is not found exactly, but can be found under more specific symptoms.
For example a desire for pizza. Why is it that the patient likes pizza? Maybe it is the dough (farinaceous food), tomatoes, salami, anchovies, cheese, or olives. It can be useful to combine a number of such specific rubrics into a new rubric, without disturbing the analysis formulas by adding lots of specific rubrics that don't really matter in comparison to the patient's chief complaints.

Creating rubric groups

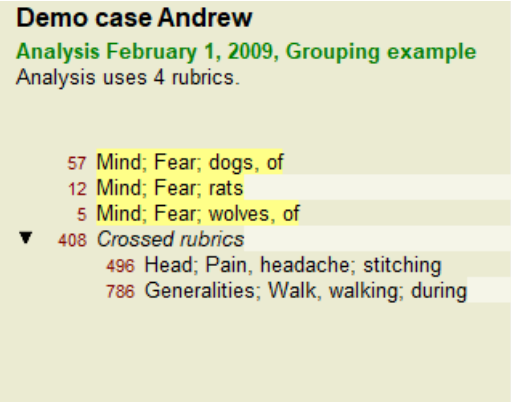
An example, a case with stitching head pains while walking, and fear of several kinds of animals:



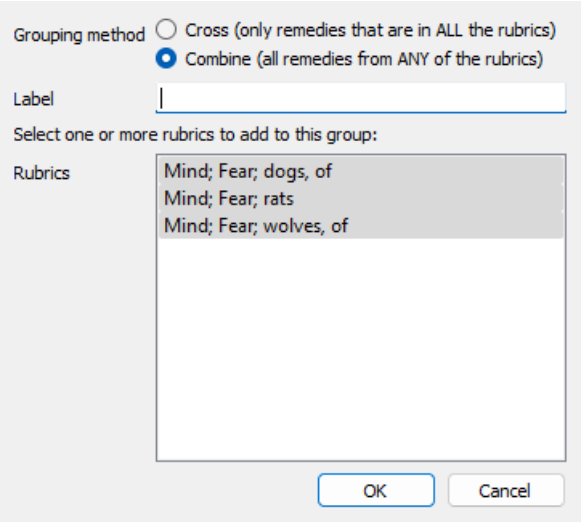
We want to Cross the two rubrics that together describe the head pain. Select rubric *Head; pain; stitching* by clicking on it, then press the toolbar button ⚯. (Menu option *Case / Grouping / Group with other rubrics...*, toolbar button ⚯, popup menu option *Grouping / Group with other rubrics...*).
A dialog pops up, in which you can select the rubrics that can be linked with the selected rubric.
At the top, select option *Cross*. Select rubric *Generalities; walk, walking; during* and press the OK button.



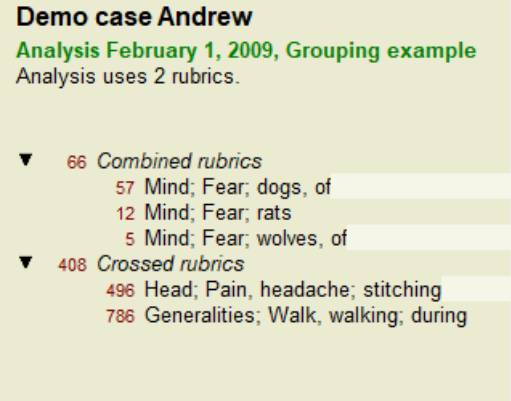
For the second group we will use another method. Select the three rubrics of *Mind; fear* and press once more.



Now select option *Combine*, and press the OK button.



The resulting rubric list has now become:



To change a group, simple click on the group's main rubric and press ⚯. In the dialog, toggle rubrics on and off by clicking on them. You can also remove a rubric from a group by clicking on it and pressing ⚯. (Menu option *Case / Grouping / Remove grouping*, toolbar button ⚯, popup menu option *Grouping / Remove grouping*). To remove a group completely, click on the group's main rubric and press ⚯. (Menu option *Case / Grouping / Remove grouping*, toolbar button ⚯, popup menu option *Grouping / Remove grouping*).

There are two menu options that allow you to quickly create a group, without having to select rubrics in the dialog, as shown above. You can first select two or more rubrics, and then Combine them. (Menu option *Case / Grouping / Combine selected rubrics*, popup menu option *Grouping / Combine selected rubrics*).
You can first select two or more rubrics, and then Cross them. (Menu option *Case / Grouping / Cross selected rubrics*, popup menu option *Grouping / Cross selected rubrics*).

How rubric groups are used in an analysis

When crossing multiple rubrics, the group contains only those remedies that occur in all the rubrics in that group. The remedy grade will be the lowest grade of the remedy in all the rubrics.

When combining multiple rubrics, the group contains the remedies that occur in any of the rubrics in the group. The remedy grade will be the highest grade found for the remedy in any rubric in the group.

Rubric overview

Sometimes it is convenient to get an overview of all rubrics in an analysis together with their remedies.
Also, in case of grouped rubrics, you might want to see which remedies occur in the resulting group.

To get an overview of all rubrics, just choose Show rubric overview. (Menu option *Case / Show rubric overview*, *alt-V*, popup menu option *More / Show rubric overview*).
The *Find* module opens, showing the following:

Classification

Introduction to Symptom Classification

Samuel Hahnemann's *Organon* and *Chronic Diseases* show us that Hahnemann did not select his remedies on the basis of the entirety of all symptoms that can be found in the patient's current or past situations. He carefully classified the patient's symptoms into a number of categories and based his treatment on this classification.

Hahnemann's classification is available, as well as user defined groups A, B, C, D and E for your own use.

Classification options, available in the toolbar on the left side of the screen:

Symbol	Name	Meaning
	Psora	The core disturbances. Organon 6th edition § 80 (psoric miasma).
	Incident	Biographic incident, things that happened to the patient and had impact on him. Acute disease. Organon § 72 (injurious influences).
	Epidemic	Diseases that are transmitted through an outside source; the flu, Legionella, SARS, Measles, Mumps, and others. (In-between-diseases). Organon § 73 (epidemic diseases).
	Acute miasmatic	Illness coming from within, often being triggered by an incident, a stimulus coming from outside. Complaints are severe. Organon § 73 (transient explosion of latent psora).
	Inherited tendency	Those diseases that occurred in the ancestry, which are passed on to the patient genetically.
	Iatrogenic	The usage of medication and the vaccinations that someone has received. Organon § 74.
	Sycosis	Infection with Gonorrhea. Organon § 79 (sycotic miasma).
	Syphilis	Infection with Syphilis. Organon § 79 (syphilitic miasma).
A	User A	Free for you own use.
B	User B	Free for you own use.
C	User C	Free for you own use.
D	User D	Free for you own use.
E	User E	Free for you own use.

The classification can be applied at the level of Symptoms, or on individual Rubrics.
Setting classification on a Symptom will apply that setting to all Rubrics in the Symptom. Any setting that had been applied to Rubrics will then no longer be used.

See also Demo case *Simple classification example*.

Remedy filter and classification

When classification of Symptoms or Rubrics is used in an analysis, the remedies for each analysis are automatically filtered. This filtering is done in accordance with the information found in Hahnemann's writings.

For *Psora*, the remedies are: all minerals and nosodes, plus Lach, Lyc, Sep, but excluding Merc.
For *Incident, Acute Miasmatic, Epidemic*, the remedies are: all plants and animals, plus Merc, Ars, Ant-c.
For *Iatrogenic*, the remedies are those found in rubrics *Intoxication after medicaments*, and *Ailments from vaccination*.
For *Inherited tendency*, the remedies are: all nosodes.
For the other groups, all remedies are shown.

Clipboards

The classes A-B-C-D-E can also be used as clipboards. By assigning these to Symptoms or individual Rubrics, it is very easy to create different views on the analysis results.

More information

The information on classification above is limited.
Excellent information on the use of Hahnemann's classification can be found on the web site *https://www.ewaldstoteler.com*

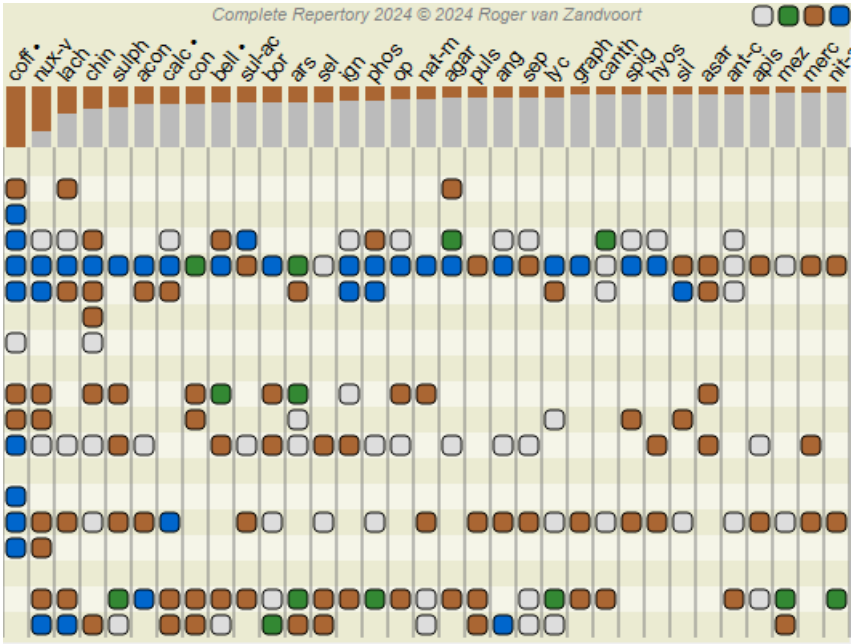
Showing relative importance

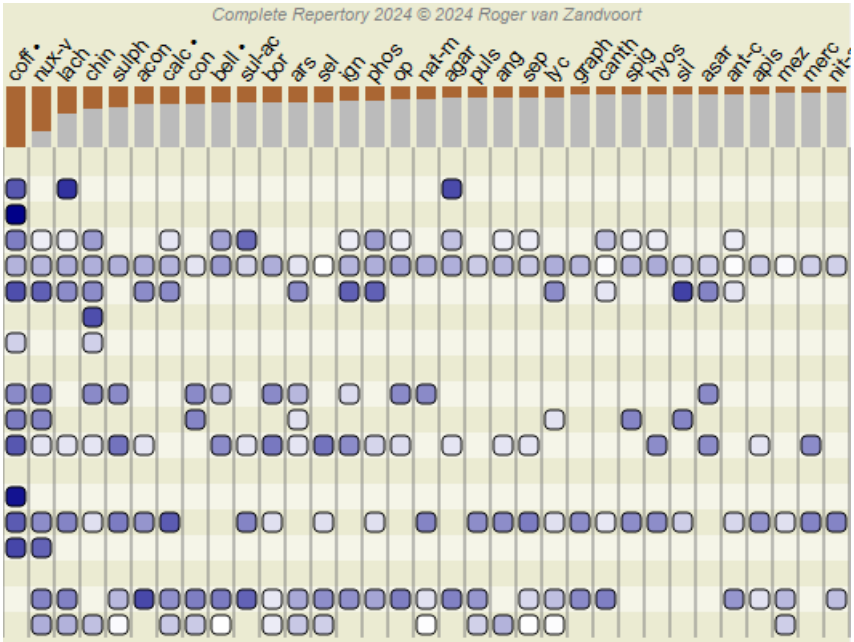
In the Table and Grid analysis graphs, remedies are shown according to their grades, in 4 different styles. In the calculation of the analysis formulas, a more refined value than just 1-2-3-4 is used for each remedy. It can be important to see how heavily each remedy is weighed in the analysis results. This is especially important in case you are applying your own analysis formulas.

You can show the relative importance of each remedy by clicking . (Menu option *Analysis / Show relative importance*, toolbar button).

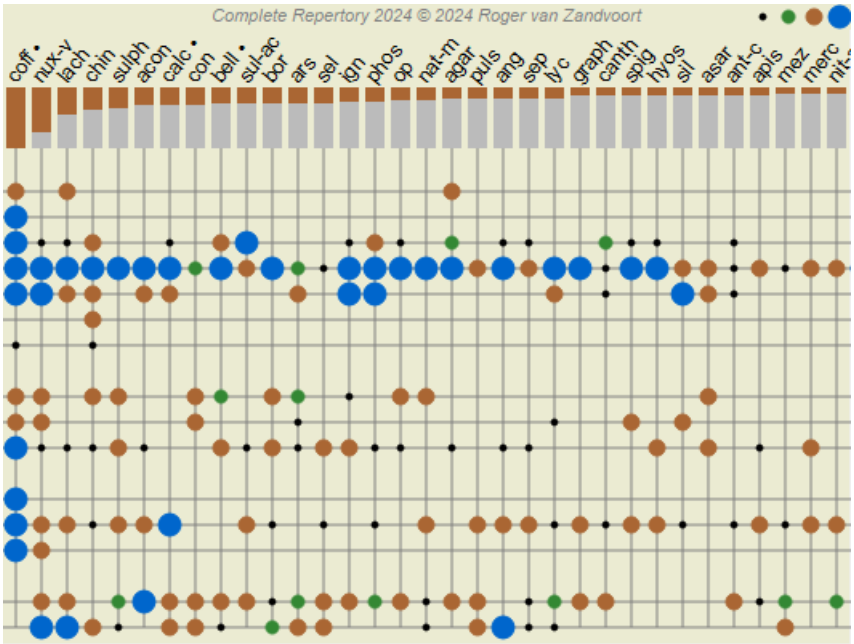
In the Table view, remedies are then shown as a square with a light to dark color. The darker the color, the more relative importance is given to the remedy in the analysis.

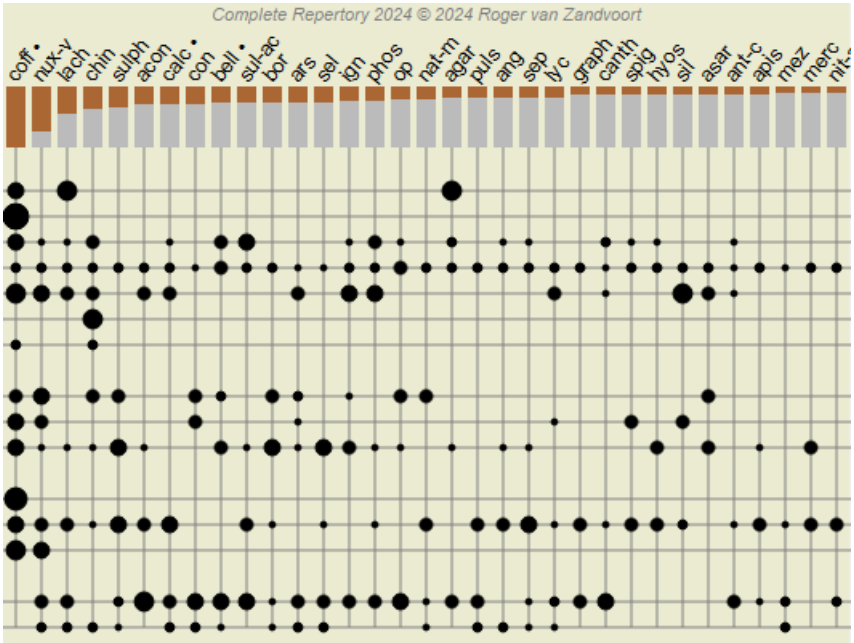
Please compare the following two pictures of the same analysis. The first picture shows the remedies with grades 1 to 4, the second picture shows the remedies according to their relative importance for the analysis.





In the Grid view, remedies are normally shown in different colors and with different sizes. When showing the relative importances, all remedies are drawn with black dots with a variable size. The larger the dot, the more relative importance is given to the remedy in the analysis.





Multiple Views

You now know how to create an analysis. You also know how to fine-tune the analysis, based upon your interpretation of the symptoms in this particular case.
You may have assigned weights to symptoms or rubrics. You may have assigned classifications to them. You have selected an analysis formula to weigh the importance of the remedies for the rubrics used. And maybe you have filtered the results on a given remedy kingdom.

All these settings have helped you obtain the best analysis result, based upon your interpretation of the case.
But it is your interpretation, your view on the patient's symptoms. These symptoms are invariable, they are the observed facts that you have collected. No matter what opinion you might have, the observed symptoms are the reality you have to work with. (Organon §18)

However, you might consider looking at these same symptoms from a different perspective, with a different view, interpret them in a different way. You can of course change all the settings of the analysis and see what happens. But then your original analysis has changed, and to see it again you must change back all the settings you modified.

To enable you to modify the settings of your analysis, without losing the original settings, we have created Multiple Views.

What is an Analysis View?

An Analysis View is the total of all the settings you can apply to an analysis.

Weights ×0 ×1 ×2 ×3 ×4
Classification A B C D E
Balance Symptoms

Correct Polar	↔
Analysis formula	For instance "Small Remedies"
Remedy filter	For instance "Plants"

You can create multiple views, each having their own collection of settings.
As an example, look at *Demo case Andrew*, analysis *Multiple views*.

Creating a view

You can create a new view via the menu or the toolbar. (Menu option *Analysis / View / Add a new view*, toolbar button ✚, popup menu option *View / Add a new view*).

The new view is a copy of the original view, having exactly the same settings. Any changes you make to the settings in the new view are exclusive to that view. All the other views remain exactly like they were.
If you want, you can optionally give the new view a name.

Note that all views use exactly the same collection of symptoms and rubrics. The patient's situation is the same, it is your interpretation that is different for each view.

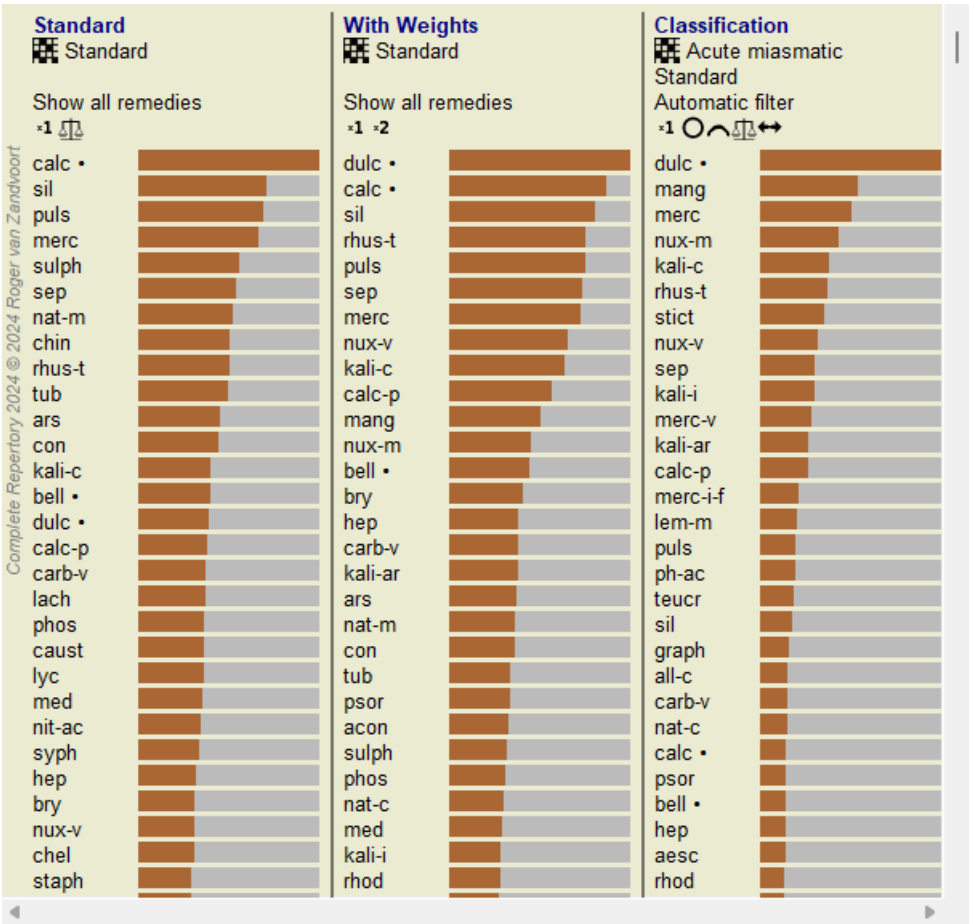
You can easily switch from one view to another via the menu. (Menu option *Analysis / View / Standard*, toolbar button 👁, popup menu option *View / Standard*).
You can also select a view in the toolbar.

If you no longer want to use the view you have selected, you can delete it. (Menu option *Analysis / View / Remove current view*, popup menu option *View / Remove current view*).
You can always change the name you have given to the view. (Menu option *Analysis / View / Rename current view*, popup menu option *View / Rename current view*).
You can also change the order in which the views appear in the menu or the toolbar. (Menu option *Analysis / View / Move current view to the left*, popup menu option *View / Move current view to the left*).

Looking at the analysis results of each view

The analysis results area, at the right side of the screen, shows you the analysis results for the selected view. When you switch to another view, the results will change to those for that view.

You can also look at all the view results at the same time. (Menu option *Analysis / Multi View*, toolbar button 👁).
It will look like this:



It is similar to the list overview for an analysis, but shows one result list per view.

At the top you see a summary of the settings used for each view.

- The analysis selected for the table output style.
- If the analysis uses classification, the analysis formula that is used.
- The remedy filter that is used.
- A small picture for each analysis setting in effect.

Differential Diagnosis

The next step after having made an analysis is generally the Differential Diagnosis. Based on the outcome of the analysis, a number of remedies are considered relevant and a differentiation has to be made among them.

There are a few different approaches to this.

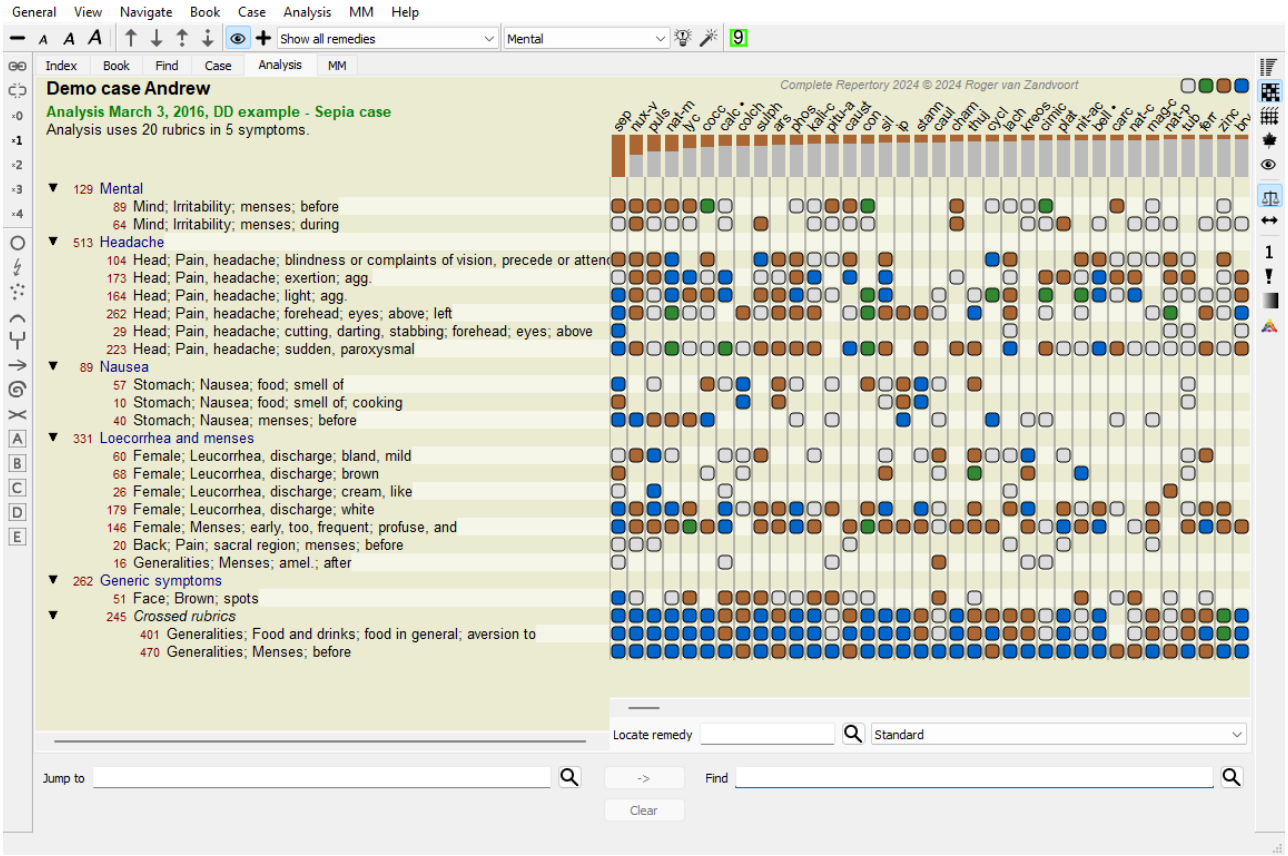
- Compare the remedies for all symptoms in the analysis, including the generalities.
- Study the specific differences for certain symptoms.
- Study the differences in general, and investigate symptoms that are not already present in the analysis.

Part of this study is to be done using the Materia Medica.
Most of the work can however be done using the contents of the repertory.
The special Differential Diagnosis function of the *Analysis module* helps you with that. It forms an easy to use connection between an analysis and the *Find module*'s capability to differentiate remedies.

We'll show how it works by means of a few examples.

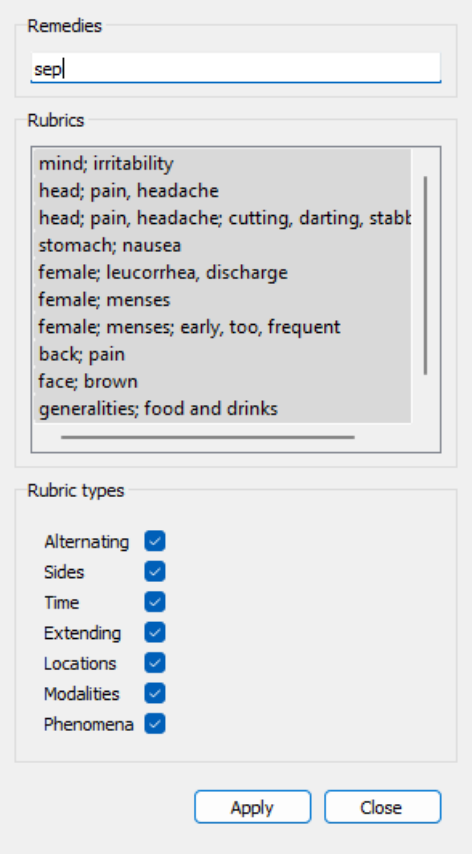
Example: a Sepia case

The following analysis can be found in the demo case *Andrew*, and is called *DD example - Sepia case.*



Although *Sepia* scores highest, this does not necessarily mean that it is the remedy to prescribe. In this case, we wanted to differentiate *Sepia* and *Nux Vomica*, because these remedies are complementary, and both score relatively high in the analysis.

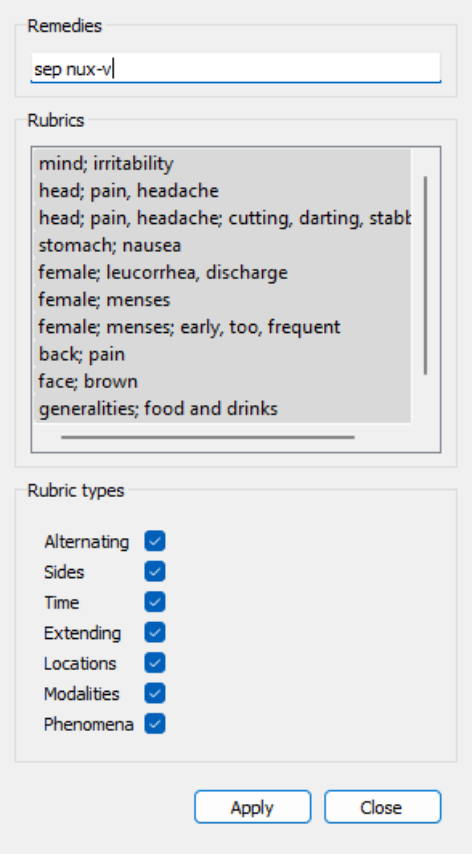
Start the Differential Diagnosis. (Menu option *Analysis / Differential diagnosis Wizard*, toolbar button).
A dialog opens:



In this dialog, you will notice 3 sections.

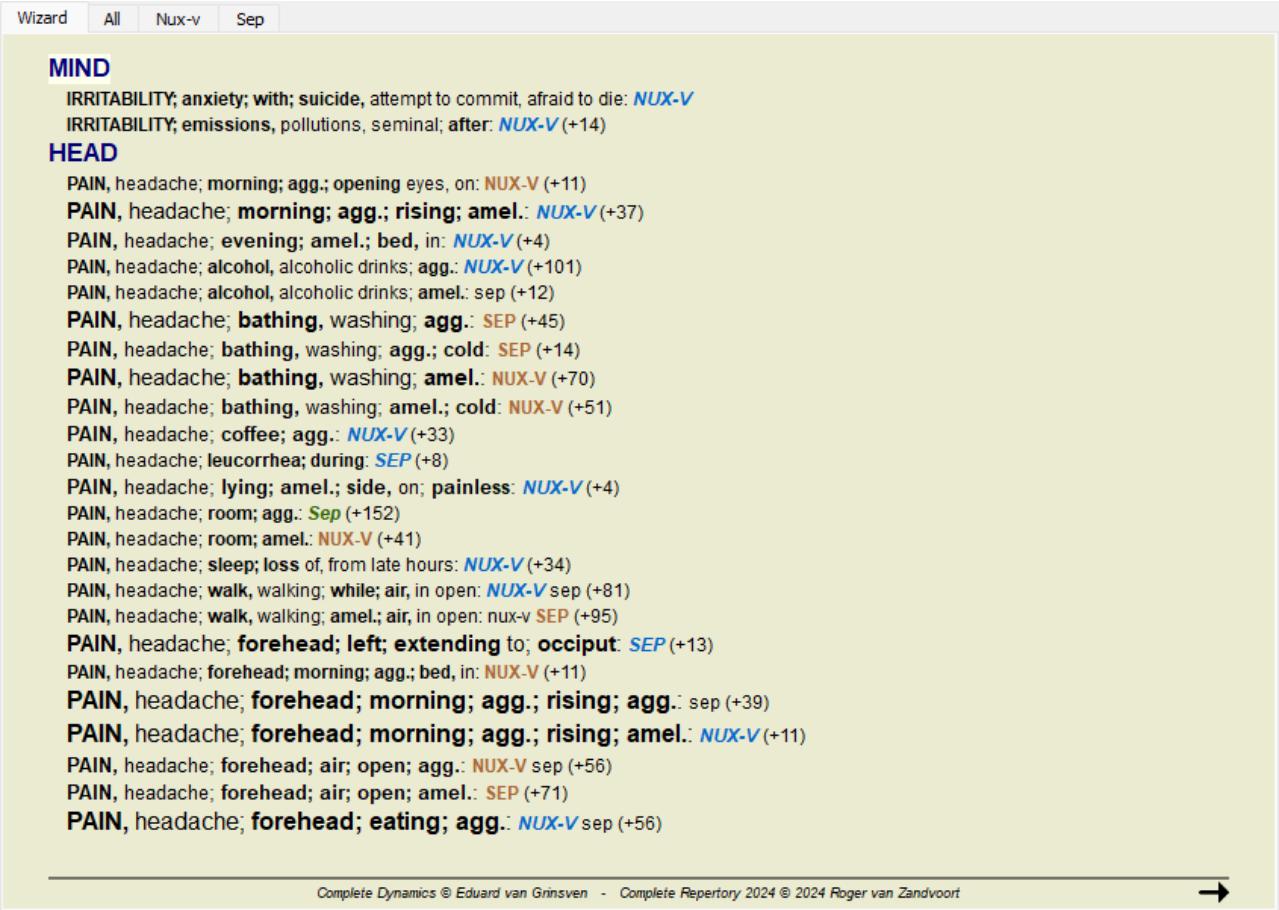
- Remedies.
  Here you can enter the abbreviations for the remedies you want to differentiate.
  Standard, remedies with a relative score of at least 50% are filled in for you, with a maximum of 10. In most cases, you will want to modify this list yourself.
- Rubrics.
  This list is generated based upon the rubrics in the analysis. It contains all phenomena for the rubrics in the analysis. If you want, you can select specific symptoms in this list, to generate a DD for these symptoms only.
- Rubric types.
  This section allows you to specify what kind of symptoms to differentiate for.

In this example, we will change the remedies to *sep nux-v*, and leave the other sections unchanged. Our intention at this moment is to make a generic DD for all the symptoms in the analysis.



You can move this dialog to a convenient position on the screen, and leave it open to quickly modify the DD criteria. At any time, you can close it with the *Close* button.

Click the *Apply* button to start the DD with the selected criteria. The *Find module* will open, showing the most differentiating rubrics for the selected criteria.



The rubrics shown are now mostly Head symptoms, so we click the button ➖ a few times to show fewer rubrics.

Wizard | All | Nux-v | Sep

HEAD

PAIN, headache; **morning; agg.; rising; amel.**: *NUX-V* (+37)
PAIN, headache; **evening; amel.; bed,** in: *NUX-V* (+4)
PAIN, headache; **bathing,** washing; **agg.**: SEP (+45)
PAIN, headache; **bathing,** washing; **agg.; cold**: SEP (+14)
PAIN, headache; **bathing,** washing; **amel.**: NUX-V (+70)
PAIN, headache; **bathing,** washing; **amel.; cold**: NUX-V (+51)
PAIN, headache; **coffee; agg.**: *NUX-V* (+33)
PAIN, headache; **forehead; left; extending** to; **occiput**: *SEP* (+13)
PAIN, headache; **forehead; morning; agg.; rising; agg.**: sep (+39)
PAIN, headache; **forehead; morning; agg.; rising; amel.**: *NUX-V* (+11)
PAIN, headache; **forehead; eating; agg.**: *NUX-V* sep (+56)
PAIN, headache; **forehead; eating; amel.**: *SEP* (+23)
PAIN, headache; **brain; morning; waking,** on: *NUX-V* (+2)
PAIN, headache; **bursting; morning; rising** amel.: *NUX-V*
PAIN, headache; **bursting; morning; waking,** on: *NUX-V* (+7)
PAIN, headache; **pressing; forehead; eyes; above; walking; agg.; air,** in open: *NUX-V* sep (+105)
PAIN, headache; **pressing; forehead; eyes; above; walking; amel.,** in open air: SEP
PAIN, headache; **shooting; forehead; eyes,** above; **left; extending** to; **occiput**: *SEP*
PAIN, headache; **stunning,** stupefying; **morning; bed,** in: *NUX-V* (+1)
PAIN, headache; **stunning,** stupefying; **morning; rising,** after; **amel.**: *NUX-V* (+2)
PAIN, headache; **stunning,** stupefying; **morning; waking,** on or after: *NUX-V* (+1)
PAIN, headache; **tearing; temples; left; extending** to left upper side: *SEP*

STOMACH

NAUSEA; morning; bed, in: *NUX-V* (+17)
NAUSEA; lying; agg.: *Sep* (+51)
NAUSEA; lying; amel.: NUX-V sep (+54)

FEMALE

LEUCORRHEA, discharge; **daytime**: *SEP* (+10)

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This gives you a good impression of the relevant differences between both remedies, for the selection of symptoms used in the analysis.

Since the results are shown in the *Find module*, you can immediately add relevant rubrics to your analysis, and thus modify the outcome of the analysis in accordance with the new information provided.

Example: a Ferrum case

The following analysis can be found in the demo case *Andrew*, and is called *DD example - Ferrum case.*

General View Navigate Book Case Analysis MM Help

Show all remedies | Generic symptoms

Index | Book | Find | Case | Analysis | MM

Demo case Andrew

Analysis March 1, 2016, DD example - Ferrum case

Analysis uses 30 rubrics.

201 Mind; Anxiety; night; agg.
239 Mind; Cares, worries, full of
52 Mind; Cares, worries, full of; others, about
127 Mind; Death; thoughts of
Mind; Irritability; easily
268 Mind; Irritability; trifles, about
42 Head; Congestion, hyperemia; coughing agg.
65 Eyes; Lachrymation; cough, during
127 Face; Earthy
450 Throat; Choking, constricting
▼ 5 *Combined rubrics*
3 Throat; Compressed, feels
5 Throat; Pain; pressing; extending to; inward
375 Throat; Hawking
90 Larynx & trachea; Foreign bodies, as of
▼ 34 *Crossed rubrics*
48 Larynx & trachea; Pain; talking agg.
144 Larynx & trachea; Pain; burning, smarting
62 Speech & voice; Whispering voice
209 Cough; Irritation, from; larynx
233 Cough; Itching, tickling; larynx, in
248 Cough; Suffocative
5 Chest; Congestion, hyperemia; night
110 Heart & circulation; Palpitation heart; night
4 Heart & circulation; Pulsation; bloodvessels; arteries; night
78 Heart & circulation; Pulse, heartbeat; rapid, tachycardia; even
8 Extremities; Pulsation; night
189 Sleep; Falling asleep; difficult
22 Sleep; Falling asleep; difficult; waking, after
750 Sleep; Restless
72 Sleep; Waking; perspiration, from

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ferr phos sulph puls nat-m ars lach sep sil caust calc nit-ac rhus-t lyc kali-c bell merc hep nux-v phac ign alum arg iod acon thuj dros graph arg-n spong verat hyos carbv bar-c zinc chel con cocc bry psor

Locate remedy | Standard

Jump to | -> | Find \/generalities; food and drinks/generalities; food and drinks; food in general] sep. nux-v.

Clear

After activating the DD, we selected remedies *ferr phos puls ars nat-m* and clicked the *Apply* button.

We now leave it up to you to experiment with the options to select specific symptoms and rubric types, and see how that changes the results.

Bönninghausen

Some information about the Bönninghausen analysis

The Bönninghausen analysis method does not use another repertory, it works with the *Complete Repertory* like the other analyses. All rubrics in the old Bönninghauses repertories are present in the *Complete Repertory*.
The Böninghausen analytical system is a methodology that you use when the patient's symptoms require it, it has nothing to do with any specific kind of repertory, it has to do with rubrics that are generalized, which can be found in any repertory.

The difference is in the way the calculation is done.
Instead of just looking at how a remedy is represented in a given rubric, much emphasis is put on its occurrence in related rubrics in other parts of the repertory.

The calculation is done like this:
- Ignore the grade of the remedy, as displayed in the rubric.
- Instead, use a remedy grade that is calculated from the occurrence of the remedy in related rubrics.
- Give more weight to a remedy if it occurs in more related rubrics in different repertory sections (like Mind, Head, Generalities etc).
- Make corrections for the occurrence in polar rubrics (like amel. - agg., or desire - aversion).

In the Bönninghausen analysis style, you will generally use more generic and larger rubrics.
A mixed use of smaller specific rubrics with larger generic rubrics is generally not useful.

Analysis templates

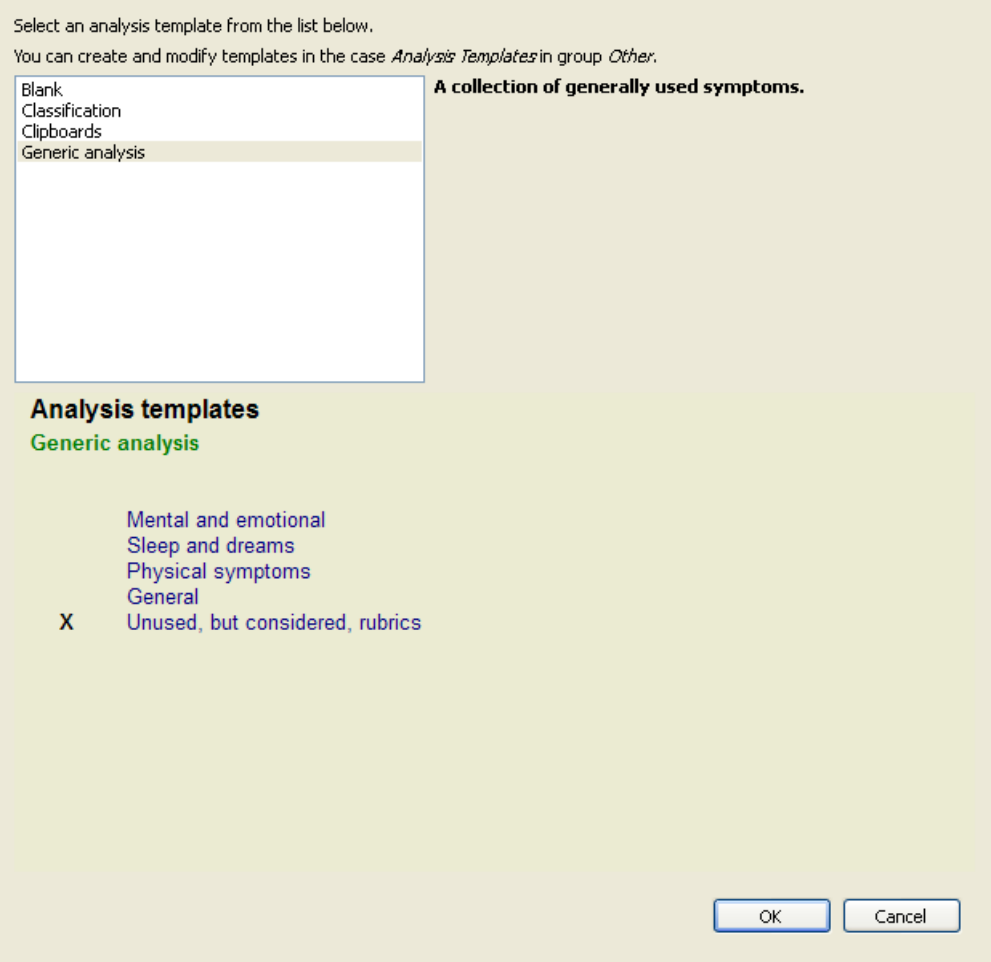
When you create a new analysis, it does not contain any Symptoms or Rubrics.
But in many situations, you are likely to use similar Symptoms for similar cases.

To make this easier, you can create *analysis templates*. An analysis template is a starting point for a new analysis, already containing a number of predefined elements. These can be Symptoms, as well as often used repertory Rubrics.

Creating an analysis from a template

To create a new analysis, you must first create a new case, or open an already existing case. See *Creating a case file* and *Opening a case file*.

You create a new analysis from a template. (Menu option *Case / Add analysis from template*, *alt-T*).
A dialog appears, allowing you to select a template:



When you select a template, an example of its contents is shown in the lower half of the screen.

Creating you own analysis templates

Creating your own templates is very easy.
All templates are stored in a special case file, called *Analysis templates*. You can find it in the cases group *Other*, alongside the *Demo case - Andrew* case file.

In this case file, you can create new analyses just like you create normal analyses in other case files. The notes you add to this analysis are used as the description of the template. Just open the *Analysis templates* case file, and you will quickly see how it works!

If you already have an analysis somewhere in a case file and you want to use that as a new template, just duplicate that analysis and then transfer it to the *Analysis templates* case file. (Menu option *Case / Duplicate analysis*, *alt-D*, menu option *Case / Move analysis to case...*).

Sharing templates with others

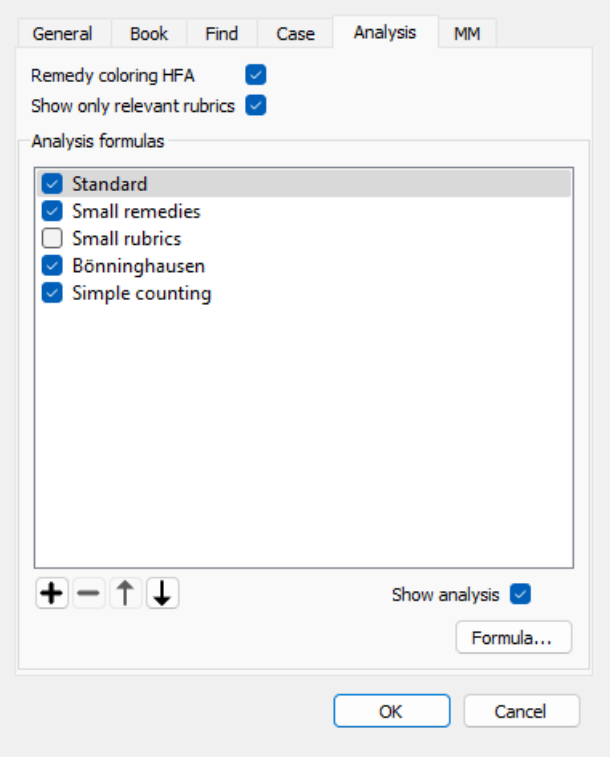
You can share your analysis templates with your colleagues just like you share other analyses. For details, see section *Case sharing*.
Export files can easily be shared on internet too!

Formulas

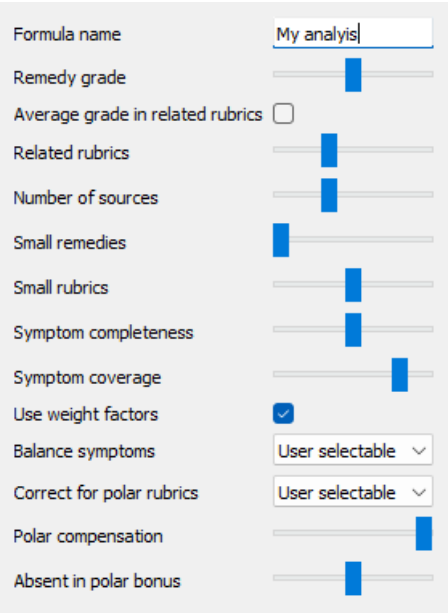
Using your own analysis formulas

The most common analysis methods are built in standard in *Complete Dynamics*. For most users, these formulas are all they will ever use.

You can create and customize your own formulas according to your own preferences and professional experiences.
To create a new analysis formula, open the *Preferences*, section *Analysis*.



Select one of the existing analysis formulas and press the + button. A new analysis formula is created, which you can modify yourself. This new formula starts with the settings of the analysis that you had selected in the list.



Please note that it is not possible to change the settings of any of the standard analysis formulas. You can only change formulas that you have added yourself. You can look at the settings of the standard formulas, to see how they are configured.

With the slider editors, you can give more weight to several factors in the analysis formula. The more the slider is moved to the right side, the more value is given to that part of the formula.

In the descriptions below, several options use the words *related rubrics*. When one rubric is a generalization of a more specific rubric, the more specific rubric is called a *related rubric* of the more generalized rubric.
For instance: *Head; pain; morning; agg* is more specific than *Generalities; pain; morning; agg*.
Likewise *Head; pain; morning; agg* is more specific than *Head; pain*.

Formula name	Here you can enter the name that you want to give to this formula, for example Fred-1. This is the name that will be shown for the analysis in the *Analysis* module.
Remedy grade	Sets the importance that will be given to the grade of a remedy in a rubric (1 to 4). In the lowest setting, all remedies are treated as having grade 1. A higher setting makes the difference between grades 1 and 4 more important.

Average grade in related rubrics	When this option is checked, the remedy grade is corrected with the grades of the same remedy in related rubrics. If the remedy has grade 4 in a rubric, but a lower grade in most related rubrics, then the lower average value is used. When not checked, remedies are always given the grade that is shown for the remedy in the given rubric.
Related rubrics	If a remedy also occurs in related rubrics, extra importance can be given if it occurs in more related rubrics than other remedies. The higher this setting, the more the occurrence in related rubrics is considered important.
Small remedies	Small remedies are remedies that are not widely covered in the repertory, like the polychrests. Polychrests tend to be shown relatively important in an analysis, because they occur in many rubrics and often have higher grades. With this setting, more importance can be given to the smaller remedies.
Small rubrics	Rubrics with many remedies are often very generic rubrics. Very specific rubrics often only have only a small number of remedies. These smaller rubrics can be very important to an analysis, because they could point to a remedy that would otherwise be overseen. With this setting, more importance can be given to the remedies in these smaller rubrics.
Symptom completeness	Every rubric in the repertory is a combination of several types of information. Some rubrics only talk about a time modality. Other rubrics talk about a specific phenomenon, in relation to a time modality, or an extension, etc. etc. The more a rubric covers multiple of these aspects, the more specific it describes a symptom. With this setting, more importance can be given to complete symptoms verses generic symptoms.
Symptom coverage	Each remedy occurs in a number of Symptoms and Rubrics. The more Symptoms and Rubrics are covered by the remedy, the more important the remedy might be for the analysis. With this setting, more importance can be given to remedies that cover a larger number of patient symptoms.
Use weight factors	In the analysis, weight settings can be assigned to Symptoms and Rubrics. With this option checked, these weights are used in the analysis formula. With this option unchecked, weight settings are ignored.
Balance symptoms	This setting determines how the Symptom Balancing feature of the *Complete Dynamics* analysis is used. *Always*: Balancing is done always. *Never*: No balancing is done. *User selectable*: The setting is controlled with the ⚖ button in the *Analysis* module.
Correct for polar rubrics	This setting determins how correction for polar rubrics is done. *Always*: Always correct for polar rubrics. *Never*: Do not correct for polar rubrics. *User selectable*: The setting is controlled with the ↔ button in the *Analysis* module.
Polar compensation	Determines how strongly correction of polar rubrics is done. With the highest setting, a remedy is completely compensated for the occurence of the remedy in a polar rubric.
Absent in polar bonus	To give more importance to a remedy if it is not present in the polar rubric.

It is very simple to create an analysis formula that is entirely useless. Use these options wisely. The standard formulas have been chosen very carefully.

Fine tuning your formulas

When you make your own analysis formulas, it may seem difficult to adjust all settings to their optimal values.
In the Analysis module, you can show the results according to their relative importance instead of simply their grades 1 to 4.
This can be of great help in verifying whether your analysis formale has the settings like you want.
See section *Analysis module / Advanced topics / Show relative importance* for more details.

Analysis Quality

The art of making a good analysis

Making a good analysis of a patient's symptoms is an art, the mastery of which is not evident. Different schools might teach different methods. Individual teachers promote their personal styles and theories. And a good analysis is different per patient.
The Analysis Quality tool tries to help you prevent common errors, thereby improving your chance of success.

The quality indicator

In the Analyis module, at the top of the page, you see a small colored button.
The color indicates the quality of the analysis.

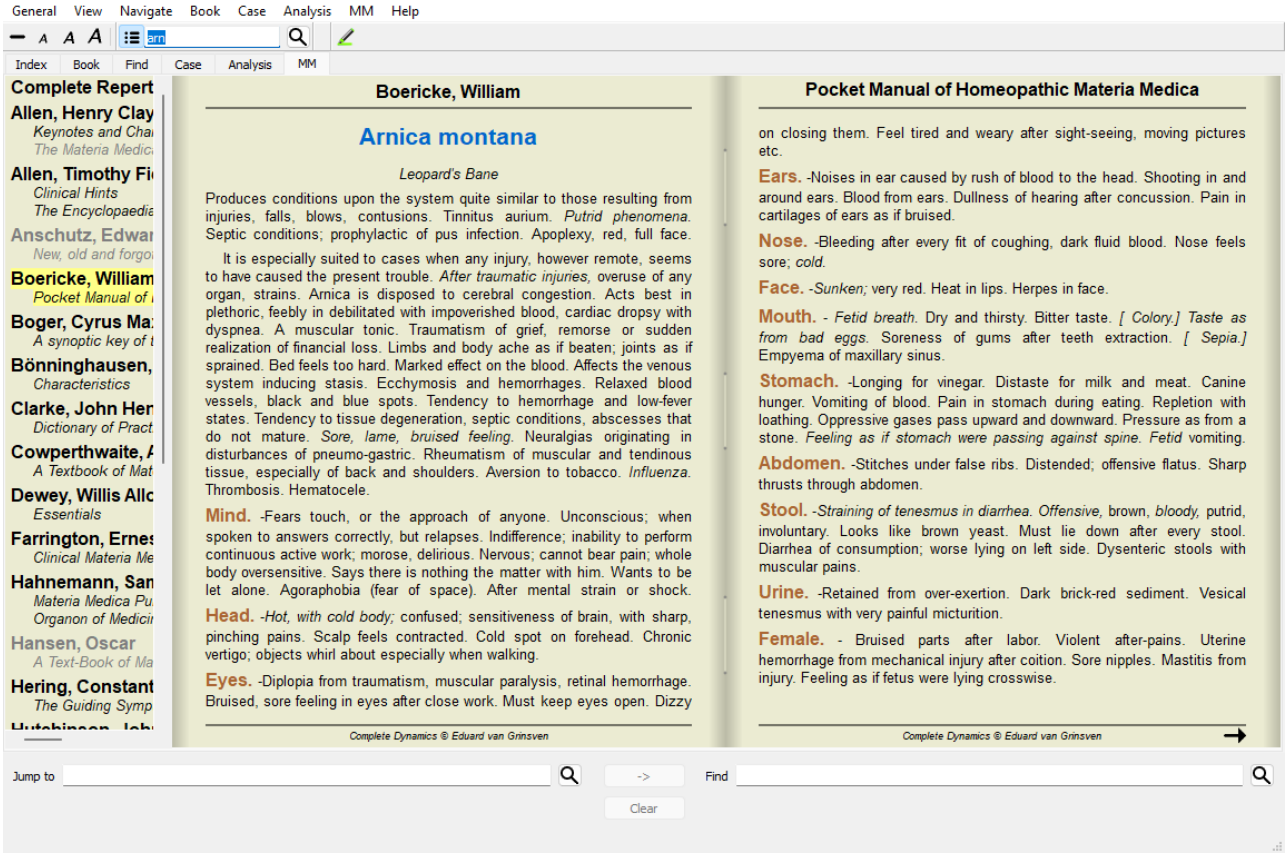
- Green: Only minor recommendations for improvement.
- Yellow: Quality can be improved.
- Red: There are serious problems with this analysis.

Click on the quality indicator to see a report with suggestions for possible improvement.

Materia Medica module

Opening the Materia Medica module

Go to the Materia Medica module by clicking on the *MM* tab. (Menu option *View / Materia Medica*, *ctrl-M*).

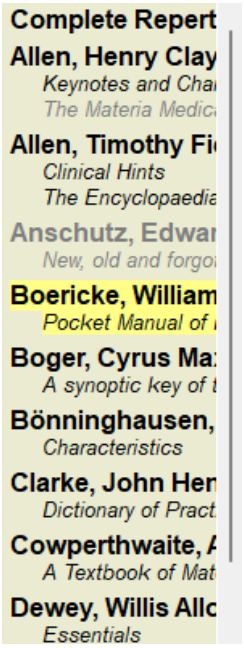


Selecting a Remedy

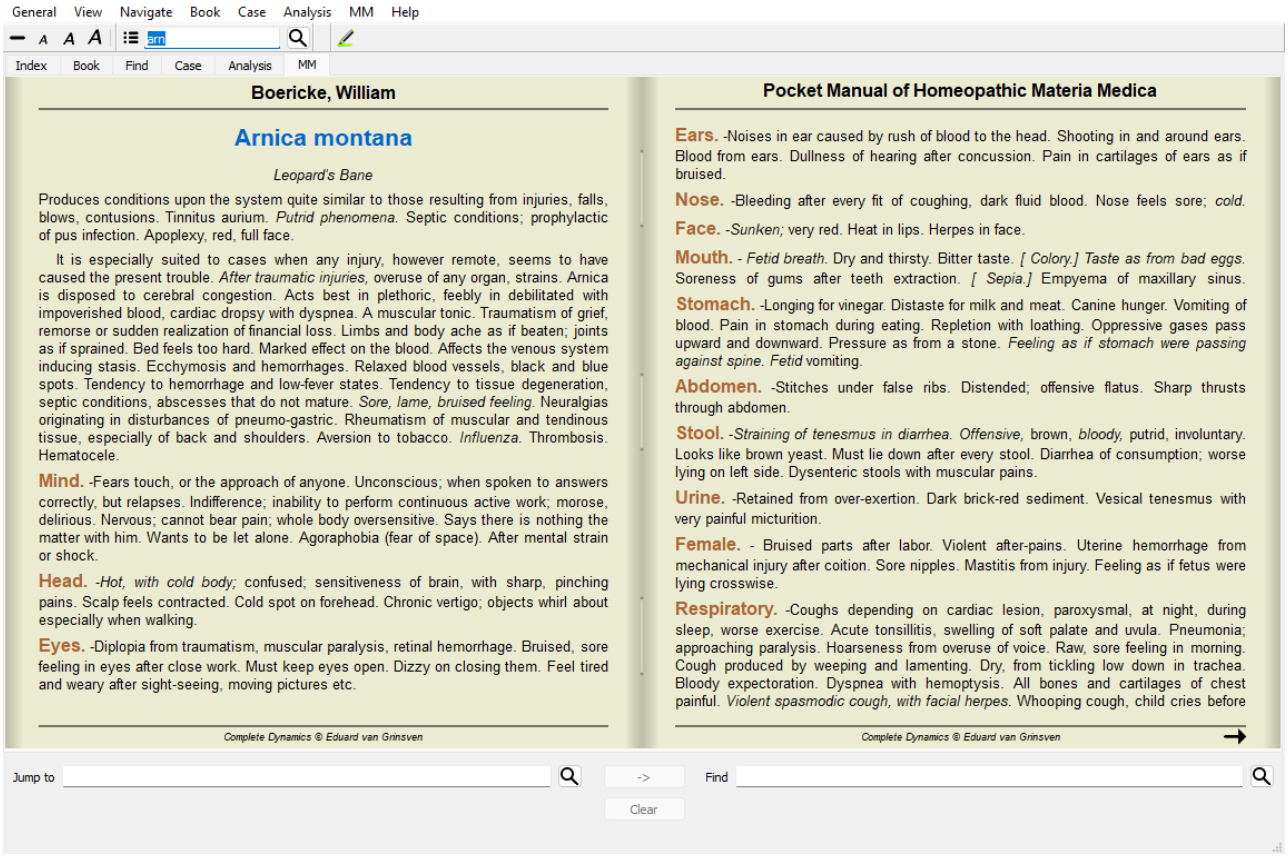
You can enter the abbreviation of a remedy in the field above in the Toolbar. If you do not know the abbreviation, you can look up the remedy by pressing the 🔍 behind the field.

Selecting a book

After selecting a remedy, you can choose any of the Materia Medica sources, listed on the left side of the screen. If the selected remedy does not occur in a book, the book title is printed in gray.

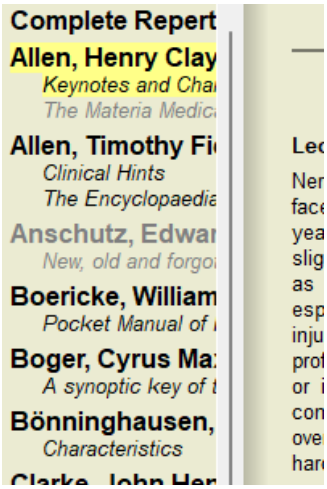


If you want to use the maximum space for reading, your can hide the index with toolbar button ☰.



Remedy index

To get an overview of all remedies that are available in a book, open the popup menu on the book title. (Popup menu option *Index*).



A list with all remedies in the book is shown. You can open the book for a remedy by clicking on the remedy name.

Allen, Henry Clay / Keynotes and Characteristics

Abrotanum
Aceticum acidum
Aconitum napellus
Aesculus hippocastanum
Aethusa cynapium
Agaricus muscarius
Agnus castus
Allium cepa
Aloe socotrina
Alumina
Ambra grisea
Ammonium carbonicum
Ammonium muriaticum
Amylenum nitrosum
Anacardium orientale
Anthracinum
Antimonium crudum
Antimonium tartaricum
Apis mellifera
Apocynum cannabinum
Argentum metallicum
Argentum nitricum
Arnica montana
Arsenicum album
Arum triphyllum
Asarum europaeum
Asterias rubens
Aurum metallicum

Available books and Internet sites

Several books are available in the Materia Medica module. The availability of these books can vary, depending on your language settings.

The Materia Medica module integrates several internet websites that provide remedy information. The availability of these websites depends on your language settings.
Please note that the contents of Internet websites is not part of *Complete Dynamics*, but is only shown in the Materia Medica module for your convenience.
Some websites may ask you to pay for accessing the information. This is purely a policy of the website owner, and is in no way related to your *Complete Dynamics* license.

Reverse Materia Medica

The *Reverse Materia Medica* will show you the most important symptoms from the repertory for the given remedy, as they are found in the repertory.
No interpretation is done by human experts, like you would normally see in regular Materia Medica, the *Reverse Materia Medica* is based entirely on the expertise stored in the repertory.
To go to a rubric in the *Book* module, simply double click on it.

More important symptoms are printed larger than less important symptoms, so you can easily distinguish the relative importance of the various symptoms.

You can modify the results with the following buttons:

- Fewer symptoms.
+ More symptoms.

Filter In the filter dropdown list, you can select criteria for the rubrics that will be shown in the Reverse Materia Medica:

Automatic	An automatic selection is done of the most relevant rubrics.
Confirmed Symptoms	Only remedies in grade 3 or 4 are used. These indicate symptoms that are confirmed in practice.
Complete Symptoms	Only complete symptoms are used. Symptoms are complete when they combine at least 3 different kinds of information. Example: Time + Location + Extension.
Confirmed & Complete	Only *confirmed* **and** *complete* symptoms are shown.
Red line symptoms	Gives preference to symptoms that occur in a related way throughout more parts in the repertory.
Keynotes	The remedy has grade 3 or 4, but all other remedies have a lower grade.
Unique rubrics	Show only rubrics where the remedy is the only occuring remedy.

Differential Diagnosis on/off. If on, shows other important remedies of the symptom.

Alternative remedies in Reverse Materia Medica

After pressing the button in the Toolbar, several additional remedies are shown for the symptoms: (Menu option *View / Remedies / Show DD remedies*, toolbar button , popup menu option *Remedies / Show DD remedies*).

MIND

ANGUISH; heart complaints, in; **angina** pectoris, in: *ARN* (+1) ***dd:*** aml-n
ANSWER, answering, answers; **stupor** returns quickly after: *ARN* (+26) ***dd:*** *BAPT HYOS*
DESPAIR; concussion, after: *ARN*
DULLNESS; injuries of head, after: *ARN* (+10)
FEAR; touch, of; **gout,** in: *ARN* (+1) ***dd:*** colch
FORGETFULNESS; injuries, after: *ARN* (+8) ***dd:*** HYPER
INDIFFERENCE, apathy; **fever; during**: *ARN* (+40) ***dd:*** *CHIN CON OP PH-AC PHOS SEP*
INDIFFERENCE, apathy; **heat; during**: *ARN* (+10) ***dd:*** PH-AC PULS *Op Phos Sep*
INDIFFERENCE, apathy; **stool; after**: ARN (+1) ***dd:*** cycl
RESTLESSNESS, nervousness; **perspiration; during**: *ARN* (+39)
STUPEFACTION, as if intoxicated; **concussion** of brain, after: *ARN*
STUPEFACTION, as if intoxicated; **injury,** after: *ARN* (+5) ***dd:*** cic con hell puls rhus-t
STUPEFACTION, as if intoxicated; **perspiration; during**: *ARN* (+14) ***dd:*** *HYOS OP PH-AC PHOS RHUS-T*
UNCONSCIOUSNESS, coma; **brain** complaints, in: *ARN* (+47) ***dd:*** *APIS OP*
UNCONSCIOUSNESS, coma; **fever,** during: *ARN* (+72)
UNCONSCIOUSNESS, coma; **injury,** after: *ARN* (+12) ***dd:*** CALEN
WEEPING, tearful mood; **cough; before**: ARN (+8) ***dd:*** *BELL BRY HEP*
WEEPING, tearful mood; **cough; during**: ARN (+33) ***dd:*** *BELL HEP NAT-M*

HEAD

CONGESTION, hyperemia; **chill; during**: *ARN* (+26) ***dd:*** *CHIN* ARS CEDR MERC SEP *M-arct M-aust*
CONGESTION, hyperemia; **thirst,** with: *ARN* (+3) ***dd:*** *Mang Thuj* bov
HEAT; chilliness; during: *ARN* (+25) ***dd:*** *BELL BRY*
HEAT; coldness, with; **body,** of: *ARN* (+42)
INFLAMMATION; meninges, meningitis; **injuries,** after: *ARN* (+5) ***dd:*** HEP HYPER NAT-S OP bell
PAIN, headache; **brain** complaints, in: *ARN* (+25) ***dd:*** *ACON*

HEAD *(cont.)*

PAIN, headache; **injuries,** after: *ARN* (+42) ***dd:*** *ACON NAT-S*
PAIN, headache; **injuries,** after; **concussion**: *ARN* (+23) ***dd:*** *ACON* BELL CHIN CIC HYPER KALI-BR *Hell*
PAIN, headache; **injuries,** after; **fall,** after a: *ARN* (+7) ***dd:*** CIC HYOS *Thiosin* hyper nat-s rhus-t sul-ac
PAIN, headache; **forehead; warmth; agg.**: ARN (+15) ***dd:*** APIS
PAIN, headache; **burning,** smarting; **coldness** of body, with: *ARN* (+1) ***dd:*** coff-t
PAIN, headache; **stitching; cough; during**: *ARN* (+43) ***dd:*** *BRY SABAD SULPH*
SWELLING; children: *ARN* (+2) ***dd:*** RHUS-T *Sil*

EYES

CATARACT, opacity of lens; **injuries,** after: *ARN* (+17) ***dd:*** *ACON*
CATARACT, opacity of lens; **operations,** after: *ARN* (+5) ***dd:*** *ACON* ALUMN SENEG STAPH rhus-t
DUST; agg.: *ARN* (+32) ***dd:*** *ACON CALC HEP SIL STAPH SULPH*
HEMORRHAGE; coughing agg.: ARN (+5) ***dd:*** *HAM* LED NUX-V carb-v cham
HEMORRHAGE; injuries, after: *ARN* (+5) ***dd:*** *LED* NUX-V bry erig sul-ac
INFLAMMATION; injuries, after: *ARN* (+28) ***dd:*** *ACON CALC HEP SIL STAPH SULPH*
INFLAMMATION; injuries, after; **foreign** bodies, from: *ARN* (+7) ***dd:*** *ACON HEP SIL* CALC PULS ham sulph
INJECTED; cough, during: *ARN*
PAIN, ophthalmia; **injuries,** after: *ARN* (+6) ***dd:*** *SYMPH* BRY LED SULPH asar hyper
PAIN, ophthalmia; **injuries,** after; **obtuse** body, infants fist, ball, etc.: *ARN* (+1) ***dd:*** *SYMPH*

EARS

INJURIES, after: *ARN* (+13) ***dd:*** CAPS CHIN-S TELL *Arist-cl Lach Nat-m*

HEARING

IMPAIRED, difficult; **injuries** or blows, after: *ARN* (+5) ***dd:*** CHIN-S TELL carb-v croc thiosin

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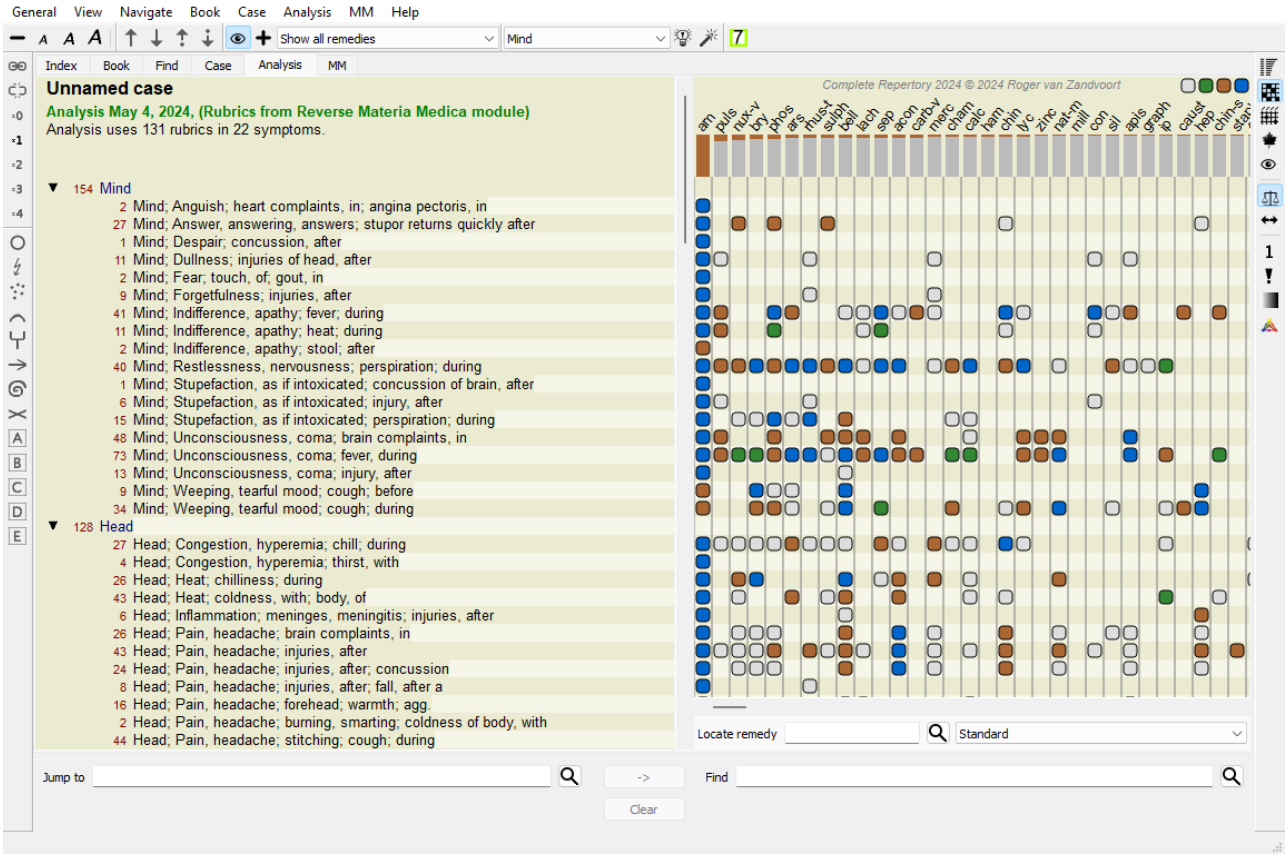
For every symptom, at most 7 alternative remedies are shown.
In the example, you will see that sometimes you see 7 remedies, but sometimes less. This is because remedies of a certain grade are only shown if ALL of them can be shown.
So if you see remedies of grade 4 and grade 3, this means that there are no other remedies in that rubric with grade 4 or 3, but there might be remedies with grade 2 or 1 that are not shown.

If you see no remedies at all, the rubric probably contains 8 or more remedies of the same importance, or there are no alternatives available at all.

Detailed rubric overview

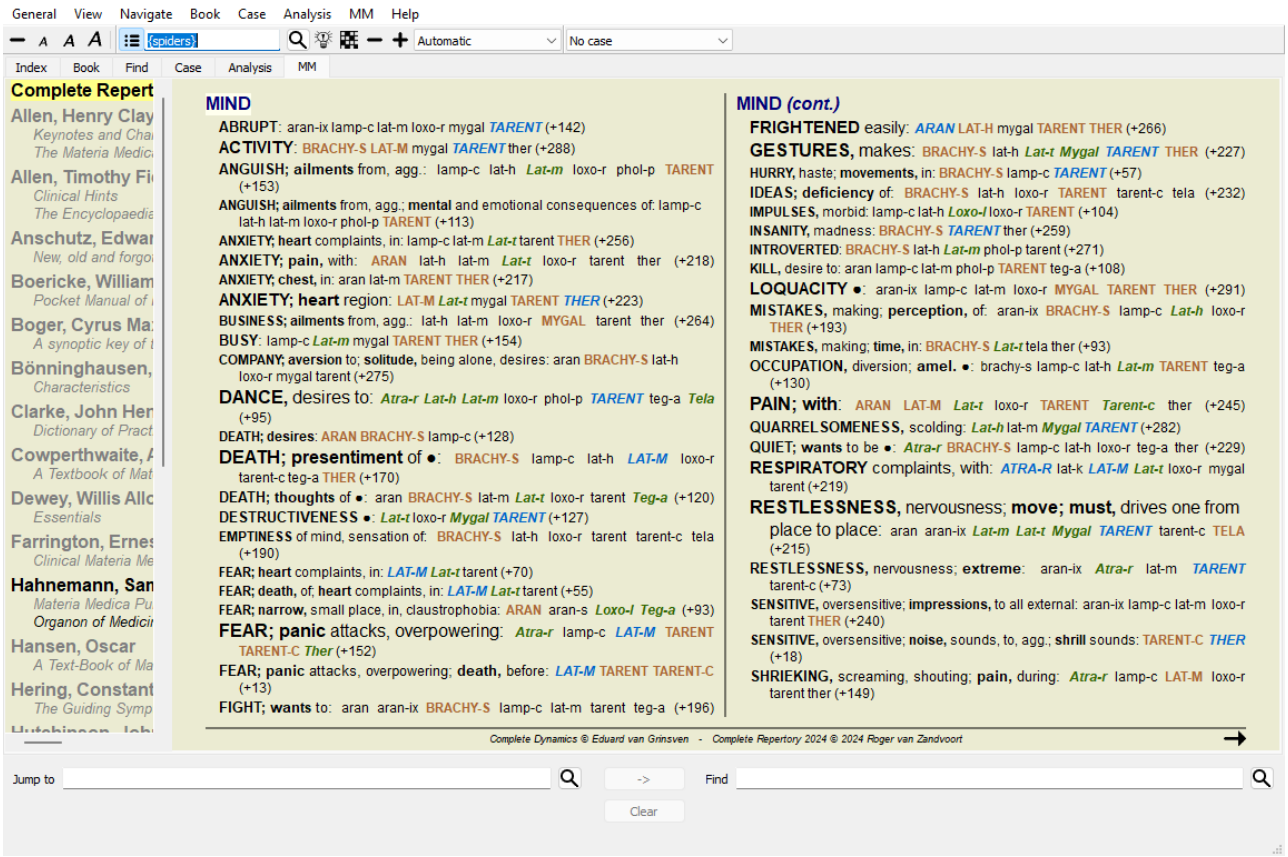
To get full details about all rubrics shown in the Reverse Materia Medica, press button . (Menu option *Analysis / Table*, toolbar button). This will create a temporary table style analysis of all rubrics, organized by repertory section. The analysis is stored in your current case and will be deleted when you close the case.



Reverse Materia Medica for Kingdoms & Families

In addition to making a Reverse Materia Medica for a single remedy, you can also search for the most significant rubrics for a given Kingdom or Family.
To select a family, enter the name between {}. The name you enter must match the name of one of the rubrics in the Kingdoms & Families chapter. To look up a name, press the 🔍 button and then button *Groups...*

The following example shows the Reverse Materia Medica for {spiders}.



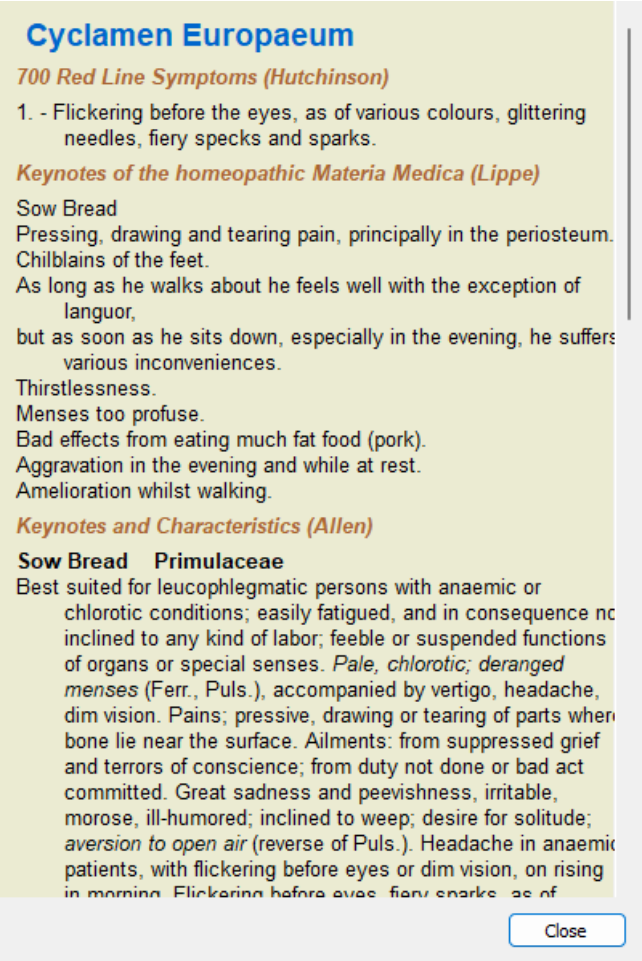
Additional Materia Medica

Additional Materia Medica books, created by other users, can easily be added to *Complete Dynamics*. A Materia Medica book is stored in a file, which can be shared with other users. To install the new book, copy the file to the folder *Complete Dynamics*, located under your *Documents* folder. Then stop and restart *Complete Dynamics*. The new book should then automatically be visible in your *MM* section.

Creating new Materia Medica books requires a license for the *Master Edition*.

Materia Medica quick view

It can be very convenient to quickly see the Materia Medica text of several books at the same time.
The *Materia Medica quick view* window shows the text of several of the more compact Materia Medica books at the same time. (Menu option *View / Materia Medica quick view*, popup menu option *Materia Medica quick view*).



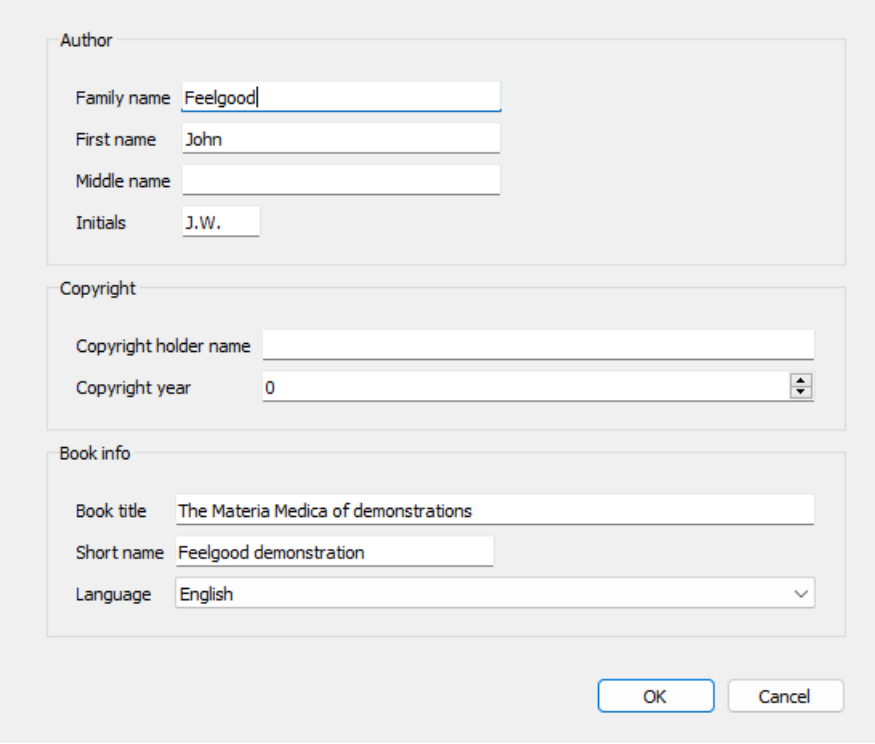
The window will remain open until you explicitly close it. This way you will be able to quickly compare remedies. Another remedy is selected by simply clicking on a remedy name anywhere in the *Book*, *Find*, or *Analysis* modules.

Managing your own Materia Medica

Creating a new book

You can create a new Materia Medica book. (Menu option *MM / Create new Materia Medica book*).
First you are asked to enter a name for the new file. This file is stored in the *Complete Dynamics* folder, under your *Documents* folder. Use a name that is meaningful.

Next, you are asked to enter details about your book.



For the author name, enter all fields that you know, the family name is obligatory.
The *Book title* is the formal title of the book.
The *Short name* is a short text, to quickly mention the book without having to give the full author name and title. This short name is used in the *Find module*, when displaying the results of searching in the Materia Medica.

If after having created the book you need to modify this information, open the editor for any remedy, and click the *Details* button.

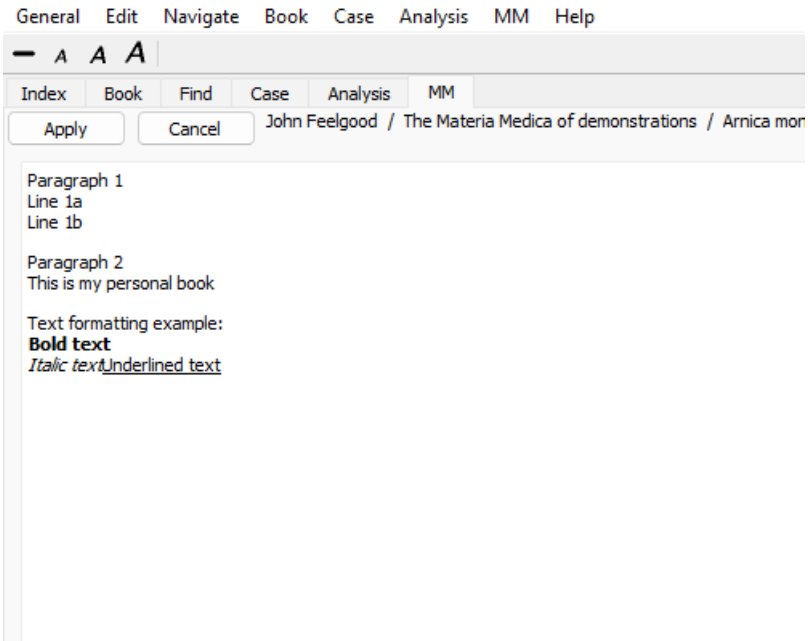
Editing remedies

To edit a remedy, first select the correct book and the correct remedy. You can then open the editor. (Menu option *MM / Edit Materia Medica*). If the menu option is disabled, editing is not allowed because you are not the owner of the book.

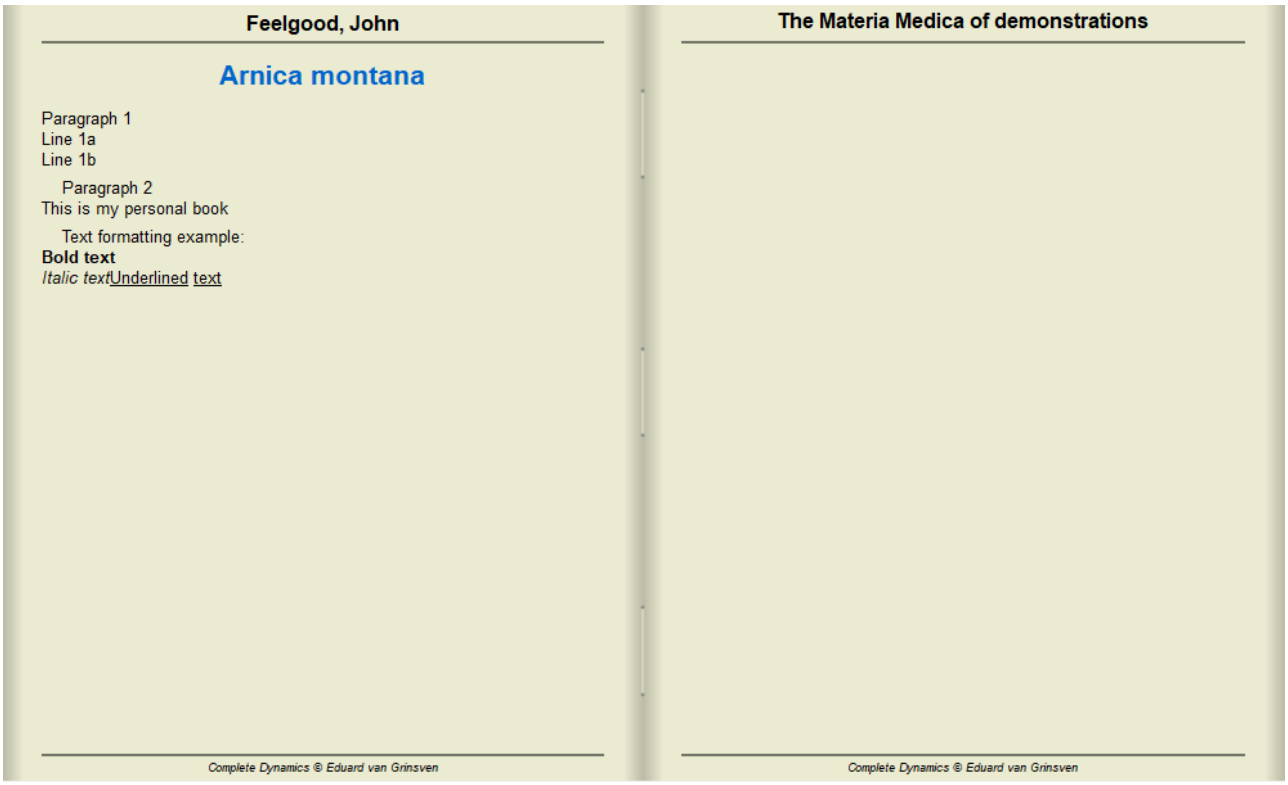
The editor supports several elements of text formatting.

- Paragraphs.
- Line breaks.
- Text styles bold, italic, underline, superscript, subscript.

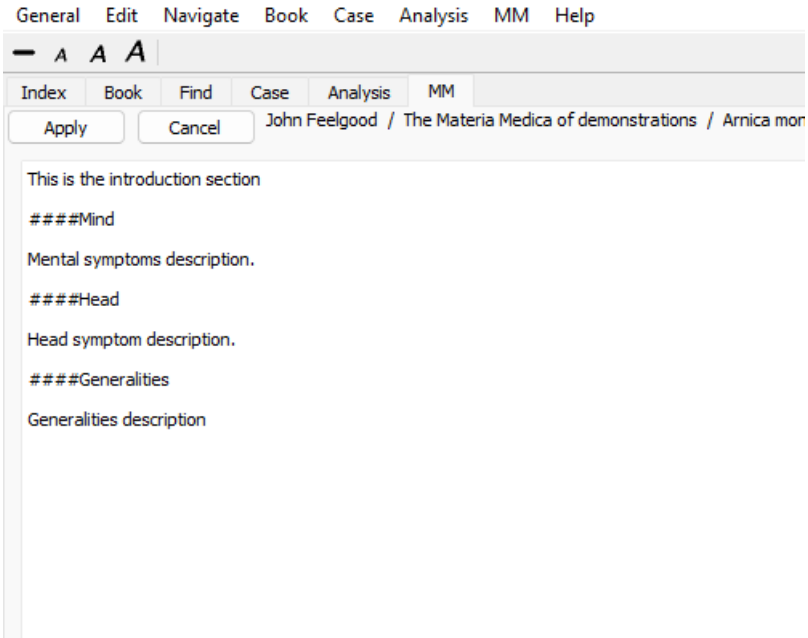
Any other style you use will be ignored. You can edit the text directly in the editor, or paste text from the computer's clipboard.



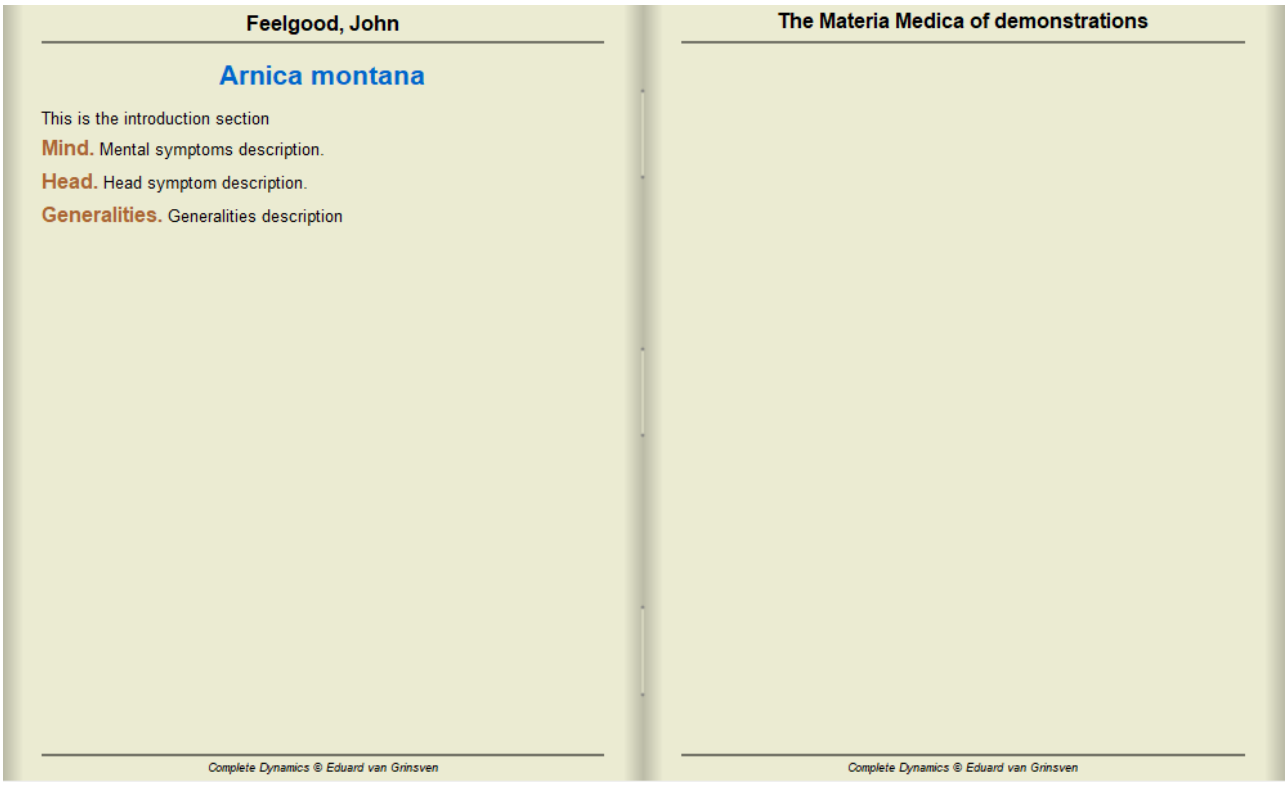
Click the *Apply* button when ready, to go back to the normal book view.



To organize your Materia Medica into individual sections, add lines starting with ####, followed by a label.



This example creates three individual sections.



Creating additional chapters

Besides editing individual remedies, you can also create chapters that are independent of a remedy.
To create additional chapters, open the editor for any remedy, then click the *Chapters* button. A dialog will open, allowing you to create chapters, and order their sequence.

All chapters that you create will appear in the index. (Popup menu option *Index*).

Sharing your Materia Medica with others

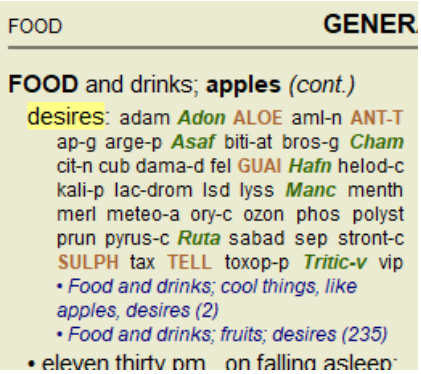
To share your Materia Medica books with others, all that is needed is the file you created. Your Materia Medica book file has the extension *.rep*.

Note that others will not be able to further edit your book. Editing is restricted to the original author.

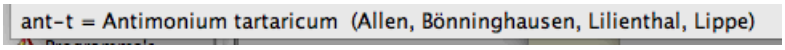
Remedy information

Detailed remedy information

As an example, let's take a look at the rubric *Generalities; Food and drinks; apples; desires*:



If you want to know more about a remedy in a rubric, the easiest way is to move the mouse over the remedy name, and look at the message area at the lower left bottom of the window.
If the mouse is moved over **ANT-T**, the message shows:



You now know not only that Antimonium is in the third grade (by the way it is printed), but also that its complete name is *Antimonium tartaricum*, and that it is in this rubric because the four mentioned authors have contributed this information.

To get more information, double click on **ANT-T**.
This will bring up the Remedy Information window:

Occurrences in related rubrics

Related rubrics are rubrics that have some kind of relationship with the rubric you are viewing for this remedy.
In this example, these rubrics are:
Generalities; Food and drinks; cool things, like apples, desires
Generalities; Food and drinks; apples, desires; water, with desire for cold
Both of these rubrics also contain *ant-t*.
The higher the number of occurrences in related rubrics, and the higher the average weight in these rubrics, the more importance can be assigned to the remedy.

Similar rubrics

Similar Rubrics represents the occurrence of the remedy in rubrics with similar, but more specific, information as the rubric in question. Very specific rubrics mostly, if not always, have a Similar Rubric count of 0, but the more general the rubric in question, the higher the number can be. Generally, a higher Similar Rubric count in rubrics means that the remedy in question becomes more generally important, since there is more confirmation of this remedy found in corresponding rubrics elsewhere in the repertory.

For this example, the similar rubric is *Generalities; Food and drinks; cool things, like apples, desires*, which also contains *ant-t* (author *Allen*).

> *Note*: In a similar way, the rubric *apples; desires* itself is a Similar Rubric to *fruits; desires*. In that rubric *ant-t* has a Similar Rubric count of 2.

> *Note*: Similar rubrics count the more detailed rubrics, not the more generic rubrics. The occurrence of a remedy in a more generic rubric does not increase the importance of the remedy in the rubric in question.

Sub rubrics

Not different from Similar Rubrics, except that the related rubrics are found in the sub rubrics of the rubric in question.
Generally, a higher Sub Rubric count means that the remedy originates from more sources, and can thus be considered more important.
For this example, the sub rubric is *water, with desire for cold*.

> *Note*: in the above-mentioned rubric *fruits; desires* the sub rubric frequency for *ant-t* is 3.

Sections

Related rubrics can be anywhere in the repertory. If the related rubrics are in more different sections (chapters), the remedy can be considered more important.

Sources

Lists all the sources the remedy originates from. This includes at least the author name, the book or magazine title, and the year of publication.

Jump-to field

Purpose

The *Jump to* field at the bottom left side of the window is used to quickly jump to a given rubric in the repertory.
You can use it to quickly jump to known rubrics.
If you are not sure what you are looking for, use the *Find* field instead; the *Jump to* field helps you quickly navigate if you know where you want to go.

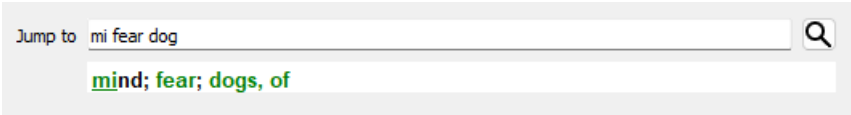
Moving keyboard focus

In order for the *Jump to* field to accept keyboard strokes, it first needs to be selected.
Pressing the Tab key once or twice will move focus to the *Jump to* field. (Menu option *View / 'Jump to' field*, *ctrl-J*).
To instantly jump back to the book, press the Enter key.

You can of course also click on the field with the mouse.

Field has keyboard focus

Field does not have focus



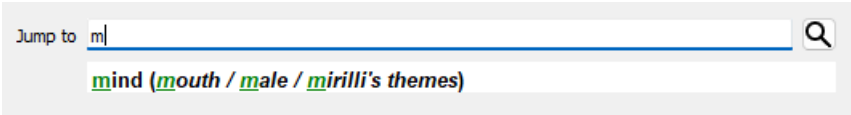
Using the field

In the *Jump to* field, simply enter the first letters of the rubric that you want to jump to. Rubric parts are separated by a space.
In the example above, the rubric *Mind; Fear, dogs of* is jumped to.

You only need to enter the minimum number of letters needed to identify each rubric fragment. In this example, entering *m fe dog* would have sufficed.
While you type, feedback is provided about the interpretation, shown immediately below the *Jump to* field.
Also, as you type, the book instantly jumps to the new rubric on every keystroke.

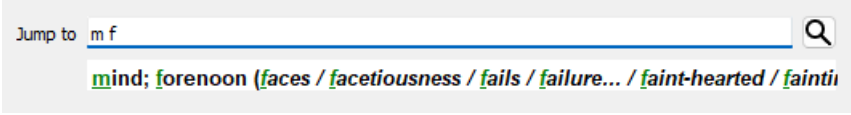
In short: If focus is on the book, just hit Tab, enter a few letters to go to the rubric, and hit Enter to get focus back to the book. With a little practice, this navigation is extremely powerful.

Let's take rubric *Mind; Fear; dogs, of* as example and see what happens while you type.
The first *m* is interpreted as *mind*. In parenthesis you see the 3 alternatives also starting with an *m*.
Note that the part of the word that is interpreted as possibly correct, is printed in green (the *m* in *mind*, *mouth, male*, *mirilli's themes*).



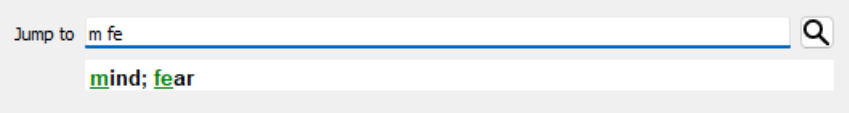
After hitting the space bar, this part is completed. *Mind* is the confirmed option out of 4 possibilities.

Now the second part of the rubric name is started. *f* is interpreted as *forenoon*, the first possible option.

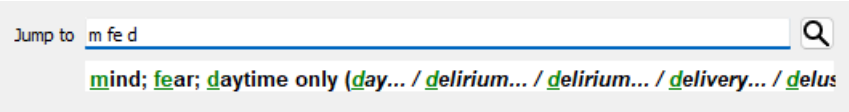


We are not looking for *forenoon*, so type one more letter. Now *fear* is selected, with quite a few alternatives remaining.
Dots after words (eg *fed*..., *feeling*...) indicate that the rubric text is actually longer (*fed, desires to be* / *feeling, loss of*), but the extra words have been omitted to leave more space for other alternatives.

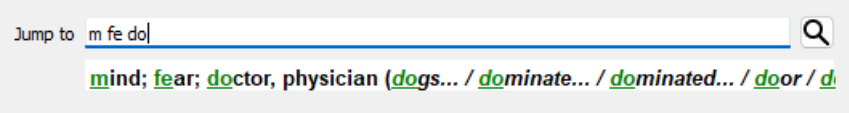
Again, hitting space confirms that this is correct.



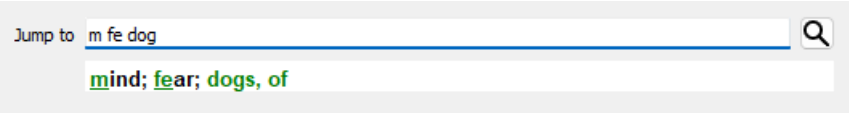
d leads to *daytime only*.



do takes you to the *doctors*.



And *dog* gives you really want. The book is opened at *Mind; Fear; dogs, of.*



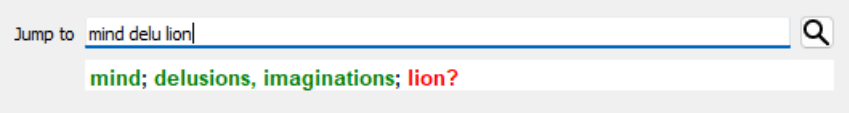
Just hit Enter and you are right where you wanted to go!

Note: *dogs, of* is printed entirely in green. This is because this is the only possible interpretation of *dog* in this context.
mind is printed with just the first *m* in green, because there are alternatives also starting with *m*.
fear is printed with two green letters, because *fe* is unique. The alternatives *feces*, *fed*, *feeling*, *feigning* etc also start with *fe*.

Making mistakes is human

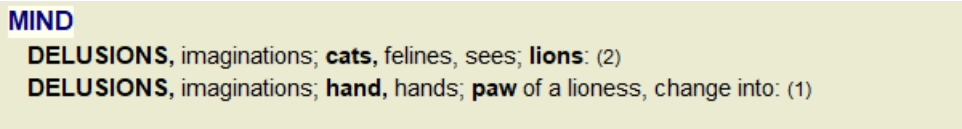
Of course you do not know the entire repertory structure by heart. Nobody does.
So it is quite likely that you will frequently make mistakes and type something incorrect.
For example, you would like to go to the rubric *Mind; delusions; lions*.
This rubric does not exist, since the correct rubric is actutally *Mind; delusions; cats, felines, sees; lions*.

So you type *m delu lion*



You now see that *lion* is printed in red, since there is no match.

No need to worry, just switch to searching by pressing the button in between the *Jump to* and *Find* fields.
This copies the text from the *Jump to* field to the *Find* field and immediately starts a search for you.
The *Find* module now shows you the rubrics you might have been looking for:



Just double click on the first rubric, and the book opens right there where you intended to go.

The book module

When you select a rubric in the *Book module*, the *Jump to* field automatically fills in the short text for that rubric for you. This way, it is easy to find related rubrics.

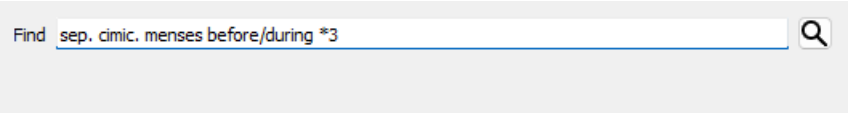
Examples:
When you select rubric *Mind; fear; dogs, of; attacking him, in delirium*, the *Jump to* field automatically fills in *min fear dog att*.
When you select rubric *Generalities; food and drinks; cold; drinks, water; agg.*, the *Jump to* field automatically fills in *gen foo cold dri agg*.

For every part of the rubric name, at least 3 characters are used. Often 1 or 2 can be enough, but then the text should become highly unreadable.
When 3 characters are not enough, more characters are used to distinguish the rubric from other rubrics.

Find field

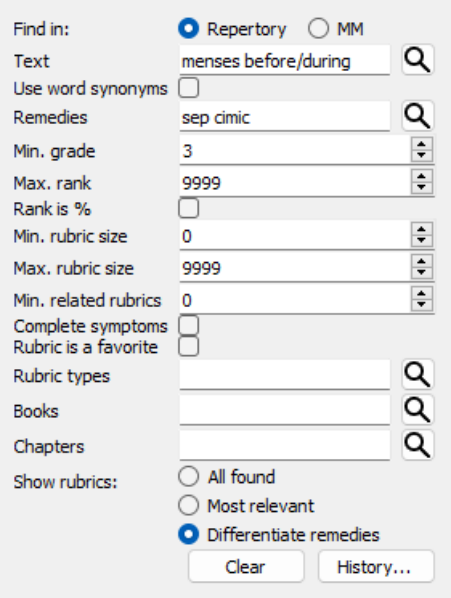
Powerful and easy-to-use searching

The *Find* field allows for very efficient, powerful and quick searches.



In this field you can enter all search criteria that you can also enter in the individual fields (see the section *Find module*).
However, the *Find* field can be more efficient, because you can enter and modify what you want to find without having to switch between fields.
This can be very, very fast.

There are a few things you need to know. Actually it is very simple, because every time you enter find criteria in the individual fields of the *Find module*, the correctly formatted string is automatically entered into the *Find* field. This works both ways; anything you enter in the *Find* field is shown in the individual fields, as it is interpreted.



What makes the *Find* field so powerful is that you enter what you are looking for in any order you like. So if you find too many rubrics, simple type a few more terms to reduce the result. You can even repeat criteria you typed earlier in the field; the latest interpretation is taken (grade, rubric size).
You can even combine the use of the *Find* field with the individual fields. Whatever you change at one location automatically reflects in a change at the other location.

Here are the rules:

Text — Text fragments are automatically interpreted as text, like you type it in the individual *Text* field.
The same usage of /, + and - applies here (see examples in the section *Find module*).
In the example above, searching is done for the word *menses* in combination with either *before* or *during*.

Remedies — Remedy abbreviations have to be ended with a dot.
In the *Remedies* field this is optional, but here you must end with a dot to avoid confusion between text fragments and remedy abbreviations. (Confusion example: *sep* could mean either *sepia* or *separation*).
The same usage of / and + applies here, see examples in section *Find module*.
In the example above, searching is done on either *sepia* or *cimicifuga*.
Note: even remedies that by themselves are not an abbreviation (like *Apis* or *Bufo*) need to be ended with a dot (apis. bufo.).

Gradation — Minimum remedy gradations 1 to 4 can be specified by entering **1*, **2*, **3*, or **4*. This expression can be read as: All (*) requested remedies need to have this grade or higher.
Alternatively, the numbers 1, 2, 3 and 4 without the * are interpreted as minimum remedy gradation as well. So *4* is the same as **4*.

Rubric size — Minimum and maximum rubric size can be specified by a number, preceded by > or <.
<50 means 50 remedies or less.
>10 means 10 remedies or more.
Alternatively, any number starting at 5 and higher is automatically interpreted as a maximum rubric size. So *50* is the same as *<50*.

Examples

Let's extend the example above with a restriction to rubrics that contain at most 50 remedies.

The following ways to enter the criteria will all result in the same outcome:

sep. cimic. menses before/during *3 <50
sep. cimic. menses before/during 3 50
menses sep. before / during 3 <50 cimic.
50 menses+before/during sep./cimic. 3
menses before /during sep. 2 cimic. 200 50 3

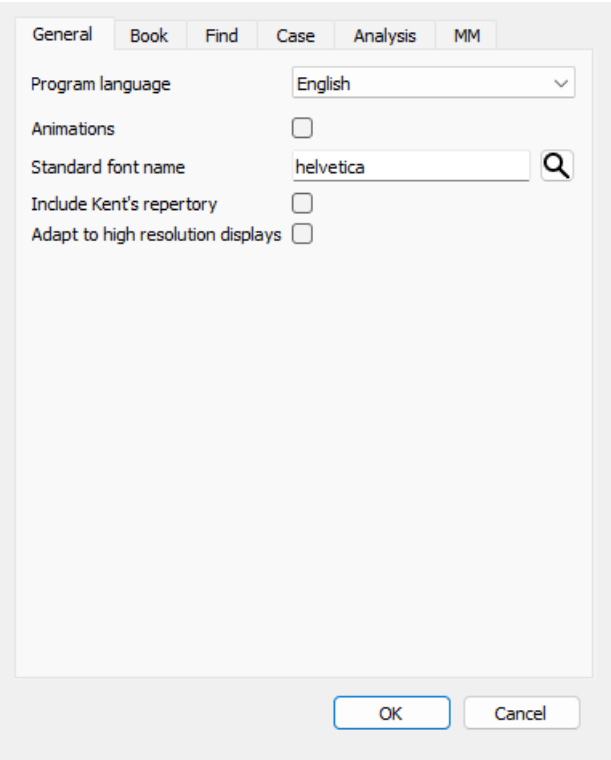
In the last example, you see how the initial gradation of 2 is replaced by 3 later on, and the maximum rubric size of 200 is changed into 50. This might seem confusing in an example, but is actually very efficient while you are searching and want to narrow your results as you search. You can type a new criterium without first having to remove the previously entered criterium; the last simply overrules the first.

Tip: Don't forget that text searching also uses the special notation of =, * and "":
=dog will find *dog*, but not *dogmatic*.
**ation* will find *palpitation* as well as *perspiration* and *ovulation*.
"he is" will find only *he* and *is* if they are in that exact order.

Preference settings

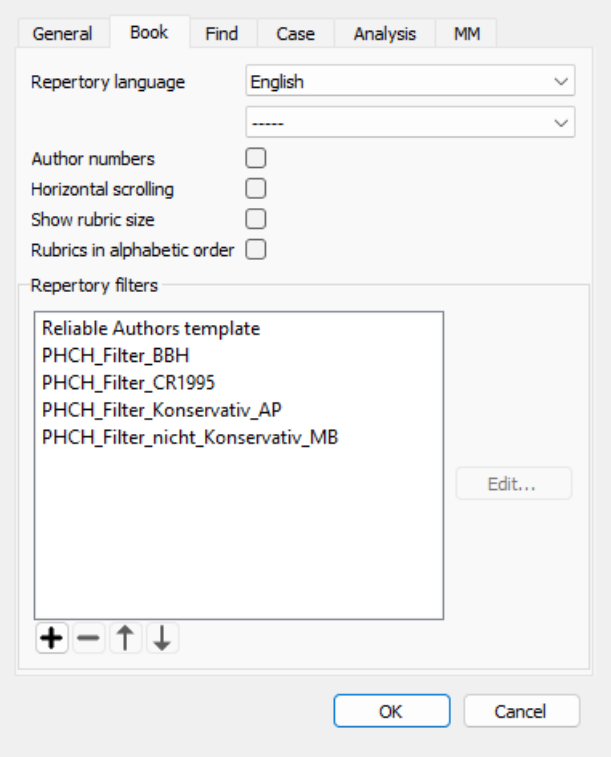
Several of the program's options are configurable according to your personal preferences. You can change these options via the menu option *Preferences*. (Menu option *General / Preferences*).
A dialog opens, having several sections.

General settings



Program language	Several language options are available here to choose from. The available language can vary per version of *Complete Dynamics*; languages not available might be added in a newer release.
Animations	In some parts of *Complete Dynamics*, animations are used, for example when opening and closing a case. These look nice, but take time to finish. If you do not want these animations, uncheck this option.
Standard font name	Here you can select your prefered font, to be used by the program.
Include Kent's repertory	Check this option if you want *Kent's Repertory, 6th edition* to be available as separate repertory. All of the contents of *Kent's Repertory* is already included in the *Complete Repertory*. However, some people prefer to consult *Kent* without all the additions from other material. After checking this option, *Kent* will be available in the *Index* module.

Book settings



Repertory language	The language to be used for the repertory. The second option is the secondary language, shown after the rubric text. A second language is only available if you have bought the repertory translation.
Horizontal scrolling	If this option is checked, the feature of horizontal scrolling is enabled. This feature can only be available if your mouse or track pad supports horizontal scrolling.
Show rubric size	If checked, the Book module always shows the number of remedies for a rubric. If not checked, the number is only shown when the remedies are not visible.
Rubrics in alphabetical order	If checked, the Book module always shows rubrics in alphabetical order. If not checked, the standard repertory order is used, as introduced by Kent.
Repertory filters	Here you can define your personal repertory filters. For details, see section *Filtering / Book module custom filters.*

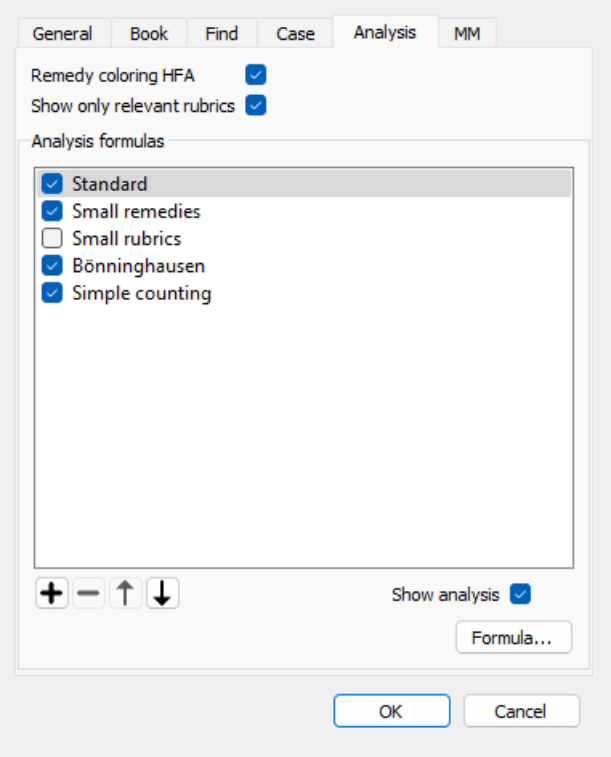
Find settings

Automatic layout If this option is checked, the Find results are automatically drawn in multiple columns, if there is enough space on the screen.
When not checked, all rubrics are drawn in a single column.

Case settings

Maximum days for a recent case	The Case module can filter the patient list on recent cases only. This option allows you to select the number of days for this filter.
Minutes until automatic lock of cases	In case you have set a password to protect your patient information, this option sets the number of minutes before the Case module will automatically be locked. If you enter 0 here, no automatic locking is done.
Automatically delete archived cases	Select after how much time archived cases should be permanently deleted. If you select *Never*, archived cases will not be automatically deleted.
Use Cloud server	Store a copy of your cases in the Cloud Server.

Analysis settings



Remedy coloring HFA If this option is checked, the analysis can color remedies according to Grant Bentley's facial analysis method. In the Analysis module, a new toolbar button will appear (), with which you can switch coloring on and off. The use of this options is only useful if you have succesfully completed a course in this method.

Show only relevant rubrics In the Analyis module, the relation between rubrics and remedies is shown in the resulting table graphs. Symptoms and Rubrics with weight setting 0, do not actually contribute to the analysis results. When this options is checked, remedies from rubrics that do not contribute to the analysis results are left out of the result table graph. This way, you can see more easily how the rubrics contribute to the analysis result.

Analysis formulas In the Analysis module, several analysis formulas can be used. You can select which of these formulas are shown, and in which order. To change the order in which the analyses are shown, select an analysis by clicking on its name. You can then move it up or down the list with the buttons and . To include or exclude an analysis, select in and then click on the checkbox *Show analysis*.

You can also create analysis formulas according to your own preferences.
This is explained in detail in section *Analysis module / Formulas.*

Materia Medica settings

Languages Several Materia Medica languages are available.
By default, the languages are shown according to your computer language and country setting, and your license options.
You can select which book languages are shown in the *Materia Medica module*.

Languages

Complete Repertory translations

Complete Repertory has been translated into various languages. New translations are added regularly.

Complete Dynamics comes with English as the standard language.
Additional languages are available, allowing you to view the repertory in another language, or in two languages at the same time.
The *Find* function also allows you to find rubrics in your native language if you don't know the correct word in English!
To use additional languages, you need to buy a License key.

Currently, the following languages are supported:

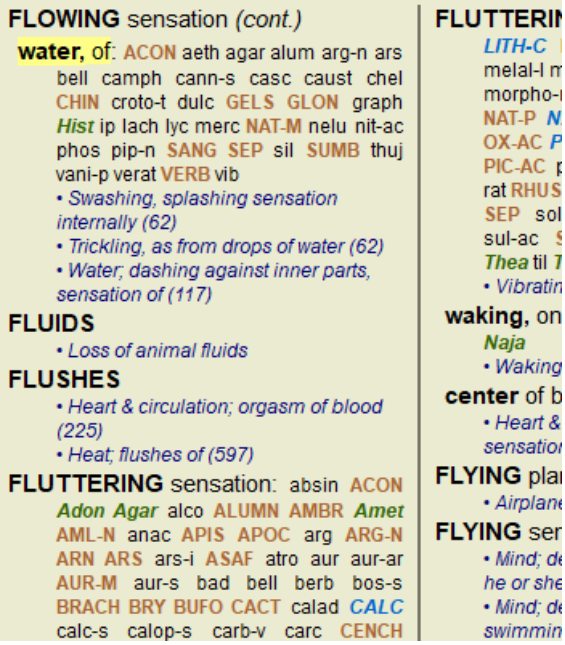
- *English* This is the standard language.
- *German*
- *Dutch*
- *French*
- *Spanish*
- *Portuguese*
- *Italian*
- *Hungarian*
- *Romanian*
- *Bulgarian*
- *Russian*
- *Hindi*
- *Japanese*

To buy a License key, visit our website from the menu under *Menu / Help / Buy extra language.*
A small fee must be paid for an additional language, in order to pay the translator for the work he/she has done for you.

Buying homeopathic remedies

From within the program, you can easily order your homeopathic remedies, directly from an online pharmacy.
The availability of a pharmacy can differ per country, depending on local and international regulations. This availability is determined at program startup.

To order a remedy, open the popup menu on a remedy name, anywhere in the Book or Analysis module, and select the option *Buy remedy from pharmacy*. (Popup menu option *Buy remedy from pharmacy*).



If the option is not available, no pharmacy is supported in your country.

After selecting the option, you will automatically be guided to the online pharmacy that is available for you.

Please note that *Complete Dynamics* is independent of the pharmacy. We offer direct access to the pharmacy as a service to our customers.

Keyboard shortcuts

Module selection

ctrl I Index module
ctrl B Book module
ctrl S Find module
ctrl D Case module
ctrl R Analysis module
ctrl M Materia Medica module
ctrl J Jump to
ctrl F Find
ctrl Y Show/hide fields Jump to and Find
F1 Documentation

Book module

→ Go to next page
← Go to previous page
shift → Go to next chapter
shift ← Go to previous chapter
↓ Go to next rubric
↑ Go to previous rubric
shift ↓ Go to next main rubric
shift ↑ Go to previous main rubric
alt ↓ Go to next rubric at same level
alt ↑ Go to previous rubric at same level
alt ← Jump back to previous rubric, after following a reference
alt → Jump forward (opposite of Jump back)
space Show/hide remedies
1 All remedy grades
2 Remedies grade 2-3-4
3 Remedies grade 3-4
4 Remedies grade 4
ctrl G Graph/text rubric view

Repertory chapters

shift-ctrl A Abdomen
shift-ctrl B Back
shift-ctrl C Clinical
shift-ctrl E Extremities
shift-ctrl F Female
shift-ctrl G Generalities
shift-ctrl H Head
shift-ctrl L Larynx & trachea
shift-ctrl M Mind
shift-ctrl P Perspiration
shift-ctrl R Respiration
shift-ctrl S Skin
shift-ctrl T Throat
shift-ctrl U Urethra
shift-ctrl V Vertigo
shift-ctrl X Anatomical index

Case

alt N New case
alt O Open selected case

alt C Close case and choose another case
alt E Edit information about selected case
alt A Add analysis
alt T Add analysis using a template
alt D Duplicate selected analysis
alt S Add symptom
alt R Add selected repertory rubric to analysis
alt V Show overview of rubrics in analysis
alt X Add prescription
ctrl P Print

Analysis

ctrl C Copy selected lines
ctrl V Paste copied lines
shift ↑ Move selected lines up
shift ↓ Move selected lines down
1 Set weight of selected lines to 1
2 Set weight of selected lines to 2
3 Set weight of selected lines to 3
4 Set weight of selected lines to 4
0 Do not count selected lines in analysis
← Hide rubrics for symptom (close)
→ Show rubrics for symptom (open)
ctrl 1 👁 1
ctrl 2 👁 2
Etcetera...

Materia Medica

→ Go to next page
← Go to previous page
shift → Go to next chapter
shift ← Go to previous chapter

Feedback

We need your help and value your feedback!

The creators of *Complete Dynamics* are committed to bringing you the best possible quality and usability, combined with moderate pricing for the commercial editions.
In terms of quality, we have a zero fault tolerance approach to software development. Program faults are simply not acceptable to us, and if found they will be solved with the highest possible priority.
Usability is a more complex issue, since usability is a very personal matter. We and our dedicated group of professional evaluators constantly search for the best possible usability, always evaluating your feedback.

With your help we can continue to improve *Complete Dynamics* constantly.

How to give feedback

If your computer is connected to the internet, giving feedback is easy.
Just open the menu, and choose options *General Feedback* or *Report problem*. (Menu option *Help / General feedback*, menu option *Help / Report problem*).

If your 'homeopathy computer' does not have direct internet access, please send an email to *support@completedynamics.com*